

TOWN OF WESTFORD
PERMITTING OFFICE
55 MAIN ST.
WESTFORD, MA 01886

ANNUAL TOWN REPORT

1995



TOWN OF WESTFORD

TOWN OFFICES

Offices open Monday through Friday

Offices in Town Hall

8:00 AM - 4:00 PM

Cemetery Department Fairview Cemetery Office

7:00 AM - 3:30 PM

Fire Department 51 Main Street Office Hours

7:00 AM - 4:30 PM

Housing Authority 65 Tadmuck Road

9:00 AM - 2:00 PM

J.V. Fletcher Library 50 Main Street

Labor Day - June

Monday 1:00 PM - 9:00 PM

Tues - Thurs 10:00 AM - 9:00 PM

Friday 1:00 PM - 5:00 PM

Saturday 10:00 AM - 5:00 PM

July - Labor Day

Monday 1:00 PM - 8:00 PM

Tues - Thurs 10:00 AM - 8:00 PM

Friday 1:00 PM - 5:00 PM

Police Department 53 Main St.

Office Hours

8:00 AM - 4:00 PM

Roudenbush Community Center 65 Main Street

Office Hours

Mon - Thurs 8:30 AM - 8:00 PM

Friday 8:30 AM - 4:30 PM

Saturday 8:30 AM - Noon

Sunday 10:00 AM - Noon

Call regarding Summer hours

Water Department 63 Forge Village Road

7:30 AM - 4:00 PM

TOWN OF WESTFORD



ANNUAL REPORTS

For the Year Ending December 31, 1995

ANNUAL TOWN ELECTION

TUESDAY, MAY 7, 1996

ANNUAL TOWN MEETING

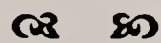
SATURDAY, MAY 11, 1996

WITH GRATITUDE



Photograph by Peacock Photography, Westford

Chief Rogers and Cinder



The 1995 Town Report is dedicated to George Rogers who retired on September 30, 1995 having served since July 1, 1973 as the Town's first full-time Fire Chief. Chief Rogers' quiet, firm leadership earned him the respect and friendship of all the Westford fire fighters who served with him.



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OFFICERS OF THE TOWN OF WESTFORD

BOARD OF HEALTH

Edward McCusker	Term expires May, 1997
Anthony Gemmellaro	Term expires May, 1995
Joseph A. Guthrie, Jr.	Term expires May, 1996
Patricia Newell	Term expires May, 1996
Louis E. Ashley	Term expires May, 1998

HOUSING AUTHORITY

Phyllis Koulouras	Term expires May, 1998
Robert Ferreira	Term expires May, 1997
Muriel Drake	Term expires May, 2000
Carol S. Engel	Term expires May, 1996

J. V. FLETCHER LIBRARY, TRUSTEES

Charles Swanson	Term expires May, 1996
James Gozzo	Term expires May, 1996
William Melchin	Term expires May, 1998
Mohammed Malik	Term expires May, 1998
Veronica Otto	Term expires May, 1997
Doris E. Hathaway	Term expires May, 1996

MODERATOR

Ellen Harde	Term expires May, 1996
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PLANNING BOARD

Denali Delmar	Term expires May, 1997
Peter Fletcher	Term expires May, 1998
Marguerite Jungbluth	Term expires May, 2000
Robert Jefferies	Term expires May, 1996
Allan Loiselle	Term expires May, 1999

SCHOOL COMMITTEE

Robert E. McCusker	Term expires May, 1998
Sharon Boonstra	Term expires May, 1997
Susan Flint	Term expires May, 1998
Richard Faherty	Term expires May, 1997
Gilbert Brown	Term expires May, 1996
Linnea Flint	Term expires May, 1996
Paul Royte	Term expires May, 1997

BOARD OF SELECTMEN

Michael P. Ingalls	Term expires May, 1996
Hal R. Schreiber	Term expires May, 1996
Robert C. Herrmann	Term expires May, 1997
Madonna McKenzie	Term expires May, 1998
John Wrobel, Jr.	Term expires May, 1998

BOARDS AND COMMITTEES

TOWN MANAGER

Robert J. Halpin

AFFIRMATIVE ACTION OFFICER

Elaine McKenna

AFFORDABLE HOUSING COMMITTEE

Mike Gagliardi	Term expires June, 1997
Christine Pude	Term expires June, 1997
Kevin McCusker	Term expires June, 1996
Robert Wilson, Jr.	Term expires June, 1996

BOARD OF APPEALS

John Cadigan, Chairperson	Term expires June, 1997
Roger Hall	Term expires June, 1998
Ronald H. Johnson	Term expires June, 1999
Sam Frank, Alternate	Term expires June, 1999
David Earl, Alternate	Term expires June, 1999
Ellen D. Doucette	Term expires June, 1996
Jay Enis	Term expires June, 1996

BOARD OF ASSESSORS

Walter Poirier, Principal Assessor

Janis Ackerman	Term expires June, 1997
Diane Holmes	Term expires June, 1998
Kevin A. Burke, Chairperson	Term expires May, 1996

BUILDING DEPARTMENT

Don Kinney, Building Commissioner	Term expires June, 1996
Chet Cook, Alt. Bldg. Comm.	Term expires June, 1996
Arthur Smith, Plumbing Inspector	Term expires June, 1996
Chester Cook, Gas Inspector	Term expires June, 1996
Arthur Smith, Ass't. Gas Inspector	Term expires June, 1996
Dennis Kane, Wire Inspector	Term expires June, 1996
Dennis Kane, Jr., Ass't. Wire Insp.	Term expires June, 1996

BURIAL AGENT

Elaine McKenna	Term expires June, 1996
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BURIAL AGENT OF DECEASED SOLDIERS

William Hahn	Term expires June, 1996
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CABLE TV COMMITTEE

Kenneth Dwyer, Chairperson	Term expires June, 1996
Bill Koester	Term expires June, 1996
Donald Whitehouse	Term expires June, 1998
Don Bradanese	Term expires June, 1997
David Johnson	Term expires June, 1998
William Ewers	Term expires June, 1997
Dave Levy	Term expires June, 1997
David Coleman	Term expires June, 1998

CARETAKER WHITNEY PLAYGROUND, TOWN COMMON, MONUMENTS

Richard Barrett	Term expires June, 1996
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CEMETERY COMMISSIONERS

Paul Baxendale, Superintendent

Brian Vaughn	Term expires June, 1997
Karen Campbell	Term expires June, 1998
Barbara Greenslade	Term expires June, 1996

COMMUNITY DEVELOPMENT DIRECTOR

Jeff Chelgren

COMMUNITY TEAMWORK, INC. (Bd. of Directors)

Madonna McKenzie	Term expires June, 1996
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CONSERVATION COMMISSION

William Turner, Coordinator

Douglas Deschenes, Chairperson	Term expires June, 1998
Paula Fischetti	Term expires June, 1997
George Fletcher	Term expires June, 1998
William Harman	Term expires June, 1996
Eric Fahle	Term expires June, 1996
Margaret Wheeler	Term expires June, 1998
Christie Williams	Term expires June, 1996

CONSTABLES

Edward J. Finn	Term expires June, 1996
Walter McAvoy	Term expires June, 1996
Joseph Connell	Term expires June, 1998

COUNCIL ON AGING

Helena Crocker	Term expires June, 1997
Cecilia Healy	Term expires June, 1998
Jerry Berkowitz	Term expires June, 1996
Mary Smith	Term expires June, 1998
Richard McNeil, Chairperson	Term expires June, 1998
Robert Tierney	Term expires June, 1996
Judy Bartlett	Term expires June, 1997

DEVELOPMENT & INDUSTRIAL COMMISSION

Jim Geraghty	Term expires June, 1995
Mark Scolnick	Term expires June, 1997
J. Frank Strauss	Term expires June, 1998
Paul Davies	Term expires June, 1996
Patricia Begley	Term expires June, 1996
Peter Cook	Term expires June, 1996

DOG OFFICER/BY-LAW ENFORCEMENT OFFICER

George Fletcher
Judith Bassett, Asst.

DREW PARCEL NEGOTIATING COMMITTEE

Peter Cooke	Term expires June, 1996
Jeffrey Ellis	Term expires June, 1996
Bill Harman	Term expires June, 1996
Jack Wrobel	Term expires June, 1996
Ronald Sandholm	Term expires June, 1996
Emily Teller	Term expires June, 1996

ELDER SERVICES DIRECTOR

Joanne Sheehan

EMERGENCY MANAGEMENT DIRECTOR

Francis Mulligan	Term expires June, 1996
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FENCE VIEWER

Charles VanLandeghem

Term expires June, 1996

FIELD DRIVER

Arnold Wilder

Term expires June, 1996

FINANCE COMMITTEE

Gaylord MacCartney

Term expires Sept., 1997

Victor Weisenbloom

Term expires Sept., 1996

Jeanne Drula

Term expires Sept., 1998

Robert Harlow

Term expires Sept., 1996

Claire Stepnitz

Term expires Sept., 1996

Paul Murray, Chairperson

Term expires Sept., 1998

Evan Schapiro

Term expires Sept., 1997

Dorothy Hall

Term expires Sept., 1997

Judy Culver

Term expires Sept., 1998

FINANCE DIRECTOR/TREASURER

Frank Messer

FIRE CHIEF

Richard Rochon

BOARD OF HEALTH

Kevin Johnston, Director of Environmental Services

Sandra Collins, Director of Health Care Services

HIGHWAY SUPERINTENDENT

Richard Barrett

HISTORICAL COMMISSION

Jane Hinckley

Term expires June, 1996

Sally Benedict

Term expires June, 1997

Bernice Picking

Term expires June, 1996

Alex Belida

Term expires June, 1996

Bette Hook

Term expires June, 1996

Robert S. Jefferies, Chairperson

Term expires June, 1997

Roland Pendlebury

Term expires June, 1996

J. V. FLETCHER LIBRARY

Ellen Rainville, Director

LOCAL ARTS COUNCIL

Andrew Kusmin	Term expires June, 1997
Cecile Glendening	Term expires June, 1996
Eileen Seamonds	Term expires June, 1996
Geraldine Beck, Chairperson	Term expires June, 1998
Kathy Doucette	Term expires June, 1996
Jonnie Walker-Rohs	Term expires June, 1998

LOWELL REGIONAL TRANSIT AUTHORITY

William Kavanagh	Term expires June, 1996
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MASTER PLAN COMMITTEE

Maggie Albrecht	Term expires June, 1996
Cliff Allen	Term expires June, 1996
Nancy Macone Arbeene	Term expires June, 1996
Mary Caless	Term expires June, 1996
Kacy Caviston	Term expires June, 1996
Lynn Cohen	Term expires June, 1996
Robert Cunningham	Term expires June, 1996
Wendy Darragh	Term expires June, 1996
Denali Delmar	Term expires June, 1996
Paul Eichten	Term expires June, 1996
Peter Fletcher	Term expires June, 1996
Carole Frank	Term expires June, 1996
Sam Frank	Term expires June, 1996
Angela Harkness, Co-Chairperson	Term expires June, 1996
William Harman	Term expires June, 1996
Bob Herrmann	Term expires June, 1996
Robert Hicks	Term expires June, 1996
Mary Hill	Term expires June, 1996
Diane Holmes	Term expires June, 1996
Bette Hook	Term expires June, 1996
Robert Jefferies	Term expires June, 1996
Peggy Jungbluth	Term expires June, 1996
Ed Ketler	Term expires June, 1996
Bruce Leggat	Term expires June, 1996
Maryann Leonard	Term expires June, 1996
Russ Leonard	Term expires June, 1996
Allan Loiselle	Term expires June, 1996
Richard McNeil	Term expires June, 1996
Ken Morgan	Term expires June, 1996
Tony Nardone	Term expires June, 1996
Rody Palmer	Term expires June, 1996
Ed Pancoast	Term expires June, 1996
Tim Riley	Term expires June, 1996

Ron Sandholm	Term expires June, 1996
Claire Stepnitz	Term expires June, 1996
Andrea Peraner-Sweet	Term expires June, 1996
Leslie Thomas, Co-Chairperson	Term expires June, 1996
Bob Waisnor	Term expires June, 1996
Christie Williams	Term expires June, 1996

MEASURER OF WOOD & BARK

Ken Greeno	Term expires June, 1996
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MIDDLESEX COUNTY ADVISORY COMMITTEE

Hal Schreiber, Selectmen's Rep.	Term expires June, 1996
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Fred Green, Superintendent

NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Douglas Morin	Term expires April, 1998
Robert E. Union	Term expires April, 1996
Joan O'Brien	Term expires April, 1997
Leo Dunn, Alt.	Term expires April, 1997

NORTH EAST SOLID WASTE COMMITTEE

Robert J. Halpin	Term expires June, 1996
John E. Wrobel, Jr., Alt.	Term expires June, 1996

REPRESENTATIVE TO NMCOG

Madonna McKenzie	Term expires June, 1996
Peter Fletcher, Planning Bd. Rep.	Term expires June, 1996

PARKERVILLE SCHOOL COMMITTEE

Warren Carson	Term expires June, 1996
Roger Plaisted	Term expires June, 1996
Mary Jane Plaisted, Chairperson	Term expires June, 1996
June Kennedy	Term expires June, 1996
Jennie Johnson	Term expires June, 1996

PARKING CLERK

Elaine McKenna	Term expires June, 1996
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PERMANENT SCHOOL BUILDING COMMITTEE

Steven Brierley	Term expires June, 1996
Diane Celi	Term expires June, 1996
Paul Davies	Term expires June, 1996
Karl Fagans, Chairperson	Term expires June, 1996
Rich Faherty	Term expires June, 1996
Ron Golay	Term expires June, 1996
John Wrobel	Term expires June, 1996
Robert Jefferies	Term expires June, 1996
Robert McCusker	Term expires June, 1996
Ken Morgan	Term expires June, 1996
Mike Mulligan	Term expires June, 1996
George Murray	Term expires June, 1996
Andrea Peraner-Sweet	Term expires June, 1996
Robert Smith	Term expires June, 1996
Kirk Ware	Term expires June, 1996
Victor Weisenbloom	Term expires June, 1996
Richard Jordan	Term expires June, 1996

RECREATION COMMISSION

Rose McGrath, Recreation Director

Elizabeth Ahern	Term expires June, 1997
Cheryl Handley	Term expires June, 1996
Ray Fortin	Term expires June, 1996
Glen Townsend	Term expires June, 1997
Sharon Eikenberry	Term expires June, 1996
George Giroux	Term expires June, 1996

RECYCLING COMMISSION

Michael Gustin	Term expires June, 1996
Gerry DiBello	Term expires June, 1996
Ellen Harde	Term expires June, 1996
Gayle Wells	Term expires June, 1996
Ann Eno	Term expires June, 1996
Barbara Carey	Term expires June, 1996
Victoria Phillips	Term expires June, 1996
Wendi Foley, Chairperson	Term expires June, 1996

REGISTRARS OF VOTERS, DEMOCRAT

Philip McGee	Term expires March, 1997
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REGISTRARS OF VOTERS, REPUBLICAN

Wilbert Vaughn	Term expires March, 1996
Beverly Dearth	Term expires March, 1996

REGISTRARS CLERK, EX OFFICIO

Elaine McKenna

Term expires June, 1996

ROUDENBUSH COMMUNITY CENTER COMMITTEE

Patti Mason, Director

Karen Benway	Term expires June, 1996
John Viera	Term expires June, 1996
Janice Fulton	Term expires June, 1998
Timothy Butler, Chairperson	Term expires June, 1997
Margaret Blanchard	Term expires June, 1998
Charlotte Scott	Term expires June, 1997
Stella Snyder	Term expires June, 1996
Jayne Stafstrom	Term expires June, 1997
Carla Lynch	Term expires June, 1997
Richard Nutt	Term expires June, 1997
Deborah Rorke	Term expires June, 1998
Marc Roy	Term expires June, 1998
Bob Waskiewicz	Term expires June, 1998
Alden Wood	Term expires June, 1996

SCHOOL DEPARTMENT

John Crisafulli, Superintendent

SCHOOL SITE SELECTION COMMITTEE

Ray Galgano	Term expires June, 1996
Lee England	Term expires June, 1996
David Keele	Term expires June, 1996
Kirk Ware, Chairperson	Term expires June, 1996
Christie Williams	Term expires June, 1996

SEALER OF WEIGHTS AND MEASURES

George Fletcher

Term expires June, 1996

SUPERINTENDENT

Richard Barrett
Mark Hamel, Asst.

TAX COLLECTOR

Mary Dunkerley

Term expires June, 1996

TAX POSSESSION SALE COMMITTEE

Norman Nesmith	Term expires Sept., 1996
Justin McCarthy	Term expires Sept., 1997
Bill MacMillan	Term expires Sept., 1998

TOWN ACCOUNTANT

Cheryl Gariepy

TOWN CLERK

Elaine McKenna

TOWN COUNSEL

John L. Connell, Jr.	Term expires Feb., 1996
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TOWN FOREST COMMITTEE

Ken Greeno	Term expires June, 1996
Richard Barrett	Term expires June, 1996
Carlton Rooks	Term expires June, 1996

TREE WARDEN

Kenneth Greeno	Term expires June, 1996
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VETERAN'S AGENT

William Hahn	Term expires June, 1996
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WATER COMMISSIONERS

Warren Sweetser, Superintendent

Walter Marcella	Term expires June, 1997
Harold Fletcher	Term expires June, 1996
Leslie Thomas	Term expires June, 1998

POLICE DEPARTMENT ROSTER

CHIEF OF POLICE
Robert M. Welch, Jr.

LIEUTENANT
Edward A. Cossette

PATROL SERGEANTS

Terence J. Kane
Timothy L. Pomerleau

John Tzikopoulos

Edward P. Rochon, Jr.
Joseph J. Roy

PATROL OFFICERS

John D. Caron
Hervey P. Cote
Christopher T. Doolin
William F. Duggan
George E. Higgins
Michael J. Jelley
Michael B. Mayer

Scott J. Mack
Mary Ann McShea
Victor F. Neal
Michael J. Perciballi
Joseph A. Shields
Stephen F. Timothy
Joseph A. Walker

David M. Welch

CRIMINAL BUREAU

Det. Sgt. Thomas M. McEnaney
Det. David S. Connell

Det. Walter R. Shea

SPECIAL ASSIGNMENT OFFICERS

Raymond V. Peachey
D.A.R.E., Community Service Officer

Det. Michael C. Perron
Juvenile Officer

INTERMITTENTS

Kevin M. Brooks
Michael E. Croteau
Kenneth C. Delaney
Charles J. Landry

William G. Luppold
Stephen M. Mack
Marc T. Proia
Michael D. Saunders

Steven C. Waldron

AUXILIARY/TRAFFIC CONTROL OFFICERS

Douglas Barnett
Julie Bates
Joseph Eracleo
Edward Foye
Laura Hohman
Michael Maloney

Stephen Keins
Brett Pelley
Dennis Rogers
Richard Smith
Cynthia Weeks
George Wickson

TRAFFIC SUPERVISORS

Barbara Buchanan
Sheila M. Curley

Mary E. Hill
Lorraine A. Priest

Mary R. Souza

POLICE MATRONS

Barbara Buchanan
Jo Cobleigh

Sheila M. Curley
Marilyn Defilippi

Mary E. Hill

DISPATCHERS

Marilyn Defilippi
Joseph H. Doolin
Brett A. Pelley

Ronald L. Paulauskas
Marc T. Proia
Cynthia Weeks

Timothy H. Whitcomb, Head Dispatcher

BOARD OF SELECTMEN

The Board of Selectmen is pleased to submit its report for the calendar year ending December 31, 1995.

Annual Town Elections saw Madonna McKenzie and Jack Wrobel reelected to another term. Board reorganization elected Michael Ingalls as Chairman, Bob Herrmann as Vice Chair and Jack Wrobel as Clerk.

Annual Town Meeting showed once again Westfords exceptional people and their commitment to keep Westfords character and charm intact. Town Meeting diligently worked through another beautiful spring day to balance a somewhat frustrating budget, with tight restraints on available funds, it once again was successful.

Growth in the community was still very much a major concern and problem. The Master Plan Committee through its countless hours of meetings and open forums, proposed several growth by-laws that the voters approved at Town Meeting.

Efforts to control growth continued with the Demauro property, although the Town did not purchase the parcel of land. Through its efforts and negotiations the Town hopes to lessen the impact to Shipley Swamp and Nabnasset Lake. Greystone also brought many challenges with the possibility of 500 homes to be built. Through negotiations and hard work from committee members we saw that approximately 250 homes will be built, with a possible golf course. Changes later in the year threatened the golf course but more efforts to help control growth in that area continue.

The Fall brought many budget challenges and with the influx of so many new children to the school system, the School Committee was faced with possible cuts to the bus system. Through the efforts of citizens, the School Committee, Board of Selectmen and Finance Committee the somewhat normal bus system we have now remained intact.

October brought the retirement of Fire Chief George (Yogi) Rogers. After many years of service to the Town he will be missed. The Town Manager along with the Selectmen appointed Richard (Boo Boo) Rochon as the new Fire Chief.

The River Street Bridge remains to be a major frustration. Construction was to be completed in the Spring of 95 and has yet to be started. The State tells us there is a minor engineering problem, they seem to have forgotten about the trains going under the bridge, the design is too low. Maybe someone has a picture of the old one. Selectmen along with help from State Rep. Geoff Hall continue to work towards a solution.

The Board of Health imposed tougher tobacco and smoking regulations. In a much controversial public hearing the Board voted in favor of new regulations, which will affect local merchants and restaurants.

The Town Manager along with the Selectmen began discussions on a five year capital plan. Though time ran out before Annual Town Elections and Town Meeting, efforts will continue through out the upcoming year to present the voters with a plan.

The winter once again brought heavy snow accumulations and helped to put our snow budget in the red again. The Highway employees along with the Highway Superintendent, Richard (Chip) Barrett once again did a great job in keeping Westford's streets open and safe.

The Board appointed many new and some old faces to committees and boards and we thank those people for their efforts and time they sacrifice.

The Board would like to thank all boards, committees, department heads and Town employees for their commitment to making Westford such a safe and wonderful place to live.

Respectfully Submitted,

Michael Ingalls, Chairperson
Robert Herrmann, Vice Chair
John Wrobel, Clerk
Madonna McKenzie
Hal Schreiber
John Wrobel

**'TOWN OF WESTFORD
'TOWN ELECTION - MAY 2, 1995**

	PR. 1	PR. 2	PR. 3	PR. 4	PR. 5	TOTAL
TOTAL BALLOTS CAST	1048	1079	1224	1123	930	5404
BOARD OF SELECTMEN						
Blanks	345	390	479	344	318	1876
Madonna J. McKenzie **	691	637	705	702	521	3256
John E. Wrobel, Jr. **	663	599	687	695	514	3158
Robert Matley	394	531	577	504	507	2513
All Others	3	1	0	1	0	5
SCHOOL COMMITTEE						
Blanks	382	476	497	445	383	2183
Robert E. McCusker **	558	558	719	569	543	2947
Lee H. England	499	540	524	544	443	2550
Susan M. Flint **	657	584	707	686	491	3125
All Others	0	0	1	2	0	3
BOARD OF HEALTH						
Blanks	620	681	791	640	594	3326
Louis E. Ashley **	756	754	846	823	631	3810
Anthony P. Gemmellaro *	717	722	811	783	635	3668
All Others	3	1	0	0	0	4
PLANNING BOARD (5 yrs)						
Blanks	127	109	162	109	109	616
Marguerite L. Jungbluth *	589	460	552	563	370	2534
Paul S. Reppucci	332	510	507	451	451	2251
All Others	0	0	3	0	0	3
PLANNING BOARD (4 yrs)						
Blanks	241	235	217	234	125	1052
Allan W. Loiselle **	465	463	629	471	545	2573
Robert A. Walker	342	381	378	416	260	1777
All Others	0	0	0	2	0	2
HOUSING AUTHORITY						
Blanks	301	341	404	326	284	1656
Muriel T. Drake **	746	737	819	797	646	3745
All Others	1	1	1	0	0	3
LIBRARY TRUSTEES (3 yrs)						
Blanks	644	727	899	680	633	3583
Mohammed A. Malik **	725	697	757	767	608	3554
William F. Melchin **	727	733	791	799	619	3669
All Others	0	1	1	0	0	2

**'TOWN OF WESTFORD
'TOWN ELECTION - MAY 2, 1995**

PR. 1 PR. 2 PR. 3 PR. 4 PR. 5 TOTAL

LIBRARY TRUSTEES (2 yrs)

Blanks	248	260	287	263	197	1255
Veronica L. Otto **	533	509	612	517	480	2651
Charles O. Swanson	267	310	325	343	253	1498
All Others	0	0	0	0	0	0

QUESTION ONE

Shall the Town of Westford be allowed to assess an additional \$153,000 in real estate and personal property taxes for the purpose of providing for FINANCIAL RESERVES IN THE STABILIZATION FUND TO IMPROVE FINANCES AND BOND RATING IN ADVANCE OF SELLING MUNICIPAL BONDS FOR CAPITAL IMPROVEMENT PROGRAM for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	52	56	47	36	44	235
Yes	484	379	457	509	313	2142
No	512	644	720	578	573	3027

QUESTION TWO

Shall the Town of Westford be allowed to assess an additional \$28,550 in real estate and personal property taxes for the purpose of providing for INSURANCE AND BENE ADMINISTRATION AND CLERICAL SUPPORT IN THE FINANCE DEPARTMENT for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	57	65	48	46	41	257
Yes	318	268	324	338	215	1463
No	673	746	852	739	674	3684

QUESTION THREE

Shall the Town of Westford be allowed to assess an additional \$102,000 in real estate and personal property taxes for the purpose of providing for THE CONTINUING CUR RECYCLING PROGRAM AS AN ALTERNATIVE TO A DROP-OFF CENTER FOR RECYCLING BOTTLES, CANS AND GLASS for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	19	33	29	26	33	140
Yes	403	452	502	352	412	2121
No	626	594	693	745	485	3143

QUESTION FOUR

Shall the Town of Westford be allowed to assess an additional \$20,000 in real estate and personal property taxes for the purpose of providing for SUNDAY AND MONDAY LIBRARY HOURS AND INTERLIBRARY LOAN SERVICES for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	27	37	32	25	29	150
Yes	509	386	476	510	330	2211
No	512	656	716	588	571	3043

**'TOWN OF WESTFORD
'TOWN ELECTION - MAY 2, 1995**

PR. 1 PR. 2 PR. 3 PR. 4 PR. 5 TOTAL

QUESTION FIVE

Shall the Town of Westford be allowed to assess an additional \$9,215 in real estate and personal property taxes for the purpose of providing CLERICAL SUPPORT TO THE DIRECTOR OF HEALTH CARE SERVICES for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	50	54	47	42	36	229
Yes	324	297	385	375	249	1630
No	674	728	792	706	645	3545

QUESTION SIX

Shall the Town of Westford be allowed to assess an additional \$99,500 in real estate and personal property taxes for the purpose of providing for HIGHWAY DEPARTMENT WAGES AND OPERATING EXPENSES for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	47	52	37	42	38	216
Yes	419	392	426	451	332	2020
No	582	635	761	630	560	3168

QUESTION SEVEN-A

Shall the Town of Westford be allowed to assess an additional \$781,598 in real estate and personal property taxes for the purpose of providing for the EDUCATIONAL PROGRAMS AND SERVICES OF THE WESTFORD PUBLIC SCHOOLS for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	45	42	39	33	45	204
Yes	557	408	548	547	361	2421
No	446	629	637	543	524	2779

QUESTION SEVEN-B

Shall the Town of Westford be allowed to assess an additional \$1,181,598 in real estate and personal property taxes for the purpose of providing for the EDUCATIONAL PROGRAMS AND SERVICES FOR THE WESTFORD PUBLIC SCHOOLS for the fiscal year beginning July 1, nineteen hundred and ninety-five?

Blanks	44	46	37	31	48	206
Yes	448	311	428	435	257	1879
No	556	722	759	657	625	3319

**'TOWN OF WESTFORD
'TOWN ELECTION - MAY 2, 1995**

PR. 1 PR. 2 PR. 3 PR. 4 PR. 5 TOTAL

QUESTION EIGHT

Shall the Town of Westford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to provide for the construction, original equipping and furnishing an addition or additions to the Nabnasset Elementary School and for the remodeling, reconstruction making extraordinary repairs to said Nabnasset Elementary School, including architectural and engineering services to prepare plans and specifications for said pu

Blanks	37	42	33	29	34	175
Yes	602	476	672	605	446	2801
No	409	561	519	489	450	2428

QUESTION NINE

Shall the Town of Westford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to acquire title to all or part of the DeMauro parcel in the the Nabnasset section of Westford, also known as Lakeside Meadows Subdivision, and shown on a definitive subdivision of 153 acres, more or less, dated April 15, 1994?

Blanks	35	35	28	30	18	146
Yes	540	390	657	512	456	2555
No	473	654	539	581	456	2703

QUESTION TEN

Shall the Town of Westford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to provide for the construction of additional recreational and athletic facilities at the so-called Farmer's parcel?

Blanks	47	57	46	42	48	240
Yes	410	323	443	411	305	1892
No	591	699	735	670	577	3272

QUESTION ELEVEN

Shall the Town of Westford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to provide for achitectural and engineering services to prepare plans and furnishing of a new elementary school?

Blanks	32	42	38	34	37	183
Yes	523	351	457	482	281	2094
No	493	686	729	607	612	3127

COMMONWEALTH OF MASSACHUSETTS

TOWN OF WESTFORD

SPECIAL TOWN MEETING - APRIL 10, 1995

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Westford Academy on Monday, April 10, 1995, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The Attendance was 1,231, a quorum of 220 was needed.

Mo Malik, of the J. V. Fletcher Library Trustees read a letter written by Sherman Fletcher one hundred years ago donating \$10,000 for the establishment of the Library.

It was voted to take Article 6 and 7 out of order.

It was voted to allow nonvoters, who are employed by the Town to sit at the front of the hall with their various boards and committees.

ARTICLE 6: SPECIAL EDUCATION TUITION TRANSFER

It was voted that the sum of FIFTY SIX THOUSAND AND SIXTEEN (\$56,016) DOLLARS be transferred from an account entitled Comprehensive Insurance Account to the School Department Operating Budget to meet a projected shortfall in the Special Education Tuition Account during the fiscal year ending June 30, 1995. (Finance Committee Approved)

ARTICLE 7: PAINT/REPAIR CAMERON SENIOR CTR AND TOWN HALL

It was voted unanimously that the sum of THIRTY-FOUR THOUSAND (\$34,000) DOLLARS be transferred from the unexpended, unencumbered fund balance of the Blanchard Middle School/West St. Improvement Account to defray the costs of painting and other extraordinary repairs to the Cameron Senior Citizens Center and the Town Hall. (Finance Committee Approved)

ARTICLE 1: DEMAURO PARCEL/PURCHASE ENTIRE PARCEL/BY PETITION

It was voted to dismiss this article: that the Board of Selectmen be and are hereby authorized, in the name and behalf of the Town, to acquire, by purchase, eminent domain, or otherwise, a certain parcel of land in the Nabnasset section of the Town, known as the DeMauro parcel, shown as a parcel of 153 acres, more or less, on a definitive subdivision plan dated April 15, 1994, as modified;

and to place said parcel under the care and custody of the Conservation Commission, to be preserved as open space for the protection of Lake Nabnasset and Shipley Swamp, for the protection of existing and future Town wells, and for the protection of critical grassland wildlife habitat through a planned program of periodic mowing;

for the purpose aforesaid, and for the payment of any damages that may be awarded as a result of such taking that the sum of THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS be raised and appropriated and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and is hereby authorized to borrow the sum THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS under and pursuant to Chapter 44, Section 7(3) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor;

provided that no money shall be expended or borrowed under this vote unless the Town shall vote at a regular or special election to exempt the amounts required to pay the bonds or notes from the limitations of Proposition 2 and 1/2, so-called.

ARTICLE 2: DEMAURO PARCEL/LIMITED DEVELOPMENT/BY PETITION

It was voted to dismiss this article: that the Board of Selectmen be and are hereby authorized, in the name and behalf of the Town, to acquire, by purchase, eminent domain, or otherwise, a certain parcel of land in the Nabnasset section of the Town, known as the DeMauro parcel, shown as a parcel of 153 acres, more or less, on a definitive subdivision plan dated April 15, 1994, as modified;

and for the purpose aforesaid, and for the payment of any damages that may be awarded as a result of such taking that the sum of THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS be raised and appropriated and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and is hereby authorized to borrow the sum THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS under and pursuant to Chapter 44, Section 7(3) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor; and, for the purpose of defraying part of the costs of any such acquisition and to impose appropriate development limits/restrictions, that the Board of Selectmen be and are hereby authorized to sell and convey any portion of said parcel that is located northerly of the Massachusetts Electric Right of Way, consisting of up to forty-three (43) acres, more or less, upon such terms and conditions as the Selectmen in their discretion deem to be in the best interests of the Town and with any such advice as they may choose to adopt from any advisory committee that they may choose to appoint, and to place the unsold remainder of said parcel under the care and custody of the Conservation Commission, to be preserved as open space for the protection of Lake Nabnasset and Shipley Swamp, for the protection of existing and future Town wells, and for the protection of critical grassland wildlife habitat through a planned program of periodic mowing;

provided that no money shall be expended or borrowed under this vote unless the Town shall vote at a regular or special election to exempt the amounts required to pay the bonds or notes from the limitations of Proposition 2 and 1/2, so-called.

ARTICLE 3: DEMAURO PARCEL/PURCHASE PARCEL S/BY PETITION

It was voted 742 Yes, 303 No (a 2/3 vote was needed) that the Board of Selectmen be and are hereby authorized, in the name and behalf of the Town, to acquire, by purchase, eminent domain, or otherwise, a portion of a certain parcel of land in the Nabnasset section of the Town, known as the DeMauro parcel, said portion being all of said parcel shown on a definitive subdivision plan dated April 15, 1994, as modified, that is located southerly of the Massachusetts Electric Co. right of way and consisting of 110 acres, more or less;

and to place said parcel under the care and custody of the Board of Selectmen, for water supply, recreation, open space and other municipal purposes, and for the protection of critical grassland wildlife habitat through a planned program of periodic mowing;

and for the purpose aforesaid, and for the payment of any damages that may be awarded as a result of such taking that the sum of TWO MILLION FOUR HUNDRED THOUSAND (\$2,400,000) DOLLARS be raised and appropriated and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and is hereby authorized to borrow the sum TWO MILLION FOUR HUNDRED THOUSAND (\$2,400,000) DOLLARS under and pursuant to Chapter 44, Section 7(3) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor;

provided that no money shall be expended or borrowed under this vote unless the Town shall vote at a regular or special election to exempt the amounts required to pay the bonds or notes from the limitations of Proposition 2 and 1/2, so-called. (Finance Committee Disapproved)

After a Presentation for Trudy Bortz, Nabnasset School Principal showing the crowded conditions of the school.

ARTICLE 4: **DESIGN AN ADDITION AND IMPROVEMENTS TO THE NABNASSET**
ELEMENTARY SCHOOL

It was voted 573 Yes, 41 No (a 2/3 vote was needed) that the sum of THREE HUNDRED THOUSAND (\$300,000.00) DOLLARS be raised and appropriated for architectural and engineering services to prepare plans and specifications for construction, original equipping and furnishing of an addition or additions to the Nabnasset Elementary School and for remodelling, reconstructing and making extraordinary repairs to said Nabnasset Elementary School;

and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and is hereby authorized to borrow the sum of THREE HUNDRED THOUSAND (\$300,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(21) and (22) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor.
(Finance Committee Approved)

ARTICLE 5: DESIGN NEW ELEMENTARY SCHOOL

It was voted 542 Yes, 58 No (a 2/3 vote was needed) that the sum of FOUR HUNDRED EIGHTY THOUSAND (\$480,000.00) DOLLARS be raised and appropriated for architectural and engineering services to prepare plans and specifications for construction, original equipping and furnishing of a new elementary School;

and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and is hereby authorized to borrow the sum of FOUR HUNDRED EIGHTY THOUSAND (\$480,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(21) and (22) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds and notes therefor;

provided that no money shall be expended or borrowed hereunder unless the Town shall vote at a regular or special election to exempt the amounts required to pay any bonds or notes authorized from the limitations of Proposition 2 and 1/2, so-called; or act in relation thereto.
(Finance Committee Approved)

It was voted unanimously to adjourn the Special Town Meeting at 11:15 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF WESTFORD

ANNUAL TOWN MEETING - MAY 6, 1995

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at the Abbot School on Saturday, May 6, 1995, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The Attendance was 443.

Ellen Harde, Town Moderator, called the meeting to order at 10:10 AM.

It was voted to allow Bill Olsen, School Business Manager; Anita Tekle, Community Planning Coordinator; Walter Poirier, Assistant Assessor; and Joanne Sheehan, Elder Services Coordinator to join the meeting.

William Harman received a Proclamation and a standing ovation for ten years of service on the Planning Board.

Before the meeting began, there was an opening statement read by Evan Schapiro, Chairman of the Finance Committee, as follows:

It is quite a challenge to cover salary and expense increases with a 2% growth in the budget, much less add or restore services. In addition there are additional demands placed on Town services from new growth, which as we know, is only partly covered by the additional growth revenues. This reality largely caused the number of override requests this year. However, as we know, the voters of Westford disapproved those override requests. The budget you see before you represents the recommendations of the Town Manager and the Finance Committee as to how the funds available under proposition 2 and 1/2 are best allocated among the various Town functions to create a sustainable budget. We have tried very hard to create a budget which does not pit departments against each other for the limited available funds. It is essential to the smooth, efficient long term operation of the Town that all departments are treated fairly.

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Many of you here today, as I am, are disappointed with the vote on Tuesday. Democracy is much easier when one is part of the majority, but the true test of democracy is how one deals with being part of the minority. The voters of Westford have told this Town Meeting what our budget will be for the coming fiscal year. The role and duty of the Town Meeting is to appropriate the available funds in the manner which best serves the citizens of Westford.

With this in mind, we ask you to keep in mind three R's during this Town Meeting.

The first R is for respect. Respect for all citizens of Westford, especially those whose opinions differ from yours. With emotional issues such as the ones we are facing, ones first reaction is sometimes to lash out at those who disagree. It is tempting to attribute evil qualities to those who disagree, or at the very least assume that they just don't understand the issues. However, this is seldom the case and it only leads to bickering which does little to further the cause of either side. I ask you to please listen respectfully to all speakers, to carefully weigh the opinions of each, and to recognize that each citizen's perspective, financial situation, and priorities are unique. There is no single truth or correct answer. A successful Town Meeting is one that reaches a consensus which does its best to recognize the needs and priorities of each and every citizen.

The second R is responsibility. It seems more common today that when we disagree with an outcome, to try to place the blame on "them". But, there is no them, there is only us. We are all citizens of Westford, each in our way trying to do what we individually believe is in the best interests of Westford. This responsibility of this Town Meeting is to appropriate funds for a balanced budget. Appropriating funds above what is allowed under proposition 2 and 1/2 is irresponsible. It may make one feel good to vote additional funds for an item you feel is underfunded, but in actuality this solves nothing and actually hurts one's cause in the long run. Town Meetings and elections occur every year, and our actions in one year very much affects the minds and hearts of the electorate in subsequent years.

The last R is for reality. The reality is that our revenues are fixed. While this amount may be less than many would like, the reality is that we need to live within this budget. We need to accept this fact and move on. Complaining about this vote, interpreting the vote, etc. does not alter the reality that our revenues are fixed.

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With this in mind, the Finance Committee urges Town Meeting to adopt a fourth R: The Resolution to Adopt the Rules of the Meeting. The resolution sets a framework for this Town Meeting to act responsibly toward setting a balanced budget. In short it says that this Town Meeting will live by the laws of Massachusetts by agreeing to appropriate a balanced budget. For any increase in a budget above what is recommended by the Town Manager, another budget must be decreased to keep the budget in balance. Adopting this amendment agrees with the reality that our revenues are fixed, it shows that we are willing to accept our responsibility to live within this budget and lastly it shows respect for the voters of Westford.

As always, the recommendations of the Finance Committee, Town Manager and other Town boards are just that: recommendations. It is the vote of Town Meeting which determines the budgets and bylaws for Westford. I know I speak for all Town boards and officials when I say that whatever you decide today, we will respect your decisions and do our best to carry them out.

RESOLUTION TO ADOPT RULES OF THE MEETING

It FAILED (168 Yes - 176 No) that the Town adopt the following Rules of the Meeting:

Any motion or motion to amend which would increase an appropriation over that recommended by the Town Manager must be worded to specify the following:

the amount which the motion exceeds the appropriation recommended by the Town Manager, and whether the increase is to come from amounts which are within the tax levy limit, or is contingent on approval by a ballot referendum override vote subsequent to Town Meeting.

If the proposed increase is within the levy limit, the motion must specify a specific source of the additional funds such as 1) a reduction in an amount already voted, or 2) a maximum amount which may be appropriated under a subsequent article.

The motion to amend shall specify that the increase will only become effective upon passage of whichever is appropriate: 1) a ballot referendum override vote, or 2) subsequent votes by Town Meeting as may be required to make the necessary compensating reductions.

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The wording must also make it clear that failure of subsequent ballot or Town Meeting votes to implement the motion to increase will nevertheless leave intact the approval of that portion of the appropriation which was not contingent on such votes.

All such motions to amend shall be submitted to the Moderator in writing.

ARTICLE 1: TOWN REPORTS

It was voted unanimously that the Town Meeting accept the Annual Reports of Town Officers, Boards and committees for the calendar year 1994 as presented in the Annual Town Report.

ARTICLE 2: TOWN ELECTED OFFICIALS SALARIES

It was voted unanimously the Town establish the salaries and compensation of elected officials of the Town for the fiscal period July 1, 1995 through June 30, 1996 as follows:

Selectmen,	
Chairperson	\$ 0 ^(1.)
Members	0 ^(1.)
Board of Health, Members	0 ^(1.)

(1.) Provided, however, that incumbents holding office in the following positions as of 6/30/95 shall be eligible to receive the following compensation during fiscal 1996.

Selectmen,	
Chairperson	\$1,100
Members	\$950
Board of Health	
Members	\$250

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 3: COMPENSATION PLAN AMENDMENT

It was voted unanimously that the Town amend the Consolidated Classification Plan, compensation Plan for the Town as shown in the Finance Committee Report, effective July 1, 1995 as follows:

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TOWN OF WESTFORD
PERSONNEL PLAN

APPENDIX "A"
(JULY 1, 1995)

The Town Manager recommends that the following changes be made to Appendix "A" Classification and Pay Plan effective July 1, 1995:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Town Manager	59,062	78,750
Finance Director	44,297	59,062
Principal Assessor/Appraiser	34,484	45,313
Assistant Assessor/Data Collector	23,000	35,000
Town Clerk ^(1.)	32,366	43,155
Tax Collector	30,911	41,214
Town Accountant	30,911	41,214
Town Manager's Admin. Sec'y. *	12.00	16.00
Chief of Police	49,140	65,520
Fire Chief ^(2.)	44,296	59,063
Police Lieutenant	36,855	49,140
Highway Superintendent	38,026	50,715
Water Superintendent	36,619	48,825
Library Director	38,026	50,715
Library Asst. Director	26,672	35,563
Senior Librarian	24,136	32,299
Senior Page *	5.50	6.25
Library Page *	4.75	5.25
Dir./Land Use Planning & Management	42,481	56,500
Town Engineer	43,609	58,000
Building Commissioner	33,412	44,500
Conservation Commission Coordinator	30,615	41,050
Director of Environmental Services	33,000	44,000
Director of Health Care Services	33,250	44,250
Community Center Director	29,850	39,800
Recreation Coordinator *	12.07	16.09
Elder Services Coordinator	23,625	31,500
Call Fire Fighters and Ambulance Attendants *	12.95	12.95
Call Fire Lieutenants *	13.34	13.34
Call Fire Captains *	13.74	13.74

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Call Deputy Fire Chief *	14.15	14.15
Head Lifeguard/Water		
Safety Instructor *	8.00	9.00
Lifeguard/W.S.I. *	7.00	7.50
Lifeguard *	6.25	6.50
Beach Attendant *	6.00	6.25
Tennis Instructor *	7.00	9.00
Track and Field Director *	8.00	10.00
Track and Field Coach *	6.00	7.00
Day Camp Director *	10.00	12.00
Sr. Day Camp Counselor *	6.00	7.50
Jr. Day Camp Counselor *	5.00	5.00
Tree Warden ^(3.)		0.00
Board of Assessors ^(3.)		0.00
Water Commissioners ^(3.)		0.00
Cemetery Commissioners ^(3.)		0.00

All salaries are Per annum except where noted by * in which case an hourly rate applies.

- (1.) The Town Clerk may receive additional compensation, not to exceed \$5,000, as authorized by General Laws, c. 41, Section 19(I.) for assuming additional duties.
- (2.) Nothing contained herein shall have the effect of limiting the applicability of General Laws, Chapter 48, Section 57(G) as it relates to the salary due to the incumbent Fire Chief.
- (3.) Provided, however, that incumbents holding office in the following positions as of 6/30/95 shall be eligible, subject to appropriation, to receive the following annual compensation until the expirations of their current terms:

Tree Warden ^(3.)	1,000.00
Board of Assessors ^(3.)	500.00
Water Commissioners ^(3.)	400.00
Cemetery Commissioners ^(3.)	200.00

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 4: FISCAL YEAR 1996 TOWN BUDGET

It was voted that the Town raise and appropriate the following sums necessary for the Operation and Maintenance of Town Departments for the ensuing fiscal year, July 1, 1995 through June 30, 1996 and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees as follows:

<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
GENERAL GOVERNMENT			
12212	Selectmen Salary	0	
12240	Selectmen Expense	10,410	
	SUBTOTAL		10,410
12313	Town Manager Salary	71,508	
12314	Admin. Asst. Salary	0	
	Clerical Wages	28,189	
12340	Expenses	7,515	
	SUBTOTAL		107,212
13140	Finance Committee Exp.	2,860	
13140	Reserve Fund	92,000	
	SUBTOTAL		94,860
13313	Finance Director Salary	57,847	
13314	Town Accountant	36,212	
13315	Clerical Wages	35,557	
13340	Expenses	7,365	
13341	Audit	14,500	
	SUBTOTAL		151,481
14112	Assessors' Salary	0	
14114	Principal Assessors Sal.	44,818	
14114	Data Collector	28,000	
14115	Administrative Sec.	28,549	
14115	Clerical Wages	24,734	
14140	Expenses	19,700	
14141	Interior Inspection	0	
14141	Revaluation	0	
14141	Valuation Maint. St.	0	
14242	Recertification	0	
	SUBTOTAL		145,801
14514	Collector Salary	37,078	
14515	Clerical Wages	43,136	
14540	Treasurer Expenses	33,750	
14540	Banking Serv/Int.	3,000	
	SUBTOTAL		116,964

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<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
15129	Town Counsel Salary	45,000	
15140	Town Counsel Expenses	12,000	
	SUBTOTAL		57,000
15123	Personnel Coord. Salary	13,900	
15240	Personnel Expenses	13,250	
15241	Merit Pool Salary	45,718	
15242	Prof. Devel. & Training	15,000	
15340	Centrex Telephone	20,100	
15540	Data Processing	27,917	
	SUBTOTAL		135,885
16113	Town Clerk Salary	36,019	
16115	Administrative Sec.	29,149	
16115	Clerical Wages	0	
16140	Town Clerk Expenses	14,895	
16118	Recording Fees	0	
16118	Election Wages	7,375	
16140	Street List Salary	0	
16118	Town Clerk/Registrars Sal.	0	
16181	Election Machines	1,995	
	SUBTOTAL		89,433
17113	Conservation Coord. Sal.	32,377	
17140	Conservation Expenses	6,425	
17140	Conservation Minutes	0	
17140	Land Acquisition Exp.	0	
17141	Consultants	0	
	SUBTOTAL		38,802
17413	Planning Coord. Salary	0	
17413	Community Dev. Director	50,000	
17440	Planning Expenses	7,000	
17440	Planning Minutes	0	
17440	Planning Consultant	1,800	
17540	Planning Studies	0	
17540	Planning Master Plan	0	
	SUBTOTAL		58,800
17615	ZBA Clerical Wages	2,000	
17640	ZBA Expenses	2,000	
17641	ZBA Legal Consultant	0	
	SUBTOTAL		4,000
17713	Engineering Services	0	
	SUBTOTAL		0

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<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
18415	CATV Clerical Wages	0	
18440	CATV Expenses	500	
	SUBTOTAL		500
19216	Custodian Wages	0	
19240	Custodian Expenses	29,730	
19284	CAP - Various 1996	7,500	
19284	CAP - Various 1995	0	
19285	CAP - ADA Compliance	0	
19340	Police/Fire Complex Exp.	26,000	
19244	Tadmuck Building Maint.	750	
19550	Town Reports	6,000	
	SUBTOTAL		69,980
	TOTAL GENERAL GOVERNMENT		1,081,128
PUBLIC SAFETY			
21013	Police chief Salary	64,301	
21014	Lieutenant Salary	49,158	
21015	Clerical Salary	86,581	
21016	Custodian Wages	8,363	
21040	Administrative Exp.	191,550	
21040	Out of State Travel	0	
21022	Sergeant Wages	267,228	
21023	Patrol Officer Wages	684,550	
21026	Matron Wages	2,489	
21030	Overtime	168,516	
21031	Shift Differential	15,422	
21032	Career Incentive	0	
21033	Court Appearances	25,000	
21034	Extra Detail	15,017	
21035	Training	29,538	
21083	CAP - Radios	0	
21023	Additional Officers	0	
21083	Emergency 911	0	
21081	CAP - Replace Cruisers	62,606	
21082	CAP - Bullet Proof Vests	0	
21025	Dispatch Wages Police	122,726	
21024	Traffic Sup. Wages	19,653	
21023	Retro Wage Adjustment	0	
	SUBTOTAL		1,812,698
22013	Fire Chief Salary	63,424	
22037	Fire Fighter/EMT Wages	605,639	
22040	Operating Expenses	48,045	
22081	CAP - Various Equipment	23,000	
	SUBTOTAL		740,108

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<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
24113	Building Comm. Salary	38,187	
24114	Asst. Building Comm. Sal.	2,000	
24115	Clerical Wages	18,287	
24119	Inspector Fees	42,000	
24140	Operating Expenses	7,815	
24181	CAP - Various Equipment	2,500	
	SUBTOTAL		110,789
24413	Sealer of Wght/Meas Sal.	0	
24440	Operating Expenses	0	
	SUBTOTAL		0
29140	Civil Defense Exp.	1,000	
	SUBTOTAL		1,000
29213	By-Law Enf. Off. Sal.	22,758	
29214	Asst. Dog Off. Wages	3,758	
29240	Operating Expenses	4,350	
29281	CAP - Various Equip.	0	
	SUBTOTAL		30,866
29413	Tree Warden Salary	1,000	
29440	Operating Expenses	15,000	
	SUBTOTAL		16,000
	TOTAL PUBLIC SAFETY		2,711,461
EDUCATION			
30540	School Dept. Request	15,588,538	
	Offset School Choice	(104,000)	
	Offset Early Ret.	0	
	Net Local School Contrib.		15,484,538
31040	NVTHS Assessment	227,963	
	SUBTOTAL		227,963
	TOTAL EDUCATION		15,712,501

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<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
PUBLIC WORKS			
42113	Highway Supt. Salary	47,457	
42114	Asst. Supt. Salary	40,000	
42115	Clerical Wages	25,296	
42121	Highway Wages	410,390	
42121	Mechanic	0	
42121	Laborer Wages	0	
42140	Operating Expenses	16,910	
42240	Traffic Maint.	24,300	
42940	Mach. & Equipment	60,370	
42540	Road Maint. & Constr.	208,315	
42640	Drainage	15,000	
42340	Snow & Ice	245,000	
42440	Street Lights	85,540	
42785	CAP - Various 1996	79,000	
42785	CAP - Various 1995	0	
	SUBTOTAL		1,257,578
43141	Solid Waste Disposal	934,540	
43140	Domestic Haz. Waste Dis.	0	
43140	Recycle Expense	48,144	
	SUBTOTAL		982,684
44013	Ground Maint. Wages	85,616	
44040	Operations Expense	20,100	
44081	CAP - Various	20,000	
	SUBTOTAL		125,716
49111	Cemetery Comm. Salary	600	
49121	Maint/Laborer Wages	0	
49140	Operating Expenses	10,205	
49181	CAP - Various	0	
	SUBTOTAL		10,805
	TOTAL PUBLIC WORKS		2,376,783
HEALTH AND HUMAN SERVICES			
51011	Board of Health Salaries	1,250	
51013	Health/Sanitation Salary	39,116	
51014	Contagious Disease Sal.	0	
51015	Office Manager	29,874	
51019	Inspector Fees	23,600	
51040	Operation Expenses	11,300	
51919	Stable Inspector	450	
51913	Animal Inspector Sal.	1,750	
51919	Dead Animal Agent Sal.	1,750	
52313	Dir of Health Care Serv.	26,238	
52340	Nurses Expenses	1,900	
52314	WASA Coordinator	13,260	
52315	Departmental Secretary	0	
52340	Dental Services	2,000	
	SUBTOTAL		152,488

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<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
54113	Senior Director Sal.	30,967	
54040	Senior Center Exp.	36,176	
54140	Council on Aging Exp.	11,037	
54040	Senior Center Unpd. Bill	0	
54142	Respite Care	6,110	
54142	Senior Aide Contract	7,569	
54240	Veterans Benefits	32,000	
54240	Contracted Veterans	16,400	
54240	Post Contributions	3,000	
54081	CAP - 96 - Building	13,400	
	SUBTOTAL		156,659
	TOTAL HEALTH & HUMAN SERVICES		309,147
 CULTURAL & RECREATIONAL			
61013	Library Dir. Salary	47,262	
61014	Asst. Director Sal.	34,135	
61015	Clerical Wages	18,076	
61016	Custodian Wages	25,344	
61027	Librarian Salaries	119,616	
61028	Asst. Librarian Sal.	203,592	
61038	Page Wages	10,220	
61040	Operating Expenses	193,656	
61040	Restore Sun/Mon Hours	0	
61081	CAP - Various	10,300	
	SUBTOTAL		662,201
63014	Recreation Coordinator	27,500	
63013	Summer Supervision	0	
63015	Clerical Wages	0	
63040	Operating Expenses	3,600	
63042	Town Beach	6,079	
63043	Summer Camp	4,095	
63081	CAP - Various	0	
	SUBTOTAL		41,274
67040	Museum Expenses	5,500	
67081	Museum CAP - Portico	0	
	SUBTOTAL		5,500
67313	Community Cntr Dir Sal.	36,400	
67315	Clerical Wages	28,849	
67316	Custodian Wages	22,472	
	Roudenbush Offset	(65,151)	
	SUBTOTAL		22,570

<u>ACCT. NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
69240	Memorial Day Celeb.	2,000	
	SUBTOTAL		2,000
	TOTAL CULTURAL & RECREATION		733,545
DEBT SERVICE			
91010	Principal & Interest	2,668,634	
	SUBTOTAL		2,668,634
	TOTAL DEBT SERVICE		2,668,634
UNCLASSIFIED			
91140	Pension Assessment	701,515	
91140	Unemployment Insurance	15,000	
91140	Group Health Insurance	766,707	
91140	Medicare Contribution	115,500	
91140	Accumulated Sick Leave	20,000	
91140	Senior Tax Rebate	5,000	
94540	Comprehensive Insurance	380,000	
91140	Indirect Offset	(113,453)	
	SUBTOTAL		1,890,269
	TOTAL UNCLASSIFIED		1,890,269
PUB ENTERPRISE WATER			
45240	Pipes & Supplies	60,000	
45211	Commissioners Salaries	1,200	
45213	Superintendents Salary	44,888	
45215	Billings Account Clerk	32,156	
45215	Clerical Wages	24,996	
45217	Maint. Laborer Wages	225,310	
45230	Overtime	45,000	
45240	Flushing/Hydrant Maint.	9,000	
45240	Operating Expenses	272,785	
45240	Insur/Payroll/Debt	113,453	
45240	Landfill Monitoring	6,500	
45280	Master Plan Devel.	0	
45284	Master Plan Implem	215,712	
45283	CAP - Meter Replacement	32,000	
45281	CAP - Diesel Truck	0	
45281	CAP - Dump Truck	0	
45286	CAP - Alarm System	0	
45284	CAP - Trench Box	0	
45285	CAP - Site Testing	0	
45280	CAP - Various	117,000	
	SUBTOTAL		1,200,000
	TOTAL WATER DEPARTMENT		1,200,000
	TOTAL BUDGET		28,683,468
	(Finance Committee Approved)		

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It was voted to adopt the following Resolutions:

Be it resolved that the Town Meeting request that the Selectmen, Finance Committee and all Town boards, departments and committees evaluate their budgets as voted at the initial portion of the Annual Town Meeting in May 1995, with the goal of increasing the School Budget by the amount of Question 7A at the Town Election on May 2, 1995, and present the results of that evaluation in a timely manner, and no later than June 30, 1995, for action at the Special Town Meeting.

Further that the Board of Selectmen consider an override vote for a lesser amount than Question 7A, such as \$500,000 to \$600,000 if a balanced budget cannot provide for funds for the School System.

It was voted to adjourn the Annual Town Meeting at 6:00 PM until Monday, May 8, 1995 at Abbot School at 7:30 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF WESTFORD

SPECIAL TOWN MEETING - MAY 6, 1995

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Abbot School on Saturday, May 6, 1995, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The Attendance was 404. (A quorum of 220 was needed.)

Ellen Harde, Town Moderator, called the meeting to order at 11:45 AM.

ARTICLE 1: TRANSFERS

It was voted that the Town transfer various sums between and among various accounts for the Fiscal Year ending June 30, 1995 as set forth in Attachment "A".

ATTACHMENT "A"

FROM:	Acct. #94550	Comprehensive Insurance	\$300.00
TO:	Acct. #12313	Town Manager Salary	\$300.00
FROM:	Acct. #21031	Police Shift Differential	\$1,000.00
TO:	Acct. # New	Perm. School Buldng Comm. Cler.	\$1,000.00
FROM:	Acct. #54240	Veterans Benefits	\$10,000.00
TO:	Acct. # New	Economic Development Marketing	\$10,000.00
FROM:	Acct. #21031	Police Shift Differential	\$200.00
TO:	Acct. #13140	Finance Committee Expenses	\$200.00
FROM:	Acct. #13340	Finance Operating	\$417.00
TO:	Acct. #13314	Town Accountant Salary	\$417.00
FROM:	Acct. #13340	Finance Operating Expense	\$20,479.00
TO:	Acct. #13315	Finance/Sr. Secretary Wages	\$20,479.00
FROM:	Acct. #91140	Accumulated Sick Leave	\$12,000.00
	Acct. #19286	Building Study	\$2,500.00
TO:	Acct. #13341	Audit Account	\$14,500.00
FROM:	Acct. #19286	Building Study	\$1,500.00
TO:	Acct. #13140	Town Counsel Expenses	\$1,500.00
FROM:	Acct. #15540	Data Processing	\$5,000.00
TO:	Acct. #15240	Professional Exp/Labor Counsel	\$5,000.00

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FROM:	Acct. #91140	Accumulated Sick Leave	\$6,000.00
TO:	Acct. #19240	Town Hall Expense	\$6,000.00
FROM:	Acct. #91140	Accumulated Sick Leave	\$515.00
TO:	Acct. #19550	Town Reports	\$515.00
FROM:	Acct. #94540	Comprehensive Insurance	\$15,579.00
TO:	Acct. #21022	Sergeants Wages	\$15,579.00
FROM:	Acct. #94540	Comprehensive Insurance	\$15,957.00
TO:	Acct. #21023	Patrol Officer Wages	\$15,957.00
FROM:	Acct. #42340	Highway - Snow & Ice	\$702.00
TO:	Acct. #21035	Police Training	\$702.00
FROM:	Acct. #94540	Comprehensive Insurance	\$16,258.00
TO:	Acct. #21040	Police Operating Expenses	\$16,258.00
FROM:	Acct. #42340	Highway Snow & Ice	\$11,000.00
TO:	Acct. #21030	Police Overtime	\$11,000.00
FROM:	Acct. #42340	Highway Snow & Ice	\$3,500.00
TO:	Acct. #21033	Police-Court Time/Prosecutions	\$3,500.00
FROM:	Acct. #42340	Highway Snow & Ice	\$3,234.00
TO:	Acct. #20134	Police - Details	\$3,234.00
FROM:	Acct. #42340	Highway Snow & Ice	\$2,000.00
TO:	Acct. #24114	Asst. Bldg. Comm. Salary	\$2,000.00
FROM:	Acct. #42340	Highway Snow & Ice	\$20,000.00
TO:	Acct. #42540	Road Construction & Materials	\$20,000.00
FROM:	Acct. #94540	Comprehensive Insurance	\$500.00
TO:	Acct. #51919	Dead Animal Agent Salary	\$500.00
FROM:	Acct. #94540	Comprehensive Insurance	\$5,981.00
TO:	Acct. #91010	Debt. Service	\$5,981.00
FROM:	Acct. #94540	Comprehensive Insurance	\$26,000.00
TO:	Acct. #91140	Medicare Contribution	\$26,000.00
FROM:	Acct. #94540	Comprehensive Insurance	\$4,950.00
TO:	Acct. #310	Highway Garage Cleanup	\$4,950.00
FROM:	Acct. #45240	Water Dept. Operating Exp.	\$400.00
TO:	Acct. #45215	Water Dept. Clerical Wages	\$400.00
(Finance Committee Approved - Except Economic Development)			

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ARTICLE 2: APPROPRIATE AN EARLIER DONATION FOR TRACK PROJECT

It was voted that the Town appropriate the sum of EIGHT THOUSAND (\$8,000.00) DOLLARS for the purpose of designing and/or constructing a new all weather composition track facility, and to meet said appropriation the following amounts will be transferred from the following unexpended and unencumbered account balances:

Centrex Telephone Account	\$4,100
Town Hall Ramp Account	3,400
Senior Ctr. Operating Expenses	500

(Finance Committee Approved)
(Board of Selectmen Approved)

Article 3: Designation of Certain Town Roads as Scenic Roads

It was voted that pursuant to Massachusetts General Laws Chapter 40, Section 15C, the Town designates Old Lowell Road, beginning at the intersection of Carlisle Road, and running northerly to South Chelmsford Road, as a scenic road, as those words define in Massachusetts General Laws, Chapter 40, Section 15C, and also that the Town designates Vose Road beginning at the intersection of Old Lowell Road, and running westerly and then northerly to South Chelmsford Road, as a scenic road, as those words define in Massachusetts General Laws, Chapter 40, Section 15C.

It was voted unanimously to adjourn the Special Town Meeting at 12:50 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF WESTFORD

ADJOURNED ANNUAL TOWN MEETING - MAY 8, 1995

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Abbot School on Monday, May 8, 1995, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The Attendance was 477. (No quorum was needed.)

Ellen Harde, Town Moderator, called the meeting to order at 7:30 PM.

At the opening of the meeting, Robert Halpin, Town Manager, recognized the "truly heroic efforts of those Men and Women, without gratitude" on the Fiftieth Anniversary of V.E. Day.

ARTICLE 5: WETLANDS PROTECTION FUND

It was voted that the Town appropriate the sum of NINE THOUSAND TWO HUNDRED AND SIXTY (\$9,260.00) DOLLARS from the "Reserve for Appropriation for Wetlands Protection Fund" account, those sums collected pursuant to Chapter 287, Section 54, of the Acts of 1989, for the purpose of offsetting a portion of the Conservation Commissions operating budget for the fiscal year ending June 30, 1996.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 6: ACQUIRE LAND ADJACENT TO TOWN OWNED LAND (KENNEDY POND)

It was voted 418 Yes and 13 No that the Selectmen be and are hereby authorized to acquire by purchase, eminent domain, or otherwise, a parcel of land consisting of seven (7) acres, more or less, situated off, but not adjacent to Powers Road, now or formerly owned by Lawrence J. and Louise M. Mahoney and being part of the premises described in a deed dated September 29, 1949, recorded at the Middlesex North District Registry of Deeds, Book 1123, Page 137; said premises to be acquired for recreation purposes; that for the purpose of acquiring said land, the sum of FORTY THOUSAND (\$40,000.00) DOLLARS be raised and appropriated; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow the sum of FORTY THOUSAND (\$40,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(25) of the General Laws, as amended, and to issue bonds and notes therefor.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 7: DEMAURO PARCEL

It FAILED 264 Yes 233 No (2/3 vote required) that the Board of Selectmen be and is hereby authorized to acquire, by purchase, eminent domain, or otherwise, a portion of a certain parcel of land in the Nabnasset section of Town, known as the DeMauro parcel, said portion known as Parcel C (shown as "conservation acreage" on the site plan indicating conservation acreage included in the Avery Associates Real Estate Appraisal of the DeMauro Property, dated 1/30/95), that is located southerly of the Massachusetts Electric right of way, abutting Lake Nabnasset, and consisting of 65 acres, more or less; and to place said Parcel C under the care and custody of the Conservation Commission, to be preserved as open space for the protection of Lake Nabnasset and Shipley Swamp, for the protection of existing and future well sites, and for the protection of critical grassland wildlife habitat through a planned program of periodic mowing; and that the sum of ONE MILLION SEVEN HUNDRED THOUSAND (\$1,700,000.00) DOLLARS be raised and appropriated for the purpose of purchasing said Parcel C and for the payment of any damages that may be awarded as a result of any such taking; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow the sum of ONE MILLION SEVEN HUNDRED THOUSAND (\$1,700,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(3) of the General Laws, as amended, and to issue bonds and notes therefor.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 8: COMMUNITY DEVELOPMENT CORPORATION

It was voted unanimously to dismiss this Article.

ARTICLE 9: BONDING RECREATIONAL FACILITIES

It was voted 335 Yes 84 No (2/3 vote required) that the sum of FIFTY THOUSAND (\$50,000) DOLLARS be raised and appropriated for the following projects:

- | | | |
|-----|---|-------------|
| (a) | For the construction of an outdoor basketball court at the Jack Walsh Field | \$20,000.00 |
| (b) | Reconstruction of the fence at the public beach at Forge Village | \$10,000.00 |

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- (c) Construction of an outdoor
basketball court at the VFW Field \$20,000.00

and to raise such appropriate, the Treasurer with the approval of the Selectmen is hereby authorized to borrow the sum of FIFTY THOUSAND (\$50,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(25) of the General Laws, as amended and supplemented or any other enabling authority, and to issue bonds or notes therefor.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 10: FARMER PARCEL

It was voted unanimously to dismiss this Article.

ARTICLE 11: CLASSROOM SPACE/FIRE ALARMS/PAVING PROJECT

It was voted unanimously that the sum of ONE HUNDRED SIXTY-EIGHT THOUSAND SEVEN HUNDRED FIFTY (\$168,750.00) DOLLARS be raised and appropriated for the remodeling, reconstruction and making extraordinary repairs in connection with the following projects:

- (a.) Conversion of classroom space
and installation of a fire alarm
system at the Abbot Elementary
School \$90,000.00
- (b) Fire Alarm System at the Day
Elementary School \$10,000.00
- (c) Paving Robinson school
parking lots \$68,750.00

and to raise such appropriation, the Treasurer with the approval of the Selectmen is hereby authorized to borrow the sum of ONE HUNDRED SIXTY-EIGHT THOUSAND SEVEN HUNDRED FIFTY (\$168,750.00) DOLLARS under and pursuant to Chapter 44, Section 7(3A) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 12: **DESIGN AND CONSTRUCT AN ADDITION AND IMPROVEMENTS
TO THE NABNASSET ELEMENTARY SCHOOL**

It was voted that the Town raise and appropriate the sum of FIVE MILLION FOUR HUNDRED THOUSAND (\$5,400,000) DOLLARS for the construction, original equipping and furnishing of an addition or additions to the Nabnasset Elementary School and for remodelling, reconstructing and making extraordinary repairs to said Nabnasset Elementary School, including costs incidental and related thereto; and to meet said appropriation the Treasurer with the approval of the Selectmen, be and is hereby authorized to borrow the sum of FIVE MILLION FOUR HUNDRED THOUSAND (\$5,400,000) DOLLARS under and pursuant to Chapter 44, Section 7(3) and (3A) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 13: **DESIGN A NEW ELEMENTARY SCHOOL**

It was voted to dismiss this Article.

ARTICLE 14: **REVOLVING FUNDS**

It was voted that the Town authorize the following departmental revolving funds for the fiscal year July 1, 1995 through June 30, 1996 pursuant to General Laws, Chapter 44, Section 53E(1/2):

A. **PLANNING BOARD**

A portion of Subdivision Filing Fees, otherwise required to offset the operating budget, for the purpose of engaging planning, engineering and technical consultant services and municipal planning activities, said expenditures not to exceed \$20,000 during fiscal year 1996;

B. **CONSERVATION COMMISSION**

A portion of fees received under the Town's Wetlands Protection By-law, not otherwise required to offset the operating budget, for the purpose of engaging scientific, engineering and technical consultant services, said expenditures not to exceed \$40,000 during fiscal year 1996;

C. **BOARD OF HEALTH**

A portion of fees received for Subsurface Sewage System/Lot Testing Fees and Pump and Well Inspections for the purpose of engineering and technical consultant services related to septic systems and domestic water supply, said expenditures not to exceed \$20,000 during fiscal year 1996;

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D. RECYCLING COMMISSION

Revenues received from the sale of recycled materials to meet the expenses of the recycling program, said expenditures not to exceed \$70,000 during fiscal year 1996;

E. SEALER WEIGHTS/MEASURES

Fees received for inspecting and calibrating weights and measures for the purpose of compensating and meeting the expenses of the Sealer of Weights and Measures, said expenditures not to exceed \$2,500 during fiscal year 1996;

(Finance Committee Approved)

(Board of Selectmen Approved)

ARTICLE 15: ECONOMIC DEVELOPMENT MARKETING

It was voted unanimously to dismiss this Article.

ARTICLE 16: ACCEPTANCE OF SUBDIVISION ROADS

It was voted that the Town accept the following approved subdivision ways as laid out and recommended by the Board of Selectmen, as shown by their reports and plans duly filed with the Town Clerk, as and for Town Ways in Westford:

Morning Glory Circle
Woods Pond Drive
Terrace Drive
Lorden Drive
Quarry Hill Road
Quarry Hill Road Extension
Shelly Lane
Sherlock Lane
Autumn Leaf Lane
Sterling Lane
Abby Road
Walter Circle
Villanova Drive
Almeria Circle
Granada Drive
Bear Cub Lane
Wilson Farm Road
Little Bear Hill Road

(Finance Committee Approved)

(Board of Selectmen Approved)

ARTICLE 17: ENDMOOR ROAD

It was voted 240 Yes 64 No that the Town accept, as and for a Town way, ENDMOOR ROAD, as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk; said way to be known as Endmoor Road:

That the sum of THREE HUNDRED EIGHTEEN THOUSAND (\$318,000.00) DOLLARS be raised and appropriated for the original construction of said way;

That betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates at a rate equal to two (2%) percent above the rate of interest chargeable to the Town for the betterment project to which the assessments relate;

And to meet said appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of THREE HUNDRED EIGHTEEN THOUSAND (\$318,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(5) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor.
(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 18: PINE TREE TRAIL

It was voted unanimously that the Town accept, as and for a Town way, PINE TREE TRAIL, as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk; said way to be known as Pine Tree Trail;

That the sum of ONE HUNDRED THOUSAND (\$100,000.00) DOLLARS be raised and appropriated for the original construction of said way;

That betterments to the extent of seventy-five (75%) percent of the cost of said construction be assessed against the owners of abutting estates at a rate equal to two (2%) percent above the rate of interest chargeable to the Town for the betterment project to which the assessments relate;

And to meet said appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of ONE HUNDRED THOUSAND (\$100,000.00) DOLLARS under and pursuant to Chapter 44, Section 7(5) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor.
(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 19: REAFFIRM ACCEPTANCE/BETTERMENTS TOWER ROAD

It was voted unanimously that the Town accept, as and for a Town Way, TOWER ROAD, as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk; said way to be known as Tower Road;

That the sum of THIRTY-FIVE THOUSAND (\$35,000) DOLLARS be raised and appropriated for the original construction of said way;

That betterments to the extent of 75% of the cost of said construction be assessed against the owners of abutting estates at a rate equal to 2% above the rate of interest chargeable to the Town for the betterment project to which the assessments relate;

And to meet said appropriation, that the sum of THIRTY-FIVE THOUSAND (\$35,000) DOLLARS, authorized and borrowed under Article 21 of the Special Town Meeting held October 24, 1994, be appropriated.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 20: REAFFIRM ACCEPTANCE/BETTERMENTS FOR MAPLE ROAD

It was voted unanimously that the Town will accept, as and for a Town Way, MAPLE ROAD, as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk; said way to be known as Maple Road;

That the sum of TWENTY-FIVE THOUSAND (\$25,000) DOLLARS be raised and appropriated for the original construction of said way;

That betterments to the extent of 75% of the cost of said construction be assessed against the owners of abutting estates at a rate equal to 2% above the rate of interest chargeable to the Town for the betterment project to which the assessments relate;

And to meet said appropriation, that the sum of TWENTY-FIVE THOUSAND (\$25,000) DOLLARS, authorized and borrowed under Article 20 of the Special Town Meeting held October 24, 1994, be appropriated.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 21: ZONING BYLAW

It was voted unanimously that the Town amend its Zoning Bylaw as follows:

Amend Chapter 173, Section 19.K.2.a.1 by deleting it as it currently reads and replacing it with the following language:

- [1] A mixture of shade trees shall be planted, composed of all native species, with anticipated mature heights of greater than fifty feet. Acceptable species include, but are not necessarily limited to : White Pine (*Pinus Strobus*), Eastern Hemlock (*Tsuga canadensis*), White Ash (*Faxinus americana*), American Beech (*Fagus grandifolia*), White Birch (*Betula papyrifera*), Sugar Maple (*Acer saccharum*), Red Maple (*Acer rubrum*), Sycamore Maple (*Acer pseudoplatanus*), American Linden (*Tilia americana*), White Oak (*Quercus alba*), Red Oak (*Quercus rubra*), Pin Oak (*Quercus palustris*), Tulip Tree (*Liriodendron tulipifera*), and Black Tupelo (*Nyssa sylvatica*). Trees shall be planted with a minimum size of two-inch caliper (at least two inches in diameter at a point six inches above the finished grade), and at least ten feet in height. Trees shall be spaced to provide at least one tree within each fifty linear feet. Trees shall be planted and maintained in a manner which is consistent with good horticultural and landscaping standards.

(Planning Board Approved)
(Board of Selectmen Approved)

ARTICLE 22: ZONING BYLAW

It was voted unanimously that the Town amend its Zoning Bylaw as follows:

Amend Chapter 173, Section 5.B, General Definitions, "Common Driveway" by deleting the current definition and substituting the following: "A driveway providing access to two (2) or more separate lots, over which vehicular access may be provided to said lots. "Common driveways" serving two (2) or more lots shall be built as per the standards for new roadway construction as outlined in the Planning Board's Rules and Regulations.".

(Planning Board Approved)
(Board of Selectmen Approved)

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ARTICLE 23: ZONING BYLAW

It was voted 149 Yes and 85 No that the Town amend its Zoning Bylaw as follows:

Amend Chapter 173, Section 5.B, General Definitions, "Lot Line, Front," by deleting the current definition and substituting the following: "The property line dividing a lot from a street or right-of-way over which line there is vehicular access to the building(s) on the lot, except as provided in the definition of "common driveway.".

(Planning Board Approved)
(Board of Selectmen Approved)

It was voted unanimously to adjourn the Adjourned Annual Town Meeting at 10:45 PM until Wednesday, May 10, 1995, 7:30 PM at Abbot School.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF WESTFORD

SECOND ADJOURNED ANNUAL TOWN MEETING - MAY 10, 1995

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Abbot School on Wednesday, May 10, 1995, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

Ellen Harde, Town Moderator, called the meeting to order at 7:35 PM.

Before the meeting began, there was a moment of silence for Robert Taylor, Sr., who passed away on Thursday, May 4, 1995 after 26 years of service as a custodian in the Westford Public Schools. Bob's hard work, dedication and caring will always be remembered by students, staff and parents.

ARTICLE 24: TOWN OF WESTFORD SCENIC ROADS BYLAW

It was voted that the Town enact the following bylaw pursuant to Ch. 40, Section 15C of the Massachusetts General Laws.

TOWN OF WESTFORD SCENIC ROADS BYLAW

Section 1. Purpose

The Town of Westford adopts the provisions of M.G.L. c. 40 § 15C, as amended, which provides, in part, that any repair, maintenance, reconstruction or paving work done with respect to any road, as defined in Section 2 (d) of this Scenic Roads Bylaw, designated as a scenic road shall not involve or include the cutting or removal of trees, or the tearing down, destruction, or alteration of stone walls or portions of stone walls, except with the prior written consent of the Planning Board after a public hearing. The Town of Westford Scenic Roads Bylaw is intended to ensure that:

- (a) ways will be recommended for designation as a scenic road on stated criteria;
- (b) ways so designated will not be altered without following proper procedures and without adherence to proper considerations; and
- (c) ways so designated will not be altered by the decision of any person, organization, or agency other than the Planning Board.

Section 2. Definitions.

In the absence of a contrary meaning established through legislative or judicial action pursuant to M.G.L. c. 40 § 15C the following terms, contained in that statute and in this bylaw, shall be defined as follows:

- (a) "Cutting or removal of trees" shall mean the removal of one or more trees, trimming of major branches, or cutting of roots sufficient in the tree warden's opinion to cause the eventual destruction of a tree.
- (b) "Person" shall mean an individual, partnership, corporation, public utility, trust, foundation, or governmental agency.
- (c) "Repair, maintenance, reconstruction, or paving work" shall mean any work done within a right-of-way by any person or agency, public or private, including, but not necessarily limited to, any work on any portion of any right-of-way which was not physically commenced at the time the road was designated as a scenic way; and the construction of any new driveway or private way or the alteration of any existing drive way or private way in so far as such alteration takes place within the right-of-way.
- (d) "Road" shall mean the entire right-of-way of a vehicular traveled way plus its necessary appurtenances including, but not necessarily limited to, bridge structures, drainage systems, retaining walls, traffic control devices, and sidewalks, but not including intersecting streets, driveways and private ways. The right-of-way includes the area on and within the boundaries of the public way. If the boundaries are not officially known, any affected tree or stone wall shall be presumed to be within the public right-of-way until shown otherwise.
- (e) "Trees" shall include a tree whose trunk has a diameter of four inches or more as measured one foot, off the ground.

Section 3. Designation of a Public Way as a Scenic Road.

- (a) Pursuant to M.G.L. c 40 § 15C The Town of Westford, by Town Meeting vote, may designate a road as a scenic road.
- (b) Recommendations or requests for scenic roads designation may be made by the Planning Board, Conservation Commission, or the Historical Commission.
- (c) The following roads are designated as scenic roads under M.G.L. c. 40 § 15C as amended, and this bylaw:

NONE

Section 4. Criteria.

The Planning Board, in determining which roads or portions of roads should be designated as scenic roads, shall consider the following criteria:

- (a) ways bordered by trees of exceptional quality or trees which, when considered as a group, provide a viewer with a scenic streetscape;
- (b) ways bordered by stone walls;
- (c) ways bordered by bodies of water or by wetlands;
- (d) ways bordered by conservation or park land;
- (e) ways bordered by recreational fields;
- (f) ways bordered by historical landmarks, whether natural or manmade;
- (g) ways bordered by any other natural or man made features of aesthetic value;
- (h) ways for which any alteration is being planned or is likely to be planned in the future; or
- (i) ways for which any alteration would lessen the aesthetic value of natural or manmade features bordering them.

In acting on scenic roads, the Planning Board shall take into consideration the following:

- (a) preservation of natural resources;
- (b) environmental and historical values;
- (c) scenic and aesthetic characteristics;
- (d) public safety;
- (e) the characteristics of local residential traffic and residential expectations;
- (f) relationship of road design to standards of the Planning Board's subdivision regulations;
- (g) compensatory actions proposed, such as replacement of stone walls and trees;

- (h) functional urgency of repair, maintenance, reconstruction, or paving;
- (i) financial and other consequences of design revisions to avoid or reduce damage to trees or stone walls;
- (j) additional evidence contributed by abutters, Town agencies, and other interested parties; or
- (k) other sound planning considerations.

Section 5. Procedures.

- (a) Notification of Designation as a Scenic Road.

Upon the designation of any road or portion of a road as a scenic road, the Planning Board shall, within thirty (30) days, take the following steps:

- (i) notify all municipal departments that may take any action with respect to such road;
- (ii) notify the Department of Public Works of the Commonwealth of Massachusetts;
- (iii) Publish in the local newspaper by an informal article that the road, roads, or portion of a road or roads, have been so designated;
- (iv) indicate such designation on all maps currently in use by municipal departments; and
- (v) notify all utility companies or other such parties which may be working on the border of such road.

- (b) Application to Perform Work in a Way Designated a Scenic Road.

Any person or organization seeking the consent of the Planning Board under M.G.L. c. 40 § 15C regarding any work including, but not necessarily limited to road repair, maintenance, reconstruction, paving work or curb cuts that will involve the cutting or removal of trees or the tearing down of stone walls, or portions thereof, shall file a request with the planning board, together with the following information:

- (i) information identifying the location of the proposed action in terms of enabling readers to reasonably locate it on the ground, and describing the proposed changes to trees and stone walls;

- (ii) plans, drawings, or other explanatory reference materials showing the specific design or engineering details; and
- (iii) except in the case of Town agencies, a deposit sufficient for the cost of advertising and notification.

(c) Notice.

The Planning Board shall, as required by statute, give notice of its public hearing by twice advertising in a newspaper of general circulation in the area. The first publication of the notice shall be as soon as feasible after the Planning Board receives the request from the applicant, and shall, in all cases, be at least 14 days before the hearing. The last publication shall occur, as required by statute, at least seven days prior to the hearing. The Planning Board shall also send copies of that notice to the Selectmen, Conservation Commission, Historical Commission, Town Engineer, Tree Warden, Department of Public Works, and owners as of the preceding January first of property located in whole or in part within in one (100) hundred feet of the proposed action. If, in the opinion of the Planning Board, a proposed action will have an impact on the scenic quality of the scenic road and/or will result in an increase in vehicular traffic along the scenic road then notice shall be sent to the owners as of the preceding January first of property located in whole or in part along the entire length of the scenic road or within in one (1) mile of the proposed action, whichever is shorter.

(d) Timing of Notice.

The Planning Board shall hold a public hearing within thirty (30) days of receipt of a properly filed request, and shall make a decision within forty-five (45) days of said receipt, unless a longer time is agreed to by the applicant.

(e) Tree Warden.

Whenever feasible, Planning Board hearings shall be held in conjunction with those to be held by the Tree Warden acting pursuant to M.G.L. c.87. Consent to an action by the Planning Board shall not be construed as inferring consent by the Tree warden, or vice versa.

(f) Emergency Repair.

The procedures of this article shall not be required when the Tree Warden or his deputy act in an emergency in accordance with M.G.L. c. 87 to remove fallen trees or limbs which cause an obstruction to public travel or a dangerous situation with respect to utility lines.

(g) Reporting.

The Planning Board shall within forty-five (45) days of receipt of a properly filed application submit a written determination of consent or denial to the applicant and a copy to the Board of Selectmen and the Town Clerk.

(h) Public Shade Tree Act.

Whenever feasible, notice shall be given and Planning Board hearings shall be held in conjunction with those held by the Tree Warden when acting pursuant to M.G.L. c.87. The consent of the Planning Board to a proposed action shall not be regarded as inferring consent of the Tree Warden, or vice versa. The Planning Board decision shall contain a condition that no work shall be performed until all applicable provisions of the Public Shade Tree law, M.G.L. c.87, have been complied with.

Section 6. Enforcement.

(a) Pursuant to M.G.L. c. 40 § 15C the Planning Board shall punish a violation of this bylaw:

- (i) by a fine not to exceed Three Hundred (\$300.00) Dollars, and/ or
- (ii) by remedial measures.

(b) The severity of any enforcement action pursuant to this section shall be in proportion to the severity of the violation or violations, a history of violations of this bylaw or other Planning Board orders and conditions by the person being punished, and/or the willfulness of the violation or violations.

- (c) The Planning Board, in order to protect the due process rights of those accused of violating this bylaw and to ensure the predictability and uniformity of enforcement actions made pursuant to this section, shall adopt more detailed regulations and guidelines for the purposes of holding enforcement hearings and of implementing and carrying out the provisions of this section.

Section 7. Severability.

If any section or subsection of this bylaw is found to be unconstitutional or contrary to the laws of the Commonwealth of Massachusetts or the United States of America then that section or subsection shall be stricken herefrom, and the remainder of this bylaw shall remain in full force and effect.

Section 8. General.

The Planning board may adopt more detailed regulations and guidelines for the purposes of implementing and carrying out provisions under this by-law. (Planning Board Approved)
(Board of Selectmen Disapproved)

ARTICLE 25: TRAFFIC SIGNALS/RT. 110 AND RT. 225(EAST)

It was voted that the Town appropriate the sum of FIFTY THOUSAND (\$50,000) DOLLARS from amounts to be distributed to the Town in fiscal year 1996 under the provisions of Section 34 (2) (a) of Chapter 90 of the General Laws, as amended, for the purpose of engineering and design services to prepare plans and specifications for traffic and safety improvements at the intersections of Rt. 225 and Rt. 110; Power Rd./Rt. 110; and (Board of Selectmen Approved)

ARTICLE 26: WATER SYSTEM IMPROVEMENTS

It was voted that the Town appropriate from Water Department Water Enterprise Revenues the sum of FORTY-NINE THOUSAND EIGHT HUNDRED FORTY-SEVEN (\$49,847.00) DOLLARS to make Water System Improvements on Endmoor Road and Pine Tree Trail.

(Finance Committee Approved)
(Board of Selectmen Approved)

SECOND ADJ. ATM - MAY 10, 1995

ARTICLE 27: WATER MAIN INSTALLATION

It was voted that the Town appropriate from Water Department Water Enterprise Revenues the sum of ONE HUNDRED THOUSAND (\$100,000.00) DOLLARS for the installation of a larger water main across the new River Street Bridge.

(Finance Committee Approved)
Board of Selectmen Approved)

ARTICLE 28: WATER DEPARTMENT LAND TAKING SETTLEMENT

It was voted that the sum of TEN THOUSAND (\$10,000.00) DOLLARS be appropriated from Water Department/Water Enterprise Revenues to provide for settlement of the land damage case of LeBleu v. Town of Westford (Middlesex Superior Court No. 92-0793).

(Finance Committee Approved)
(Board of Selectmen Approved)

It was voted unanimously to adjourn the Second Adjourned Annual Town Meeting at 8:55 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF WESTFORD

SPECIAL TOWN MEETING - NOVEMBER 13, 1995

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Abbot School on Monday, November 13, 1995, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The Attendance was 1,074. (A quorum of 224 was needed.)

Ellen Harde, Town Moderator, called the meeting to order at 7:45 PM.

Michael Ingalls, Chairman of the Board of Selectmen, recognized both William Beck and Chet Cook for their many years of service to the Town of Westford's Conservation Commission.

ARTICLE 1: MASTER PLAN IMPLEMENTATION COMMITTEE

It was voted, 1004 yes and 4 no, that the Town amend its Zoning By-law as follows:

RETAIL DEVELOPMENT BY-LAW

PREAMBLE

The Master Plan Implementation Committee is engaging in a comprehensive review of the Town's industrial and commercial by-laws and use tables in an effort to attract business consistent with the Town's character that will add to the Town's tax base. Until this review is completed, the Committee has determined that the Town's current limitation on the construction of large retail developments should continue in order that this limitation can be evaluated within the context of the overall review being conducted by the Committee.

STM - NOVEMBER 13, 1995

AMENDMENT:

Amend the Zoning By-law, Section 173-11, "General requirements; use regulations symbols explained," by adding the following new paragraph C:

- C. Interim provisions for large retail buildings. The following provisions shall supersede the notations in Sect. 173-13, Table of Use Regulations, and shall remain in effect through December 31, 1996, unless sooner amended or repealed. If at the time of the repeal or expiration of these provisions the Town has adopted amendments to the Zoning By-law that apply to these uses, any regulations that were superseded by this section and that are not incorporated in the amended By-law shall be considered to have been repealed as of the date of adoption of this section.
- (1) These provisions shall apply to buildings that are used primarily for one or more of the uses listed in Sect. 173-13, subsection D, items (1), (2), (3), (4), (8) & (13).
 - (2) Buildings larger than 60,000 square feet gross floor area shall be prohibited.
 - (3) In districts where Sect. 173-13 indicated that such uses are permitted (P) or allowed under a special permit (SPA OR SPB), buildings with between 30,000 and 60,000 square feet gross floor area shall instead be allowed under a special permit by the Planning Board (SPB). Notwithstanding Sect. 173-22D(4), all requirements of Sect. 173-22, Site plan review, shall apply to such buildings except those that are to be approved under the special permit procedures for planned commercial developments and planned industrial developments.
 - (4) For purposes of this section, a "wholesale club" or similar use for which a majority of the customers make their purchases at the site shall be considered to be a retail use under Sect. 173-13 D(1).
 - (5) During the period in which this section is in effect, any application for a building permit or special permit, and any plan submitted to the Planning Board under M.G.L. Chap. 41, Sect. 810 (definitive plan), 81P (approval not required plan) or 81S (preliminary plan), shall be subject to this section.

(Finance Committee Approved)
(Board of Selectmen Approved)
(Planning Board Approved)

ARTICLE 2: **PLANNING BOARD**

It was voted, 900 yes and 108 no, that the Town amend the Westford Zoning By-law, pursuant to Mass. General Laws Ch. 40(A), by enacting the following:

GROWTH MANAGEMENT BY-LAW

Amend the Westford Zoning By-law by adding a new section to Chapter 173, Article V, Special Regulations, Section 26: "Growth Management," which shall read as follows:

173-26 GROWTH MANAGEMENT

A. INTENT AND PURPOSE

This Section 173-26 is adopted pursuant to the provisions of G.L., c. 40A and the Home Rule Amendment, Article 89 of the Massachusetts Constitution, for the following purposes:

- (1) to ensure that growth occurs in an orderly and planned manner, at a rate that can be supported by Town services, while avoiding large year-to-year variations in the development rate;
- (2) to provide the Town with time to study the effect of growth on the municipality's infrastructure, character, and municipal services;
- (3) to relate the timing of residential development to the Town's ability to provide adequate public safety, schools, roads and municipal infrastructure, and human services at the level of quality which citizens expect, and within the Town's ability to pay under the financial limitations of Proposition 2-1/2, as outlined in the Town's 1995 Master Plan;
- (4) to preserve and enhance the existing community character and value of property; and
- (5) to allow departures from the strict application of the growth rate measures herein in order to encourage certain types of residential growth which address the housing needs of specific population groups or which provide significant reductions in the ultimate residential density of the Town.

B. APPLICABILITY, EFFECT AND DEFINITIONS

- (1) No building permit shall be issued for a new dwelling unit between November 13, 1995 and January 1, 1996, unless exempted by Section 173-26.F., herein.
- (2) Beginning on January 1, 1996, no building permit for a new dwelling unit or units shall be issued unless in accordance with the regulations of this Section 173-26, or unless exempted by Section 173-26.F., herein.
- (3) The provisions of this Section 173-26 shall expire on January 1, 2001; however, by vote of Town Meeting before said date, the provisions of this Section 173-26 may be extended for an additional five years in order to continue municipal comprehensive planning studies necessary to promote orderly growth. In the event such action is taken by Town Meeting prior to January 1, 2001, these provisions shall not be construed to have lapsed on such date.
- (4) For the purposes of this Section 173-26, the following terms shall have the following meaning:
 - (a) "Growth rate limit" shall mean the maximum number of building permits that may be authorized in a two-year period, which shall be 250 permits. The growth rate limit is based upon an analysis of recent average growth rates, and the 1995 Master Plan's policies and implementation strategies to manage the current high level of residential growth in the Town. Units exempt under Section 173-26.F. are included within the calculation of the growth rate limit.
 - (b) "Development" shall mean a single parcel or set of contiguous parcels of land held in common ownership at any time on or after the date of adoption of this bylaw, for which one or more building permits will be sought.
 - (c) "Development schedule" shall mean a schedule authorized by the Planning Board in accordance with paragraph 173-26.D(2).

C. PLANNED GROWTH RATE

- (1) The growth rate limit shall be based on a target growth rate of 125 dwelling units per year. In order to provide flexibility for fluctuations in the general economy as well as the development cycle, the target limit is established as 250 permits for new dwelling units over a rolling 24 month period. Furthermore, in order to reflect the large number of building permits that are statutorily exempt from the provisions of this Section 173-26 at the time of its adoption (due to the prior approval of subdivision plans, plans subject to G.L. c. 41, s. 81P, special permits and building permits), the growth rate limit in effect at any point in time shall be adjusted by subtracting from the 250 permit target rate fifty percent (50%) of the number of exempt parcels and/or units for which building permits have not been issued. In no case, however, shall the number of nonexempt building permits issued be reduced below 100 permits in any two-year period.
- (2) Whenever the number of building permits issued for new dwelling units exceeds the applicable growth rate limit, the Building Inspector shall not issue building permits for any additional dwelling unit or units unless such unit or units are exempt from the provisions of this Section 173-26 under subsection 173-26.E. below.
- (3) The Planning Board shall not approve any development schedule under subsection 173-26.D. which would result in authorizations exceeding the applicable growth rate limit.
- (4) Building permits authorized by a development schedule, but not acquired during the scheduled period set forth in Section 173-26.D. shall not be counted in computing the applicable growth rate limit. Building permits issued, but subsequently abandoned under the provisions of the State Building Code, shall not be counted in computing the applicable growth rate limit.

D. DEVELOPMENT SCHEDULING

- (1) This Section 173-26.D. shall apply to the following types of development which would result in the creation of new dwelling units; (a) definitive subdivision plans, (b) plans subject to G.L. c. 41, s. 81P; (c) special permit developments subject to Section 173-13, 173-20, and 173-25 of this Zoning By-law; and (d) use variances.

- (2) In addition to the types of development described in paragraph 173-26.D(1), the Planning Board is authorized, upon request, to approve a development schedule for any other building lot or dwelling unit, specifying the month and year in which such lot/unit shall be eligible for a building permit.
- (3) Dwelling units shall be considered as part of a single development, for purposes of development scheduling, if located on either a single parcel or on a set of contiguous parcels of land held in common ownership at any time on or after the date of adoption of this by-law.
- (4) Where consistent with the applicable growth rate limit, building permits for the construction of new residential units in the types of development set forth in Section 173-26.D.(1) shall be authorized only in accordance with the following table:

Number of New Units in Development	Maximum Number of Dwelling Units Per Year *
1-5	(Total in Development)
6-10	5
11-20	6
21-30	7
31-40	8
41-54	9
55-80	10
More than 80	12.5% of Total in Development

* Number of units in the development for which building permits may be authorized each year.

- (5) Where the applicable growth rate limit does not allow development consistent with the table set forth above, the Planning Board shall establish a development schedule which allows fewer than the maximum number of dwelling units per year. However, the Planning Board shall not establish any development schedule which phases development for longer than a 10 year period.

E. PROCEDURES FOR DEVELOPMENT SCHEDULES

- (1) In order to facilitate review, the developer may submit a written proposed development schedule to the Planning Board as part of any application for a preliminary or definitive subdivision approval or any application for approval of a plan subject to G.L. c. 41, s. 81P.
- (2) In cases where the developer has elected not to submit a development schedule in accordance with Section E.(1), above, the Building Inspector shall refer any application for a building permit on a lot within these types of plans to the Planning Board for development scheduling.
- (3) The developer shall submit a written proposed development schedule as part of any application for a special permit or use variance. In the case of a use variance, the Board of Appeals shall forthwith refer said document to the Planning Board.
- (4) The Planning Board shall approve a development schedule which is consistent with the provisions of this by-law.
- (5) Approved development schedules for the types of development described in Section 173-26.D.(1) shall be incorporated, where appropriate, as part of the decision filed with the Town Clerk, whether inscribed on the plan and/or filed as a separate, attached document. In the alternative, development schedules pertaining to plans subject to G.L. c.41, s. 81P shall be separately recorded if the developer does not elect to use the procedures of Section 173-26.(E) (1).
- (6) No approved development schedule shall take effect for the purposes of obtaining building permits until recorded separately or as part of the decision.

- (7) After approval of a development schedule by the Planning Board in accordance with subsection 173-26D, an application for a building permit in conformance with the approved schedule shall be approved and the permit issued even if the applicable growth rate limit calculated pursuant to paragraph 173-26.C(2) has been reached.
- (8) If applications for building permits are made at a slower rate than authorized in a development schedule, applications for the unused permits from one period may be made in a later period; and such applications shall be approved and the permits issued even if the applicable growth rate limit has been reached in the later period.
- (9) Upon transfer of any lot or unit in the types of development subject to development scheduling, the deed shall reference the development schedule and state the earliest date on which construction may be commenced in accordance with the provisions of this by-law.

F. EXEMPTIONS

The following developments are specifically exempt from the Planned Growth Rate and Development Scheduling provisions of this by-law. The issuance of building permits for these developments shall count toward the growth rate limitation of 250 permits in a two-year period, but shall not affect the minimum number of nonexempt permits to be issued of 100 permits in a two-year period, as set forth in Section 173-26.C(1).

- (1) Dwelling units in the types of development set forth in section 173-26.D(1) which are exempt by virtue of the provisions of G.L. c. 40A, s. 6.
- (2) An application for a building permit for the enlargement, restoration, or reconstruction of a dwelling in existence as of the effective date of this by-law, provided that no additional residential unit is created.
- (3) Dwelling units for low and/or moderate income families or individuals, where all of the following conditions are met:
 - (a) Occupancy of the units is restricted to households qualifying under the Local Initiative Program as administered by the Executive Office of Communities and Development;

- (b) The affordable units are subject to a properly executed and recorded deed restriction running with the land which shall limit each succeeding resale price to an increase of 10 percent, plus any increase in the consumer price index, plus the cost of any improvements certified by the Building Inspector.
- (4) Dwelling units for senior residents, where occupancy of the units is restricted to senior persons through a properly executed and recorded deed restriction running with the land. For purposes of this Section "senior" shall mean persons over the age of 55.
- (5) Development projects which voluntarily agree to a minimum 25% permanent reduction in density below the density permitted under zoning and feasible given the environmental conditions of the tract, with the surplus land equal to at least five buildable acres and permanently designated as open space and/or farmland. The land to be preserved shall be protected from development by an Agricultural Preservation Restriction, Conservation Restriction, dedication to the Town, or other similar mechanism that will ensure its protection.
- (6) Any tract of land existing and not held in common ownership with an adjacent parcel on the effective date of this Section 173-26 shall receive a one-time exemption from the Planned Growth Rate and Development Scheduling provisions for the purpose of constructing one single-family dwelling unit on the parcel.

G. ZONING CHANGE PROTECTION

Any protection against zoning changes provided by G.L. c. 40A, s. 6, shall be extended to the earliest date on which the final unit in the development could be authorized under this by-law.

H. SEPARABILITY

The provisions of this by-law are hereby declared separable and if any provision shall be held invalid or unconstitutional, it shall not be construed to affect the validity or constitutionality of any of the remaining provisions of this by-law.

(Finance Committee Approved)
(Board of Selectmen Approved, 4-1)
(School Committee Approved)
(Planning Board Approved)

ARTICLE 3: MASTER PLAN IMPLEMENTATION COMMITTEE

It was voted that the Town adopt a home rule petition to the General Court, pursuant to Article LXXXIX of the Massachusetts State Constitution or any other authority, as follows:

**AN ACT TO AUTHORIZE AN OPEN SPACE LAND
BANK FUND FOR THE TOWN OF WESTFORD**

Section 1: The purpose of this act shall be to enable the Town of Westford to acquire, hold and manage land and interests in land in furtherance of the Town's land bank plan.

Section 2: For the purpose of this act, the following words and phrases shall have the following meanings:

"Conservation Commission" shall mean the Conservation Commission of the Town of Westford.

"Fund" shall mean the municipal land bank fund established under Section 3 of this Act.

"Institutional lender" shall mean any bank defined in section one of chapter one hundred sixty-seven of the General Laws, any insurance company defined in section one of chapter one hundred seventy-five of the General Laws, and any mortgage company or investment company which has recorded more than twenty mortgages accepted by it within the calendar year preceding the year of the relevant mortgage, any national bank, federal savings and loan association, federal savings bank, bank holding company or state or federally chartered credit union.

"Land bank fund" shall mean the land bank fund established under Section 3 of this Act.

"Land bank plan" shall mean the open space plan adopted by the Conservation Commission in 1995, as it may be from time to time amended.

"Purchaser" shall mean the transferee, grantee or recipient of any real property interests.

"Purchase price" shall mean all consideration in excess of \$100,000, or such other amount as may be hereafter established by a two-thirds majority vote of a Town Meeting, paid or transferred by or on behalf of a purchaser to a seller or his/her nominee, or for his/her benefit, for the transfer of any real property interest, and shall include, but be limited to, all cash or its equivalent so paid or transferred; all cash or other property paid or transferred by or on behalf of the purchaser to discharge or reduce any obligation of the seller; the principal amount of all notes or their equivalent, or other deferred payments, given or promised by or on behalf of the purchaser to the seller or his/her nominee; the outstanding balance of all obligations of the seller which are assumed by the purchaser or to which the real property interest transferred remains subject after the transfer, determined at the time of the transfer, but excluding real estate taxes and other municipal liens, other than the fee established by Section 4 of this Act, which are not overdue at the time of the transfer, and the fair market value, at the time of the transfer, of any other consideration or thing of value paid or transferred by or on behalf of the purchaser, including, but not limited to, any property, goods or services paid, transferred or rendered in exchange for such real property.

"Real Property interest" shall mean any present or future legal or equitable interest in or to real property, and any beneficial interest therein, including the interest of any beneficiary in a trust which holds any legal or equitable interest in real property; but shall not include any interest which is limited to any or all of the following: the dominant estate in any easement or right of way; the right to enforce any restriction; any estate at will or at sufferance; any estate for years having a term of less than thirty years; any reversionary right, condition or right of entry for condition broken; the interest of a mortgagee or other secured party in any mortgage or security agreement; and the interest of a stockholder in a corporation, or a partner in a partnership.

"Register" shall mean the Register of Deeds for the Middlesex County Registry District.

"Seller" shall mean the transferor, grantor or immediate former owner of any real property interest.

"Time of the transfer" of any real property interest shall mean the time at which such transfer is legally effective as between the parties thereto, and, with respect to a transfer evidenced by an instrument recorded with the registry of deeds or registered with the assistant recorder of the appropriate registry district, not later than the time of such recording or filing.

Section 3: There is hereby established in the Town of Westford a land bank fund, to be administered by the Conservation Commission, for the purpose of acquiring, holding and managing land and interests in land of the types set forth in Section 4 of this Act, in order to provide for the existing and future protection of the groundwater and surface water resources of the Town and to provide for any other open space, conservation and passive recreational needs of the Town, its residents and visitors.

The establishment of the land bank fund shall not affect the eligibility or priority of the Town for any state open space funding program, and monies from the land bank fund may be used as the local share in any such program.

Section 4: There is hereby established a fee on the transfer or conveyance of any real property interest in real property in the Town of Westford. Said fee shall be in the amount of 1% of the purchase price, or such other amounts as may be hereafter established by a two-thirds majority vote of a Town Meeting, but not to exceed 2 percent. The fee imposed by this section shall be an encumbrance on the title of the grantor for the purposes of section twenty-one of chapter one hundred and eighty-four of the General Laws and a tax assessed upon the land for the purposes of section thirty-seven of chapter sixty of the General Laws. Said fee shall be paid to the register, who shall be designated as a deputy collector of taxes by the collector, and paid over by the register to the Town's Finance Director, who shall maintain a separate account of the same for the purposes of this section. Such funds may be expended by the Conservation Commission for the purchase of real property interests, in accordance with the land bank plan, or for services or other expenses incidental to such purchases. Without limiting, the generality of the foregoing, the Conservation Commission may purchase and acquire fee simple interests and any lesser interest in or to real property, including conservation restrictions, development rights, agricultural preservation restrictions, aquifer preservation restrictions, easements and right of way, and for acquisition of agricultural, horticultural and forest lands held under chapter sixty-one and chapter sixty-one A of the General Laws. No single purchase or expenditure shall exceed \$50,000 without approval of a Town Meeting.

Expenditures of land bank funds shall be allowed for maintenance, management, and limited capital improvements of conservation lands acquired with land bank funds subsequent to the effective date of this Act, provided that the expenditure of any fiscal year for such purposes shall not exceed ten percent of the total land bank revenues for that year.

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The Conservation Commission may incur debt by issuing bonds or signing notes or mortgages as necessary to implement the land bank program, pleading full faith and credit of the Town, but only after having been authorized to do so in each instance by a two-thirds vote of a Town Meeting. Debt incurred for the implementation of the land bank program may be retired by expenditures from the land bank fund.

Section 5: The fee imposed by Section 4 shall be due and payable at the time of the transfer relative to which it is imposed, and the deed or other such instrument of conveyance shall have attached thereto as a part thereof a statement signed under oath or the penalties of perjury by the purchaser, or his/her legal representative, attesting to the true and complete purchase price and the basis, if any, upon which the transfer is claimed to be exempt in whole or in part from the fee imposed thereby, and the register shall certify thereon for the record that the fee has been paid or that the transfer is exempt from such fee and the basis for such exemption. The register shall not accept for recording a deed or other such instrument of conveyance unless it is in compliance with the requirements of this section. Failure to comply with these requirements shall not affect the validity of any instrument, but may constitute breach of contract, and any buyer shall have the right to recover from a seller failing to comply with the provisions of this Act. Any agreement between the purchaser and the seller or any other person with reference to the allocation of the responsibility for bearing said fee shall not affect the liability of the purchaser.

Section 6: The register shall post one or more conspicuous notices informing the public that the fee established in Section 4 is in effect and the rate thereof.

Section 7: In order to meet the financial obligation of the Town of Westford under this Act, the Conservation Commission is authorized to draw upon the land bank fund, to be set up as a revolving account under the control of the Town's Finance Director. Deposits into the fund shall include: (a) funds appropriated for deposit in the funds by vote of a Town Meeting; (b) voluntary contributions of money and other liquid assets to the funds; (c) revenues from fees imposed under Section 4 of this Act upon the transfer of real property interests after the effective date of this Act; and (d) proceeds from the disposal of any real property interest acquired pursuant to this Act. All expenses lawfully incurred by

the Town in carrying out the provisions of this Act shall be evidenced by proper vouchers and shall be paid by the Town Treasurer only upon submission of warrants duly approved by the Conservation Commission. The Finance Director shall prudently invest available assets of the fund and all income thereof shall accrue to the fund.

Section 8: The Conservation Commission shall keep a full and accurate account of its actions, including a record as to when, from or to whom, and on what account money has been paid or received relative to this Act, and as to when, from or to whom and for what consideration real property interests have been acquired, improved, or disposed of. Said records and account shall be subject to examination by the director of accounts or his/her agent pursuant to section forty-five of chapter thirty-five of the General Laws as amended by section twenty of chapter eight hundred and forty-nine of the acts of nineteen hundred and sixty-nine.

Section 9: The Town of Westford shall retain any real property interest relating to land and water areas acquired pursuant to this Act predominantly in its natural, scenic or open condition except as provided for by this section. On lands administered through the land bank program established herein, there shall be no: (a) significant alteration; (b) construction or placing of buildings, roads, billboards or other advertising, utilities, or other structures on or above the surface except as may enhance the open space uses of the land; (c) dumping or placing of soil or other substance or material as landfill, or dumping or placing of trash, waste or unsightly or offensive materials; (d) removal or destruction of trees, shrubs, or other vegetation except as necessary for management purposes and to enhance natural systems; (e) excavation, dredging or removal of loam, peat, gravel, soil, rock, or other mineral substance in such manner as to affect the surface, except as may enhance the open space uses of the land; (f) surface uses except for purposes permitting the land or water area to remain predominantly in its natural condition; (g) activities detrimental to drainage, flood control, water conservation, erosion control, or soil conservation; or (h) other acts or uses detrimental to such retention of land or water areas; provided, however, that the drilling, construction and maintenance of one or more public water supply wells, together with related building, piping and other structures, shall be a permitted use under this section.

Lands acquired with land bank funds or gifts of land received under the land bank program may be disposed of or removed from conservation, public water supply and passive recreational use only by a majority vote of the Conservation Commission, a two-thirds majority vote of a Town Meeting, the approval of the Secretary of Environmental Affairs, and, as provided in amendment article ninety-seven of the Massachusetts Constitution, by a two-thirds roll call vote of each branch of the legislature; provided, however, that any such lands may be transferred from the care and custody of the Conservation Commission to the care and custody of the Water Department, for public water supply use, with the approval of a majority vote of a Town Meeting.

Section 10: The following transfers of real property interest shall be exempt from the fee established by Section 4. Except as otherwise provided, the purchaser shall have the burden of proving that any transfer is exempt hereunder.

- (a) Any transfer declared exempt by a two-thirds majority vote of a Town Meeting.
- (b) Transfers to the government of the United States, the Commonwealth, or any of their instrumentalities, agencies or subdivisions.
- (c) Transfers which, without additional consideration, confirm, correct, modify or supplement a transfer previously made.
- (d) Transfers made as gifts without consideration. In any proceedings to determine the amount of any fee due hereunder, it shall be presumed that any transfer for consideration of less than fair market value of the real property interests transferred was made as a gift without consideration to the extent of the difference between the fair market value of the real property interests transferred and the amount of consideration claimed by the purchaser to have been paid or transferred, if the purchaser shall have been at the time of transfer the spouse, the lineal descendant, or the lineal ancestor of the seller, by blood or adoption, and otherwise it shall be presumed that consideration was paid in an amount equal to the fair market value of the real property interest transferred, at the time of the transfer.
- (e) Transfers to the trustees of a trust in exchange for a beneficial interest received by the seller in such trust; distributions by the trustees of trust to the beneficiaries of such trust.

- (f) Transfers by operation of law without actual consideration, including but not limited to, transfers occurring by virtue of the death or bankruptcy of the owner of a real property interest.
- (g) Transfers made in partition of land and improvements thereto, under chapter two hundred forty-one of the General Laws.
- (h) Transfers to the public, any charitable organization as defined in clause three of section five of chapter fifty-nine of the General Laws, or any religious organization, provided that the real property interest so transferred will be held by the purchaser solely for it public, charitable or religious purposes.
- (i) Transfers to a mortgagee in foreclosure of the mortgage held by such mortgagee, and transfers of the property subject to a mortgage to the mortgagee in consideration of the forbearance of the mortgagee from foreclosing said mortgage.
- (j) Transfers made to a corporation or partnership at the time of its formation, pursuant to which transfer no gain or loss is recognized under the provisions of section three hundred and fifty-one of the internal revenue code of 1954, as amended.
- (k) Transfers made to a stockholder of a corporation in liquidation of the corporation, and transfers made to a partner of a partnership in dissolution of the partnership.
- (l) Transfers consisting of the division of marital assets under the provisions of section thirty-four of chapter two hundred and eight of the General Laws or other provisions of the law.
- (m) Transfers of property consisting in part of real property interests situated in the municipality and in part of other property interests, to the extent that the property transferred consists of property other than real property situated in the municipality; provided that the purchaser or seller shall furnish the register with such information as he shall require or request in support of the claim of exemption and manner of allocation of the consideration for such transfers.

- (n) Transfers of property to low and/or moderate income households that qualify under the Local Initiative Program as administered by the Executive Office of Communities and Development.

Section 11: A purchaser who fails to pay all or any portion of the fee established by Section 4 on or before the time when the same is due shall be liable for the following additional payments in addition to said fee:

- (a) Interest: Interest on the unpaid amount of the fee to be calculated from the time of transfer at a rate equal to fourteen percent per annum.
- (b) Penalties: Any person who, without fraud or willful intent to defeat or evade the fee established by Section 4, fails to pay all or a portion of the fee within thirty days after the time of transfer, shall pay a penalty equal to five percent of the outstanding fee as determined by the collector for each month or portion thereof that the fee is not paid thereafter in full; provided, however, that in no event shall the amount of any penalty imposed hereunder exceed twenty-five percent of the unpaid fee due at the time of transfer. Whenever the collector determines that all or a portion of a fee due under this Act was not paid due to fraud or with intent to default or evade the fee imposed by this Act, a penalty equal to the amount of said fee shall be paid by the purchaser in addition to said fee.

Section 12:

- (a) The collector shall notify a purchaser by registered or certified mail of any failure to discharge in full the amount of the fee due under Section 4 and any penalty or interest assessed. The Board of Assessors shall grant a hearing on the matter of the imposition of said fee, or of any penalty or interest assessed, if a petition requesting such hearing is received by said Board within thirty days after the mailing of said notice by the collector. The Board shall notify the purchaser in writing by registered or certified mail of its determination concerning the deficiency, penalty or interest within fifteen days after said hearing. Any party aggrieved by a determination of the Board concerning a deficiency, penalty or interest may, after

payment of said deficiency, appeal to the District or Superior Court within ninety days after the mailing of notification of determination of the Board. Upon the failure to timely petition for a hearing, or appeal to said courts, within the time limits hereby established, the purchaser shall be bound by the terms of the notification, assessment or determination, as the case may be, and shall be barred from contesting the fee, and any interest and penalty, as determined by the Board. All decisions of said courts shall be appealable. Every notice to be given under this section by the Board shall be effective if mailed registered or certified mail to the purchaser at the address stated in a recorded or registered instrument by virtue of which the purchaser holds any interest in land, the transfer of which gives rise to the fee which is the subject of such notice; and if no such address is stated or if such transfer is not evidenced by an instrument recorded or registered in the public records in the county or registry district, such notice shall be effective when so mailed to the purchaser in case of any person appearing of record to have a fee interest in such land, at the address of such person as set forth in an instrument recorded or registered in the county or registry district.

- (b) All fees, penalties and interest required to be paid pursuant to this chapter shall constitute a personal debt of the purchaser and may be recovered in an action of contract or in any other appropriate action, suit or proceeding brought by the collector; said action, suit or proceeding shall be subject to the provision of chapter two hundred and sixty of the General Laws.
- (c) The collector may issue a waiver or release of any lien imposed by this section. Such waiver or release shall be conclusive evidence that the lien upon the property covered by the waiver or release is extinguished.

Section 13: If any provisions of this Act or the application of any such provision is held to be invalid, the remaining provisions shall not be affected thereby.

(Finance Committee Approved)
(Board of Selectmen Approved)

STM - NOVEMBER 13, 1995

RESOLUTION #1

It was also voted that the Westford Town Meeting respectfully requests that elected legislators representing the Town in the Commonwealth's Senate and House vigorously endeavor by all available means to secure approval of "An Act to Authorize An Open Space Land Bank Fund for the Town of Westford".

ARTICLE 4: PLANNING BOARD

It was voted 349 yes and 5 no that the Town amend its Zoning By-law, Chapter 173-5 (B), "General Definitions", "Lot Frontage", by deleting the period at the end, and adding the following:

"... and to a minimum depth of the minimum front setback for the building in that zoning district."

(Board of Selectmen Approved)
(Planning Board Approved)

ARTICLE 5: SELECTMEN

It was voted that the Town amend its Earth Removal By-law as follows:

Change Section 90-2, Section C, Special Permits, by adding a new subsection

(d.) No permit may be issued by the Selectmen for any parcel of land that is subject to the subdivision control process under Mass. General Laws, Ch. 41, as amended, or Planning Board site review process provided for under this code. The owner of such parcel may seek a permit from the Planning Board under Section B above.

(Board of Selectmen Approved)
Planning Board Approved)

ARTICLE 6: TOWN MANAGER

It was voted that the Town raise and appropriate the sum of SEVENTY-FOUR THOUSAND (\$74,000) DOLLARS to the School Department Operating Budget for the fiscal year ending June 30, 1996.

(Finance Committee Approved)
(Board of Selectmen Approved)

STM - NOVEMBER 13, 1995

ARTICLE 7: BY PETITION

It was voted to withdraw this Article for reconsideration.

That the sum of THREE HUNDRED THIRTY-FOUR THOUSAND FIVE HUNDRED ONE (\$334,501) DOLLARS, representing a portion of the unencumbered and unexpended balance in Line Item Account #3050, School Department Operations and Maintenance voted at the 1995 Annual Town Meeting, be transferred to a new Line Item Account to be expended under the management and control of the Superintendent of Schools for the purpose of providing safe and convenient school bus transportation free of charge to students residing in Westford, generally between the neighborhood or street on which they reside and the location of the regular educational program in which they are enrolled in the Westford Public Schools.

ARTICLE 8: PERMANENT SCHOOL BUILDING COMMITTEE

It was voted 693 yes and 5 no that the sum of ONE HUNDRED TWENTY-FIVE THOUSAND (\$125,000.00) DOLLARS be raised and appropriated for the purpose of architectural and engineering services, costs estimates and schematic drawings for an addition to and renovation of the Westford Academy School building; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of ONE HUNDRED TWENTY-FIVE THOUSAND (\$125,000.00) DOLLARS under and pursuant to Chapter 44, Section 7 (21) of the General Laws, as amended and supplemented, and any other enabling authority and to issue bonds and notes therefor; and that the Permanent School Building Committee be and hereby is authorized to enter into a contract with the architectural firm conducting the architectural and engineering services, costs estimates and schematic drawings and to approve all state reimbursement documents.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 9: **BOARD OF HEALTH**

It was voted that the Town amend Chapter 1 of the Code of the Town of Westford, Section 1-1(D) by adding the following:

Section 7-2	Violation of Regulations on the sale of Tobacco Products to Minors	1st and each Subsequent Offense \$200
Section 7-2	Violations of any provision of Rules and Regulations pertaining to Massage Therapy Regulations	1st and each Subsequent Offense \$200
Section 7-2	Violations of any provision of Rules and Regulations pertaining to Tanning Regulations	1st Offense \$200 2nd Offense \$1000 3rd and Subsequent \$2000
Section 7-2	Violations of any provision of Rules and Regulations pertaining to Floor Drain Regulations	1st Offense \$200 2nd Offense \$500 3rd and Subsequent \$1000

ARTICLE 10: **HISTORICAL COMMISSION**

It was voted that the Town include Hildreth St. - its entire length - from Boston Rd. to Concord Rd as a Scenic Rd. under the Westford Scenic Road By-law.

ARTICLE 11: **HIGHWAY DEPARTMENT**

It was voted that the Town appropriate the sum of FOUR HUNDRED NINETY-THREE THOUSAND SIX HUNDRED EIGHTY-SIX (\$493,686.00) DOLLARS representing the state distribution of Chapter 90 Gas Tax Distribution to Westford for the reconstruction and resurfacing of eligible Town roads in FY 1996.

(Finance Committee Approved)
(Board of Selectmen Approved)

STM - NOVEMBER 13, 1995

ARTICLE 12: HIGHWAY DEPARTMENT

It was voted unanimously that the Town raise and appropriate the sum of ONE THOUSAND SEVEN HUNDRED NINETY (\$1,790.00) DOLLARS for the purpose of paying an unpaid bill from FY 1995. (9/10ths vote required.)

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 13: HIGHWAY DEPARTMENT

It was voted unanimously that the Town raise and appropriate the sum of TWENTY THOUSAND (\$20,000.00) DOLLARS for the purpose of continuing the clean up of contaminated soil and groundwater at the site of the Highway Garage, specifically Phase II efforts under the Mass. Contingency Plan.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 14: BOARD OF SELECTMEN

It was voted unanimously that the Town accept the following roads as and for Town Ways, as laid out and recommended by the Board of Selectmen, as shown by their reports and plans duly filed with the Town Clerk:

Colonial Drive Extension - with tree removal clause
Drew Crossing (easterly end)
Fernwood Drive
Woodbury Drive
Atwater Drive
Betty Lane
Churchill Court

(Board of Selectmen Approved)

ARTICLE 15: **FINANCE COMMITTEE**

It was voted unanimously that the Town appropriate the sum of FIVE THOUSAND SEVEN HUNDRED NINETY-FOUR DOLLARS AND FORTY-NINE CENTS (\$5,794.49) from Fund Balance - Dog License Fees Acct. No. 61081 Library Capital/Parking Lot and that the Town transfer the sum of FIVE THOUSAND SEVEN HUNDRED NINETY-FOUR DOLLARS AND FORTY-NINE CENTS (\$5,794.49) from the unencumbered, unexpended fund balance in said account to Acct. No. 13140, Finance Committee Reserve Acct. to replace an emergency transfer required to complete the parking lot expansion at the J. V. Fletcher Library.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 16: **FINANCE COMMITTEE**

It was voted unanimously that the Town raise and appropriate the sum of FIFTEEN THOUSAND (\$15,000.00) DOLLARS to be placed in the Stabilization Fund as authorized under Ch. 40, Section 5B of the General Laws.

(Finance Committee Approved)

ARTICLE 17: **TOWN MANAGER**

It was voted unanimously that the Town raise and appropriate the sum of TWENTY-ONE THOUSAND EIGHT HUNDRED EIGHTY-EIGHT (\$21,888.00) DOLLARS or some other sum, for the purpose of meeting the obligation to pay interest on abatement awarded by the appellate tax board.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 18: TOWN MANAGER

It was voted that the Town transfer the following sums from various accounts voted under Article 4 of the Annual Town Meeting held May 6, 1995 to the line item accounts listed below:

FROM ACCT NO./NAME:	TO ACCT NO./NAME:	AMOUNT:
# 17413 Planning Dir. Salary	(New Acct.) # 15141 Selectmen Spec. Counsel	\$10,000
# 94540 Comp. Insurance	# 54040 Senior Ctr. Expenses	520
# 94540 Comp. Insurance	# 91140 Group Health Insurance	115,000
# 61028 Asst. Librarian Wages	# 61015 Clerical Wages Acct.	3,750
# 61028 Asst. Librarian Wages	# 61040 Library Oper. Exp.	3,250
# 45240 Water Dept. Oper. Exp.	# 45217 Water Maint. Wages	300
# 45240 Water Dept. Operating	# 45213 Water Supt. Salary	542
# 14114 Data Collector Salary	# 14113 Princ. Assessor Salary	400
# 14114 Asst. Assessor Salary	# 14140 Assessors' Oper. Exp.	1,100
# 14114 Asst. Assessor Salary	# 13340 Finance Oper. Exp. (SPED/Medicaid Reimbursement)	473

(Finance Committee Approved)

STM - NOVEMBER 13, 1995

ARTICLE 19: **BOARD OF ASSESSORS**

It was voted unanimously that the Town appropriate TWENTY THOUSAND FIVE HUNDRED THREE (\$20,503.00) DOLLARS from Overlay Surplus for the purpose of reducing the Overlay Deficit incurred in Fiscal Year 1994.

(Finance Committee Approved)
(Board of Selectmen Approval)

ARTICLE 20: **TOWN MANAGER**

It was voted unanimously that the Town reduce the amount appropriated to Nashoba Valley Technical High School under Article 4 of the Annual Town Meeting of May 6, 1995 by the sum of EIGHT THOUSAND THREE HUNDRED TWENTY-SEVEN (\$8,327.00) DOLLARS.

(Finance Committee Approved)
(Board of Selectmen Approved)

ARTICLE 21: **TOWN MANAGER**

It was voted that the Town vote to raise and appropriate the sum of FORTY-TWO THOUSAND NINETY-NINE (\$42,099.00) DOLLARS to the Retirement Assessment Account for Teachers Early Retirement Assessment.

(Finance Committee Approved)
(Board of Selectmen Approved)

RESOLUTION #2

It was voted unanimously to show our appreciation to Town Counsel, John Connell, for the years of dedicated service he has rendered to the Town.

It was voted unanimously to adjourn the Special Town Meeting at 11:15 PM.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

BOARD OF ASSESSORS

YEARS ACTIVITIES

After the FY '95 third quarter "actual" bill was sent out on December 30, 1994, the Assessors and staff began the review of calendar year 1994 sales in preparation for the FY '95 Revaluation. Analysis showed that the overall assessment level of the Town's residential parcels had dropped to 88% of Fair Market Value. We observed that all eight geographical neighborhoods had assessment levels below the state mandated 90%. At the same time, RRC, Inc., the firm hired to establish the FY '96 Commercial/Industrial values sent out Income and Expense statements to all the appropriate entities. The information gathered was used to establish the new economic rents as well as the vacancy rates and capitalization rates for the Revaluation.

In late July, Batchelder and Associates finished up the inspections of all residential parcels within the community. This undertaking, which is mandated to be done every nine years revealed that substantial changes had taken place in over 500 parcels since the last inspection was done. The recollection of the data is important in arriving at equitable valuations for all properties.

The Board of Assessors submitted the preliminary values, which were based on calendar year 1994 sales, to the Department of Revenue on September 22, 1995, and preliminary Certification was received on October 13, 1995. After the values were published in the Westford Eagle, a one month period for informal appeals was held. Then after the classification hearing was held in December, at which the Board of Selectmen voted to use a single tax rate for all classes of property, the Department of Revenue granted final Certification and the bills were sent out on December 29, 1995. This is the first triennial revaluation which was completed on time and the actual tax bills were sent out within the expected time limits.

EXEMPTIONS

For Fiscal Year 1995, the Board granted 219 statutory exemptions for property taxes (Veterans, elderly over the age of 70, Blind, etc.) in the amount of \$62,020.51 in Fiscal Year 1994, the amount was \$62,020.51.

ABATEMENTS

For Fiscal Year 1995, 85 requests for abatement of commercial, industrial, residential, and personal property were received. Forty-three were granted resulting in a total refund of \$138,900 in tax dollars. There are four appeals filed with the Appellate Tax Board, which are awaiting trail.

In July, Ms. Joan Corey came onboard as the new Assistant Assessor/Data Collector. She will be involved in the collecting of pertinent data for all new building permits, as well as doing a systematic cyclical inspection of all existing properties. Her inclusion as part of the professional team will allow all work to be done in-house, and will eliminate the cost (average about \$55,000 per year) for outside consultants.

The Board of Assessors wishes to acknowledge the contribution that Michael Rogers, who resigned from the Board in October 1995, has made over the last three and a half years. Michael was elected to the Board in May 1993 and reappointed in May of 1995. He came to the Board during a period which saw controversy and transition surrounding the Board, and his insights were poignant and helpful.

The Board welcomes Ms. Diane Holmes as his replacement.

Respectfully submitted by:

Janis Ackerman, Chairperson
Diane Holmes, Clerk
Kevin Burke

TOWN OF WESTFORD BOARD OF ASSESSORS

FY96 TAX RATE COMPUTATION

A. AMOUNT TO BE RAISED:	
1. APPROPRIATED	\$31,339,884
2. DEBT AND INTEREST	\$2,668,634
3. OFFSETS	\$33,253
4. STATE AND COUNTY CHARGES	\$109,635
5. OVERLAY RESERVE	\$326,997
B. ESTIMATED RECEIPTS AND REVENUES	
1. STATE AID	\$4,981,978
2. LOCAL RECEIPTS	\$2,473,207
3. OTHER SOURCES TO REDUCE THE TAX RATE	\$0
4. AVAILABLE FUNDS (WATER ENTERPRISE)	\$1,359,847
5. OTHER AVAILABE FUNDS	\$1,141,806
6. TEACHER DEFERRAL	\$603,178
	\$10,560,016
C. AMOUNT TO BE RAISED BY TAXATION	\$20,839,867
D. VALUATION	
1. REAL PROPERTY	\$1,417,910,107
2. PERSONAL PROPERTY	\$31,315,730
	\$1,449,225,837
E. TAX RATE = (\$16,014,750/\$1,349,178,600)X(1000) =	\$14.38

PROPERTY ASSESSMENT CHANGE LIST

	01 - Jan - 94	01 - Jan - 95	NET DIFFERENCE
REAL PROPERTY	\$1,250,401,249	\$1,417,910,107	\$167,508,858
PERSONAL PROPERTY	\$27,863,100	\$31,315,730	\$3,452,630
	\$1,278,264,349	\$1,449,225,837	\$170,961,488

SOURCE OF DIFFERENCE

NEW CONSTRUCTION/ADDNS/ALTERATIONS	\$21,853,340
SUBDIVISIONS, PARCELS AND CONDOMINIUMS	\$23,736,750
PERSONAL PROPERTY	\$3,803,600
VALUATION ADJUSTMENTS (ABATEMENTS)	\$2,472,300
INTERIM YEAR VALUATION ADJUSTMENT	\$119,095,498

PROFILE OF TAXABLE REAL PROPERTY—LAND USE (1 JAN 95)

USE	ACREAGE		TOTAL VALUE	
1. RESIDENTIAL:				
A. SINGLE FAMILY	6033	41.5%	\$1,038,968,602	73.3%
B. MULTI FAMILY	171	1.2%	\$44,735,300	3.2%
C. CONDOMINIUMS	369	2.5%	\$103,709,305	7.3%
D. VACANT LAND	2630	18.1%	\$37,559,400	2.6%
2. OPEN SPACE	527	3.6%	\$5,137,900	0.4%
3. COMMERCIAL:	601	4.1%	\$98,193,000	6.9%
4. INDUSTRIAL	1729	11.9%	\$69,773,200	4.9%
5. FORESTRY/AGRICULTURAL/ RECREATION	1509.31	10.4%	\$2,306,700	0.2%
6. MIXED USE:				
A. COMML & INDUSTRIAL	185	1.3%	\$4,986,735	0.4%
B. OPEN SPACE & RESIDENTIAL	775	5.3%	\$12,539,965	0.9%
	14529.31	100.0%	\$1,417,910,107	100.0%

PROFILE OF EXEMPT REAL PROPERTY—LAND USE (1 JAN 94)

USE	ACREAGE		TOTAL VALUE	
1. TOWN OF WESTFORD	2087.42	64.6%	\$153,038,300	88.8%
2. EDUCATIONAL ORGANIZATIONS	527.76	16.3%	\$7,683,600	4.5%
3. CHARITABLE ORGANIZATIONS	568.82	17.6%	\$5,036,000	2.9%
4. CHURCHES	26.92	0.8%	\$3,362,800	2.0%
5. COMM. OF MASSACHUSETTS	12.58	0.4%	\$879,400	0.5%
6. HOUSING AUTHORITY	7.63	0.2%	\$2,249,100	1.3%
TOTALS	3231.13	100.0%	\$172,249,200	100.0%

BUILDING COMMISSIONER

After being with the Building Department for 8 years as the Assistant Building Commissioner, I am very pleased to have been chosen for the position of Building Commissioner on a full-time basis. I bring to the Town years of experience in the construction industry and hope to continue in the position for many years to come.

Along with the addition of myself, Chet Cook is now the Assistant Building Commissioner as well as Gas Inspector. We have also gone to a full-time Department Secretary. We would like to take this opportunity to thank Diane Sarno for the two years she served as part-time Department Secretary. I would also like to take this opportunity to thank Leo Daly our former Building Commissioner for his years of service and dedication. The Building Department is supported by the following positions:

Building Commissioner	- Donald Kinney
Department Secretary	- Cheryl Accardi
Assistant Building Commissioner	- Chet Cook
Electrical Inspectors	- Dennis Kane Sr. Dennis Kane Jr.
Gas Inspector	- Chet Cook
Asst. Gas Inspector	- Kenneth Kleyman
Plumbing Inspector	- Arthur Smith
Asst. Plumbing Inspector	- Kenneth Kleyman

With the issuance of 164 new dwelling permits and a total of 743 building permits, 1995 certainly was a busy year. I do expect an increase of new dwellings and total building permits to be issued during the calendar year 1996.

Effective January 1, 1996 our entire fee schedule was increased. The Building Permits went from \$4/\$1,000 to \$7/1,000 of the estimated cost of construction. I felt this was necessary to accommodate our budget as the Town has not increased its fees in approximately 5 years. All other increases were minimal.

Along with 743 building permits the Building Department issued 400 Plumbing, 376 Gas and 583 Electrical Permits, resulting in \$205,000 income for calendar year 1995.

I am available for any questions or concerns you may have regarding your property with respect to obtaining building permits and associated permits required.

Respectfully Submitted,

Donald E. Kinney, Building Commissioner

CONSERVATION COMMISSION

1995 was a challenging year for the Commission. The unrelenting pressure of growth required the Commission to review an unprecedented level of new project proposals while trying to regulate construction sites throughout the Town. In addition the Commission itself saw unprecedented change, with the resignation of four members, Anita Pollak, William W. Beck, Jr., Thomas Paul and Chester Cook and appointment of new members William H. Harman, III, George Fletcher, Christie Williams and Margaret Wheeler.

Statistically, the work of the Commission is reflected as follows: 13 Requests for Determination were administered, public hearings were held for 75 Notice of Intent submissions, over 225 site inspections were conducted, 4 Emergency Certificates were granted, 6 Enforcement Orders were issued, and seven fines totalling \$4,900.00 were imposed on projects for failure to comply with Wetlands Act and local wetlands bylaw requirements.

Among the more significant projects reviewed by the Commission were the 50 lot Open Space subdivision "Chestnut Hill Estates" of Carl Anderson, located on Main St., the 31 lot Open Space Subdivision "Hyacinth Estates" of J.P. McKenna, Inc. on Cold Spring Road. The Commission reviewed three filings for commercial projects, for a MacDonalds and an Applebees Restaurant both located on Littleton Road across from the Westford Valley Marketplace and for a small office building across Littleton Road from the Regency Hotel. Most of the other projects reviewed were for individual single family residences within previously approved subdivisions. The Commission closed its books on the largest subdivision built to date in Town, the 163 lot "Hitchin' Post Greens, Inc." Open Space subdivision of R.M. Hicks, Inc. off Howard Road. With the final stabilization of the site and completion of drainage control and wetlands replication areas, a Certificate of Compliance was issued, eight years after the initial approval of the site.

The first step in the process of review of potentially the largest residential project ever proposed in Westford was commenced with the filing of a Request for Determination by Greystone Estates, Inc. to formally delineate wetlands on over 500 acres of land located generally north and west of the Fletcher Granite Quarry located north of Groton Road in the northeastern corner of the Town. The Commission hired Hyla Ecological of Concord, MA to assist it in its review of the site. The site features a large man-made pond in the center of the site and complexes of bordering vegetated

wetlands and streams on the southwest and northeastern portions of the site. 24 potential vernal pools were identified, some of which provide habitat for the rare species observed on the site, which include the Spotted Turtle and Mystic Valley Amphipod. While the developer had submitted a conventional preliminary subdivision plan that divided the entire site into house lots and roads with no provision of open space, which raised serious concerns for resource protection, efforts were underway at year's end to develop an open space plan that would provide protection to the extensive wetland and wildlife resources while also providing over 180 acres of open space.

The Commission continued to review its regulations during the year, with an emphasis on looking at requirements for work proposed in the Buffer Zone, which is that area extending from the edge of wetlands to 100 feet away. Work near vernal pools and work in relation to septic systems were also subjects of discussion.

Work commenced at the controversial "Lakeside Meadows" project during the year. Although the developer generally complied with the site plans, a combination of heavy rains from Tropical Storm Opal, combined with a failure to properly direct site drainage to road catch basins resulted in a discharge of several cubic yards of sediment to Shipley Swamp. While the catch basins were swiftly corrected, concerns remained at years end that large areas of the site had been stripped of vegetation without extensive stabilization, altering and increasing stormwater runoff rates beyond the design capacity of the drainage control system and also increasing the potential for increased erosion from the site. The Commission also had to deal with a site on Tyngsboro Road, where several acres of hillside had been stripped of vegetation and topsoil, with resulting heavy discharges of stormwater and sediment runoff to wetlands. An engineering plan for control of the site was implemented and held up well during tropical storm Opal. Subsequent unreviewed developer alterations to this plan on the site, however, resulted in further discharges in subsequent storms. The Commission continued to call for proper stabilization of the site and adherence to approved plans. The Commission issued a series of fines to emphasize its insistence on proper site management for all projects.

1995 was an excellent year for the cause of open space protection. Following hard work by both members of the Conservation and Recreation Commissions, with an assist from the Westford Conservation Trust, an updated Open Space and Recreation plan was completed and approved by the State. This report is extremely important in not only identifying Westford's resources and prioritizing areas for land acquisition, but also, in qualifying the Town for State grants to assist in land purchases. With a significant open space bond bill anticipated to be approved by the state in early 1996, the Town is in an excellent position to receive assistance from the state.

In November Town Meeting voted to adopt a home rule petition to the General Court to authorize an Open Space Land Bank Fund for the Town. This Act, which must be approved by the Massachusetts Legislature, would establish a 1% fee on the conveyance of real estate in the Town. This money would be deposited in a separate account, under the authority of the Conservation commission. The money would be used to purchase land as well as conservation restrictions, development rights, and other rights in land related to the overall goal of protection of the Town's surface and groundwater resources, as well as other natural and recreational resources. The Commission would be authorized to expend up to \$50,000.00 on any given acquisition, and Town Meeting would have to approve any larger expenditures.

The Commission acquired several small but important parcels of land during 1995. Perhaps the most important was a 3.5 acre piece of land directly adjacent to the Arch Bridge over Stony Brook acquired from Liliane and Emilien Milot. This acquisition, in addition to providing protection to the spectacular 19th century stone bridge, increases protection of the Commission's Russell Bird Sanctuary and includes over 600 feet of shoreline of Stony Brook. This acquisition was paid for from the Conservation Fund, an account established by the Town for land acquisition, and shows the importance of having resources available to acquire strategic parcels rapidly. The Commission has used resources of this fund for significant parcels over the past few years, including supporting the Farmer Parcel acquisition of over 100 acres for various Departments. The Commission also acquired 5.8 acres of land associated with the "Fletcher Farm Estates" project off Plain Road from TBG, Inc. At year's end the Commission recommended to the Selectmen that the Town exercise its option to purchase 17.6 acres of land of Day located south and west of the intersection of Graniteville and Cold Spring Roads. This parcel, also referred to as the "Pumpkin Field" is one of the last and most visible remaining tilled fields representing Westford's agricultural past. In addition to the agricultural, historical, recreational and aesthetic qualities of the site, the edges of the field are an outstanding habitat for song birds. The Selectmen have voted to exercise the option and Annual Town Meeting in 1996 will be asked to authorize the purchase of this unique and irreplaceable part of Westford's history and character.

During the year Planning/Conservation Coordinator William Turner won approval of six Ch. 184 Conservation Restrictions, which will provide permanent protection for 76.5 acres of land. The largest of these is for 37.8 acres located off Old Road, which Dr. Charles and Jane Colburn donated to the Massachusetts Audubon Society. This is the second parcel donated to conservation by the Colburn's, who now have placed over seventy acres under permanent protection. The Commission sent a letter to the Colburn's thanking them for the generosity and foresight in their contribution to the preservation of the character and resources of the Town. Other approved Conservation Restrictions included land within Open Space

Residential Developments such as "Chestnut Woods", "Tenney Hills" and "Wayside Crossing, which also provide for public access by foot over designated trails.

The critical importance of unpaid, volunteer service to the Town by individuals concerned with the protection of the Town's natural resources, is underscored by the unrelenting pressure of residential development in the Town. The participation of Commission members extended to other public and private committees such as the Master Plan Implementation Committee and The Stony Brook Watershed Association. It is hard to give enough credit to those individuals who give up their time for often contentious evening meetings and weekend site visits. Four such individuals resigned from the Commission in 1995 and special thanks are due to them all, to Bill Beck for his steady hand as Chairman, to Anita Pollak for her enthusiasm and participation in site visits, to Tom Paul for an uncompromising commitment to the ideals of conservation and land preservation, and especially to Chet Cook for over twenty years as an Associate and Member of the Commission working constantly for a greater understanding of the Commission's goals with both builders and developers as well as the general public. The Town and the Commission is indeed fortunate that Chet has agreed to remain an Associate member of the Commission.

The Commission welcomes its new members and would like to express once again its continuing appreciation for all those residents and officials that continue to strive for the preservation and protection of the Town's critical environmental needs.

Respectfully submitted,

Douglas C. Deschenes, Chairman
Eric Fahle, Vice Chairman
Paula Fischetti
William H. Harman III
George Fletcher
Christie Williams
Margaret Wheeler

COUNCIL ON AGING

Cameron Senior Center

The Westford Council on Aging is located at the ADA handicap accessible former Cameron School, 20 Pleasant Street, now named the Cameron Senior Center. If you have not had the occasion to visit us please drop in. We opened our doors in June 1994.

Purpose

The Council on Aging (COA) was established on March 11, 1967, pursuant to Chapter 40 Section 8B of the Massachusetts General Laws to provide services, advocacy and information to improve the quality of life for all Westford residents who are 60 years of age and older. The COA is appointed by the Board of Selectmen. We regret the passing of Council member Noel D. Rainville, Noel was active at Cameron and instrumental in obtaining our pool room and the expansion of the train club. His services are truly missed.

Mission

The mission of the Westford COA is to promote the physical, emotional and economic well-being of older adults and to promote their participation in all aspects of community life.

The Cameron Senior Center is a community focal point where older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement in and with the center and the community.

Staffing

Presently the COA has two Town supported employees; a full-time Elder Services Director and a half-time Senior Aide. Joanne Sheehan completed her third full year as Elder Services Director. Livia DeMarino has been our exemplary Senior Aide for twelve years. The Senior Center has two part-time employees supported by the Town. Gene Salovitch, custodian and maintenance person, has taken Cameron into his capable hands and done an outstanding job. Majorie Hunter, is a welcome addition to the staff as the receptionist. She was formerly an Elder Service Corp volunteer at Cameron. Majorie is a tremendous asset offering telephone coverage at the senior center along with bank deposits, program registrations, statistic compilation and coordination of various activities at the senior center.

Kathleen Brown and Gladys Workman joined us in 1995 as members of the elder service staff and are part-time senior aides funded by a federal program, administered by Elder Services of the Merrimack Valley.

Jeanne Mungovan, long time manager of the Merrimack Valley Nutrition Program, housed at Cameron, and Helen Desmond, site aide retired this year. Jeanne and Helen are missed by one and all who came across them. June Levasseur was appointed the new site manager to continue the excellence in service of the meals-on-wheels and congregate lunch program. Roland Tousignant a familiar face at Cameron is the site aide at the Nutrition program and performs various tasks for the center which are funded by an Executive Office of Elder Affairs formula grant. Viola Healy, Mary Sudak and Connie Perry are the outstanding meals-on-wheels drivers.

In September, a Title III grant administered by Elder Services of the Merrimack Valley concluded. These funds provided us the services of Hazel Evans as our telephone outreach/volunteer coordinator. Hazel previously held this position in 1992 and 1993 and has stayed on in a volunteer capacity.

Our Senior Companion Program is federally funded by Community Teamwork, Inc. and provides us with the services of Dorothy Lorentzen, Ellen Damon, Ena Hopkins, Millie DeMattia and Margaret Tebbetts. These ladies are a vital link to the community for the many people they serve. Ellen retired from this program after many years but continues to contribute to Cameron in other ways. Senior Companions do a fine job visiting and communicating with the homebound elders in Westford.

Foster Grandparents provides services to children in the Westford Schools. Our six Foster Grandparents are Irene Diette, Mary Nugent, Sabina Coleman, Laurette Simard, Rita Haley and Irene Sylvian. Twenty-one elders donated hours to the Retired Senior Volunteer Program serving the Westford Rehabilitation and Nursing Center and the Cameron Senior Center.

SHINE certified volunteer Dorothy Hall and COA Director Joanne Sheehan continue to provide elders with one-on-one counseling specific to Medicare, which may include filing a claim of appeal, providing referral information, identifying additional public benefit programs on the clients behalf and directing clients to appropriate agencies. Dorothy is the ultimate in volunteers who along with Joanne do the intake applications and reassessments on all Town of Westford fuel applications.

Money Manager, Lynne Gill is certified and trained as a volunteer to provide a free service to assist low-income elders who are having difficulty writing checks and managing their money. Money managers are bonded and can be used as a bill payer service or representative payee service. Welcome on board.

Tax Counseling continues to be provided to the Elders in Westford by the dedicated volunteer Everett Clement. Everett is available to assist elders during the months of January through April.

The Westford Community Food Pantry which is available to all Westford residents and housed at the Senior Center expanded their services to provide groceries to all Westford homebound. Thanks to the hard work of volunteers JoAnn Simon, Ginny Berkowitz, Mary Gallant, Jane Doescher, Pat Gallo, Carol Straw, Linda Maguire, Norman St. Onge, Tom Fletcher, Annette Cerullo, Elwin Bagley, Chuck VanLandeghem, Jim Hunter, Paul Berry, Linda Newhard, Loretta Tousignant and the Westford Newcomers and Friends. The Kiwanis along with local businesses and residents have given tremendous support to the Food Pantry. A Project Bread grant was approved to continue to meet the food pantries' increased demand. Thank you to all of the volunteers who pick up and deliver the donated food along with the staff who continue to pitch in where ever needed. A Project Bread grant has been applied for to continue to service our needs.

The COA administers for the Selectmen a Senior Tax Work Program. This enables a limited number of Westford Seniors to give of there special talents a maximum of 100 volunteer hours to the school or Town and in return they receive a \$500 credit on their tax bill.

Formula Grant funding from the Executive Office of Elder Affairs has provided us funds to enhance our computer and to expand our Intergenerational programs. A Title III Regional Grant funded non-traditional programs which enabled us to develop a Sunday lunch and activity program along with a Thursday evening format. Funds raised in these programs purchased six additional tables for the nutrition area. The Massachusetts Cultural Council funded the entertainment for our annual Gay 90's luncheon and the Magician we shared with elementary students. We have secured three grants from the Cultural Council for next year.

Outreach

One of the primary functions of the COA is to assist elders with problems, questions and difficult situations. The COA has an Elder Services Director, Senior Aides and volunteers who can provide assistance, information and referral services to elders needing help with social security, insurance, housing, public assistance, nutrition, transportation, fuel assistance, etc. Outreach assistance may be obtained by calling or visiting the Cameron Senior Center. Home visits may be arranged by appointment.

Referral

The Elder Services Director can assist elders and their families in referring them to services offered through the COA. Such referrals can include:

- * Home Care Services: to assist older adults to remain in their own home. Eligibility guidelines are based on age, need and financial circumstances. Services include: case management, chores, emergency shelter, homemaker, home health aide, personal care and protective services.

- * Adult Day Care: Includes adult day health and social day care.
- * Alcohol Treatment
- * Alzheimer's Disease
- * Suicide Prevention
- * Nursing Home Placement
- * Hospice Programs
- * Parkinson Support Group
- * Womens Support Group
- * Tax Work Program
- * Bereavement Group

Nutrition

The COA sponsors the following programs:

- * Congregate Meals: congregate meals are available five days a week at the Cameron Senior Center. The cost is \$1.25 per meal, and you must call two days in advance. The number is 692-4480. June Levasseur is the on-site manager of the Merrimack Valley Nutrition Project.
- * Home-Delivered Meals: this program is federally funded to provide hot meals, five days a week, to homebound elder Westford residents. Cost is \$1.25 per meal; call the Senior Center for more information and referral.
- * Food Pantry: no requirements to be met to receive food. The sole purpose is to help any family or single person in need. Food Pantry hours for pick up are the 3rd Monday 1 - 3:30, 3rd Wednesday and the 3rd Thursday 8:30 -11:30.
- * A United Way grant provides an additional bag of groceries to 50 Westford elders once a year.
- * Holiday food baskets are provided to eligible Seniors through the generous support of St. Catherine's, Westford Police Association and many local businesses, residents and youth groups.
- * The Kiwanis hosted a Thanksgiving Dinner and a St. Patrick's Dinner, for Westford Seniors at the Cameron Senior Center.
- * The Women's League hosted the Holiday Tea and Trim-A-Tree Social in December.

Health

The following health services are available to Westford elders:

- * Adult Maintenance Clinic: 2nd Tuesday of every month at Roudenbush Community Center.
- * Vial of Life Kits: available from the Senior Center and funded by the Westford Police Association.
- * Well Elder Clinic: sponsored by the Lowell Visiting Nurse Association - at the elderly housing on the 2nd Wednesday of the month 2 - 4 PM and Cameron on the 4th Wednesday of the month 8 - 10 AM.
- * Flu and Pneumonia Vaccines: available in the Fall.

- * Hearing Tests: available the 2nd Tuesday of every month at Roudenbush.
- * Podiatry Clinic: 3rd Wednesday of every other month at Cameron, appointments necessary.
- * Medical Equipment: the Senior Center has available for borrow such items as wheelchairs, walkers, commodes, canes, crutches, hospital beds, etc.
- * SHINE counseling
- * Money Management

Senior Center Activities

The Senior Center offers the following activities:

- * Speakers: guest speakers address topics such as the new health plan, financial planning, estate planning, fitness, homestead act, etc.
- * Activities: bridge, bingo, whist, aerobics, movies, billiards, arts and crafts, pool tables, train club, library, country line dancing, painting, drop-ins and other similar activities on an on-going basis.
- * Instruction on going in the areas of bridge, aerobics, arts and crafts, art media, woodworking, strength training, whist, investments along with quilting and rug hooking.
- * Support Groups: the Center offers support groups and referrals throughout the year in areas such as Alzheimer's Disease, Parkinson's, depression, living with cancer, etc.
- * Trips: the COA supported thirteen trips this year to museums, theaters, race tracks and farms along with special events, luncheons, socials, evening and weekend hours and such activities as the Walk for Elders and nutrition.
- * Drop-In Center: the Center is open Monday through Friday from 8 AM to 4 PM, for people who care to drop in and visit. Cameron is open for activities on Thursday 6:30 - 9:30 PM, Wednesday evenings for the train club and some Sunday afternoons.
- * Senior Citizen identification cards may be picked up at Cameron.
- * Thrift Shop is now open Monday through Friday 10 -2.
- * Senior aerobics from Cameron is seen on Cable TV.

Respite Care

The respite care program provides supervisory care and attention to isolated and/or convalescent elders to allow family a time of relief from daily routine. Call 251-8491 for more information.

Legal Services

The COA can refer you for assistance with legal issues such as consumer protection, evictions, food stamps and other similar problems.

Whist at Roudenbush

Roudenbush Community Center offers Whist on Thursday mornings from 9 AM to Noon.

Golden Age Club of Westford

A social and recreational club for elders that meets the last Monday of the month at the Franco American Club. During rebuilding of the Franco American Hall the club continues to meet at the Cameron Senior Center.

Friends of the Cameron Senior Center

The Friends of the Cameron Senior Center, Inc. is a non-profit corporation formed to raise funds, for our Senior Center in lieu of funds from local or state government.

Long Range Plans

The COA is completing the rehabilitation of the former Cameron School into a Senior Center. The exterior of Cameron was painted in 1995 and funds were appropriated to air condition the first floor. Future plans include the Council addressing areas of parking, landscaping, transportation, Cameron roof, and minor exterior and interior senior center enhancements.

Thank You

The COA remains dedicated to addressing the needs of the elderly in Westford. In addition to the staff the COA would like to thank those individuals who have volunteered their services to the COA. We would also like to express our thanks publicly to the following Town Departments and Committees along with all the Clubs, Organizations and businesses for their continued support and cooperation: Building, Finance, Fire, Health, Highway, Library, Police, Recreation, Recycling, Roudenbush, Schools, Selectmen, Town Manager, and Water; American Legion Posts #159, Scouts, Elks, Franco American, Veterans Post #6539, Friends of the Senior Center, Golden Age, Grange, Hidden Valley Home and Garden Club, Women's, Kiwanis, Newcomers & Friends, Westford Garden and Cultural Council, St. Catherine's, St. Mark's, United Methodist and First Parish Churches; and the Honorable Geoff Hall. Thank you to each and everyone. Without the help of organizations, Town Departments and individuals aforementioned, we would be unable to provide the many services available to the seniors of Westford.

Respectfully Submitted,

Joanne Sheehan, Elder Services Director

The Council on Aging

Richard McNeil, Chairperson

Cecilia A. Healy, Vice Chairperson

Robert Tierney, Secretary

Jerry Berkowitz

Mary E. Smith

Judy Bartlett

Helena Crocker

WESTFORD FIRE DEPARTMENT CALLS 1995

Ambulance	874
Requests for ALS	
Assistance	33
Appliance	12
Boiler Problem	6
Bomb Threat	0
Box Alarms:	
Trouble	66
False	139
Tests	316
Brush and Grass	44
Building	12
Car and Truck	33
Carbon Monoxide Detector Activation	23
Checkerboard Tests (Civil Defense)	0
Chemical Emergencies	6
Chimney	5
Complaints	13
District Six Haz-Mat Incidents	10
Downed Wires	8
Dumpsters	4
Electrical Problems	18
False Alarms (Telephone)	37
Fire Drills Schools Recorded	70
Fire Lane Violations	0
Gas Leaks	10
Investigation (Smoke)	47
Lightning Strike	2
Machinery	1
Non-Permit fires (Illegal)	33
No School Signal	3
Permits Fires Out of Control	4
Rescue:	
Auto	20
Boat	5
Stations Manned (Snow)	2
Washdown	6
Water Problem	22
Agricultural Burning Permits	15
Blasting Permits	40
Blasts Monitored	111
Domestic Burning Permits (Brush Only)	1611
Fire Alarm Inspections:	
26F (Resale/Refinance)	494
26B (New Construction)	186
Oiler Burner Inspections	43
Various Other Permits	356

MUTUAL AID 1995

TO:	Beverly	1 (Fire Company)
	Groton	1 (Ambulance) 3 (Fire Company)
	Carlisle	1 (Ambulance)
	Chelmsford	2 (Fire Company)
	Littleton	7 (Ambulance) 4 (Fire Company)
	Metheun	1 (Fire Company)
FROM:	Acton	1 (Ambulance)
	Littleton	5 (Ambulance)
	Life Flight	1 (Helicopter)
	Groton	1 (Ambulance)
	Tyngsboro	3 (Fire Company)

BOARD OF HEALTH ANNUAL REPORT 1995

In 1995, the workload for the Board of Health agents was increased significantly. Along with the new septic requirements imposed by Title V of the State Environmental Code, the growth in population, and the increase in the number of food establishments has required the efficient allocation of the Board's resources to maintain the health services that the community has come to expect.

This year the Board of Health held hearings on and voted in, one revised and three new regulations. The revised regulation was that affecting smoking and the sale, vending and distribution of tobacco in Westford. The new regulations were: Rules and Regulations Governing the Licensing and Practice of Massage Therapy; Regulations Pertaining to Tanning Facilities; and Regulations regarding Floor Drains.

Following the Town Election in 1995, the Westford Board of Health voted to organize as follows:

Chairman	-	Louis E. Ashley
Vice Chairman	-	Edward McCusker
Secretary	-	Anthony Gemmellaro
Members	-	Joseph A. Guthrie
		Patricia Newell

The Board of Health is supported by the following positions:

Director of Environmental Services
Director of Health Care Services
Office Manager/Coordinator

The Board of Health is supported by the following part-time positions:

Substance Abuse Services Coordinator
Tobacco Health Educators (2)
Dental Hygienist
Animal Inspector
Small Animal Inspector
Stable Inspector

DIRECTOR OF ENVIRONMENTAL SERVICES

This year has been truly exciting for the Environmental Services Division of the Westford Board of Health. We have experienced new staff, new challenges, and those of you selling property know, new regulations. The new Title V of the State Environmental Code went into effect March 31, 1995.

Our new staff member John Casey, was hired January 27, 1995 as Assistant Sanitarian, just in time to prepare our operation at the Board of Health for the onslaught of additional work fueled by the new Title V. John has proven to be a valuable asset amidst the controversy and confusion created by the new regulations. John has been a stabilizing influence, and has been instrumental in organizing our approach to the mandatory septic system inspection process. He has prepared an information sheet regarding these inspections which is also available at Town Hall, and is also prepared to answer questions or clarify issues relative to these regulations.

Residential development, once again, continues at a rapid pace. Building Department records indicate 164 new housing starts took place during calendar year 1995 and will continue in 1996 due primarily to the buildout of Lakeside Meadows and the Greystone Estates subdivisions.

Our Food Service Inspection program, professionally guided by Pamela Ross-Kung, R.S. continues to provide important technical information for our food service establishments in order that they may continue their operations in a clean and sanitary manner. She also provides guidance for these establishments to insure compliance to Article X of the State Environmental Code. Pamela is also heavily involved in our new food service establishments, most notably, McDonald's and Applebees, from plan review to pre-opening inspection. Food protection will continue to be a priority for the Westford Board of Health in 1996.

The Board of Health policy regarding the sampling of bathing water during the summer months at our beaches, will also continue. Beaches are inspected and bacteriological samples are collected weekly from mid-June to Labor Day. These samples are tested by Thorstensen Laboratories and reports regarding their findings are submitted to the Westford Board of Health for review. The quality of bathing water for the past eight years of my tenure have been excellent. The results of the laboratory testing for the Town beaches (Forge and Edward's) where swimming instruction is conducted, is made available weekly to the Recreation Department.

The Westford Board of Health and staff continues to be committed to serve as a watchdog for environmental protection and associated public health issues for our community.

DIRECTOR OF HEALTH CARE SERVICES

The Westford Board of Health is motivated by its commitment to preventing disease and promoting positive health practices.

We provide a broad range of health services and programs including low-cost mammograms, lead screenings, blood pressure clinics, well child services and adult immunizations. We also offer flu and pneumonia shots, tuberculosis testing and various health screenings and lectures. We follow up on all reports of communicable disease and visit residents who need home health care or referrals.

Our part-time dental hygienist Carol Rosa, is contracted to provide a comprehensive dental program. This consists of a cleaning, screening and fluoride treatment for students in grades 2, 4 & 6.

The Board continued its campaign against the use of tobacco, the leading preventable cause of death in the nation. The Massachusetts Dept. of Public Health extended our tobacco grant. This grant enables our Health Educators, Mary Garlo and Pat Yetman, to work closely with area corporations, retailers and restaurants to insure compliance with Town regulations. They have been a valuable asset to our program and have worked diligently to improve the health of our community.

In August the Board strengthened the existing tobacco regulations:

- to protect children, pregnant women, asthmatics and other non-smokers from the adverse effects of secondhand smoke;
- to minimize the effects of tobacco smoke on employees working in a smoking environment; and
- to prevent the sale of tobacco products to minors.

This year we conducted three compliance checks to evaluate the ability of minors to purchase cigarettes. Forty-seven percent of establishments failed the first compliance check. We were pleased and encouraged to report that only three percent failed to comply in December.

The Tobacco Control Program organized the second Smoke Free and Safety Day attracting approximately 3,000 people who received smoking prevention and cessation materials. We formed a task force in an attempt to approach the smoking issue in a more creative way. We also offered residents a number of free smoking cessation programs and published numerous articles pertaining to tobacco in the newspaper.

The Board intends to work closely with school departments, Town employees, community and professional organizations and local businesses to ensure a comprehensive approach to the tobacco problem.

The Director of Health Care Services is a member of the schools Health Task committee. She assists the School Department by offering health programs, immunization clinics and is the liaison between the Department of Public Health and schools on health related issues.

Confirmed cases of Hepatitis B have increased over the past 10 years. As a result the Mass. Dept. of Public Health made available to Boards of Health free Hepatitis B vaccine for all 6th graders. In November the Board and the Westford School Department offered and began to immunize students. This immunization will result in a more rapid reduction of Hepatitis B transmission and infection among adolescents.

The part-time Substance Abuse Services Coordinator is a Town funded position. Joe Greene has been involved in numerous activities in 1995 including the development of a confidential Employee Assistance Program (EAP) for Town employees. He has also worked with the District Court to provide assessment and referral services for those involved in the judicial process. He works with all Town departments, state and local agencies and Westford Against Substance Abuse (WASA) to provide referral opportunities for individuals in need of treatment and follow through.

We wish to express our sincere appreciation to the many individuals, Town departments, R.C.C., Council on Aging, dentists, physicians, school nurses, service organizations and local businesses who volunteer time and expertise and financial support to assist us.

ANIMAL CONTROL

In two rabies clinics, held on January 12, 1995 and April 1, 1995 a total of 432 dogs and cats were vaccinated.

In 1995 more than 256 animals were killed on the highways of Westford. Among these were 23 dogs, 62 cats, 24 raccoons, and at least 18 deer.

Board of Health Income 1995

SEPTIC PERMITS	\$21,325
INSTALLERS LICENSE	2,750
HAULERS LICENSE	500
LOT TESTING	60,800
FOOD PERMITS	4,665
PUMP AND WELL PERMITS	1,520
PUMP AND WELL INSTALLERS LICENSE	0
BEACH/POOL PERMITS	500
FROZEN DESSERT	20
STABLING/PIGGERY PERMITS	50
CAMPING/HOTEL/MOTEL	150
CHOLESTEROL	846
IMMUNIZATIONS	240
LEAD	162
DENTAL	560
TANNING PERMITS	0
TOBACCO SALE PERMITS	1,750
TOTAL	\$95,076

Clinics and Communicable Diseases

Flu	1,450	Campylobacter	5
Pneumonia	172	Shigella	1
Tuberculosis Testing	35	Salmonella	5
Immunizations (Polio, Td, MMR, HIB, DPT, HepB)	290	Cryptosporidium	2
Hypertension Screening	1,096	Giardia	7
Home Visits	65	Lyme	1
Lead Screening	48	Hepatitis C	1
Cholesterol Screening	80	Pertussis	1
Mammogram	43	Hepatitis B	1
		E. Coli	1
		Pneumococcal Meningitis	1
		Chickenpox	81

School Dental Program

Participation - 110 Students					
<u>Grade 2</u>		<u>Grade 4</u>		<u>Grade 6</u>	
50 screened		35 screened		25 screened	
21 ortho referrals		13 ortho referrals		7 ortho referrals	
8 dental referrals		4 dental referrals		1 dental referral	

As we approach the challenges of 1996, the Westford Board of Health will continue to promote quality public health programs designed to improve, and insure the quality of life in Westford.

Respectfully submitted,

Louis E. Ashley
Chairman

Kevin R. Johnston, R.S.
Dir. of Environmental Svcs.

Sandy Collins, R.N.,BSN
Dir. of Health Care Svcs.

HIGHWAY DEPARTMENT

I am pleased to submit the annual report of the Highway Department.

The following work was done by the Highway Department January 30, 1995 through January 30, 1996.

TOWN ROADS

In 1995 8,932 tons of Bituminous concrete and 2,492 of gravel was used for repair and maintenance of Town Roads.

ROADS RESURFACED

The following streets were resurfaced with Bituminous Concrete or treated stone and asphalt.

Chip Seal Treated Stone

<u>Road</u>	<u>Sq. Yds.</u>	<u>Road</u>	<u>Sq. Yds.</u>
Pine Road	2,713	Lake Shore Dr. S	4,596
Birch Road	4,204	Maple Road	4,472
Fir Road	3,911	Oak Road	3,459
Spruce Road	1,707	Poplar Road	3,791
Poplar Road	840	Elm Road	5,782
Woodbine Road	2,384	Torrington Lane	2,080
Wilshire Ave.	2,514	York Ave.	2,988
Myrtle Ave.	3,778	Hawthorne Ave.	3,537
Laurel Ave.	2,970	Williams Ave.	2,361
Edwards Ave.	1,613	Knoll Road	560
Grove Street	1,230	Keyes Road	10,751
Keyes Road	7,881	Bradford Street	2,240
Pond Street	1,744	Oak Street	464
Chestnut Street	676	Palermo Street	2,022
Canal Street	467	Crescent Street	1,083
Mulberry Lane	1,889	Broadway Street	9,392
First Street	1,458	Second Street	849
Third Street	1,114	Fourth Street	1,353
Church Street	1,762	Beacon Street	1,846
Maple Street	2,167		

Bituminous Concrete

<u>Road</u>	<u>Sq. Yds.</u>
Concord Road	24,533
Main Street	10,394
Boston Road	1,166
Lincoln Street	2,499
Beaver Dam	795
Cummings Road	2,780

DRAINAGE TOWN ROADS

North Hill Road	Replaced culvert pipe
Cummings Road	Installed drainage
Vose Road	Installed 6 leach basins
West Street	Replaced culvert pipe
North Main Street	Replaced culvert pipe

BETTERMENTS

Tower Road and Maple Road construction to upgrade the roadway from dirt to pavement, was started in the fall of '95. Drain structures were installed. The roadway was graded and 340 tons of bituminous concrete was used for the binder course of pavement. The finish layer of pavement and curbing will be installed in '96.

SNOW AND ICE REMOVAL

In the snow and ice control program 10,500 tons of sand and 3,239 tons of salt were used on Town roads in the interest of public safety, and in an effort to maintain free flowing traffic.

Following are the times the Highway Department was called out to treat or plow the Town roads:

Feb. 4, 1995	Lt. Snow 4"	Salt/Sand/Plow
Feb. 5, 1995	Clean up	Sand/Plow
Feb. 15, 1995	Slippery	Sand
Feb. 16, 1995	Slippery	Sand
Feb. 27, 1995	Snow to ice	Salt/Sand
Nov. 29, 1995	Lt. Snow 4"	Salt/Sand/Plow
Dec. 1, 1995	Lt. Snow 1"	Salt/Sand
Dec. 9, 1995	Lt. Snow 4 1/2"	Salt/Sand/Plow
Dec. 10, 1995	Ice	Sand
Dec. 14, 1995	Lt. Snow 6"	Salt/Sand/Plow
Dec. 16, 1995	Lt. Snow 1"	Salt
Dec. 17, 1995	Lt. Snow 3"	Salt/Sand/Plow
Dec. 19, 1995	Snow 8"	Salt/Sand/Plow
Jan. 2, 1996	Lt. Snow 1"	Salt
Jan. 3, 1996	Lt. Snow 10"	Sand/Plow
Jan. 4, 1996	Lt. Snow 4"	Salt/Sand/Plow
Jan. 7, 1996	Snow 18"	Salt/Sand/Plow
Jan. 10, 1996	Lt. Snow 3 1/2"	Salt/Sand/Plow
Jan. 12, 1996	Snow 8"	Salt/Sand/Plow
Jan. 17, 1996	Ice	Sand
Jan. 22, 1996	Slippery	Sand
Jan. 29, 1996	Lt. Snow 3"	Salt/Sand/Plow

Regular maintenance and repair of Town Roads consisted of cleaning and repairing of catch basins and manholes, the cutting of brush on the sides of the roads, repair of guard rails, patching and sweeping of roads and municipal parking lots. The Highway Department also grades all Town gravel roads, installs berm and curbing cuts and clears trees from roadways during and after storms.

PARK DEPARTMENT

This year the Whitney Playground, Town Commons, Monuments, Library, Graniteville, Forge Village, Nabnasset and Parkerville ball parks were limed and fertilized. All shrubbery was trimmed and the grass cut and raked. Leaves were picked up around the common and parks this fall.

For Memorial Day, geraniums were placed on the Town Commons and on the Monuments.

Sand was hauled into Edwards Beach and Forge Village Beach.

I wish to express my sincere thanks to the Board of Selectmen for their full cooperation and to all members of the Highway Department, who have been most cooperative. In addition, my thanks to the members of the Police Department.

Richard J. Barrett, Jr.
Superintendent of Streets

WESTFORD HOUSING AUTHORITY

The Westford Housing Authority (established in 1971) is the local body responsible for the expenditure of State and Federal Housing Grants. We currently own and manage 48 units of elderly housing at 65 Tadmuck road, 25 units of elderly at 7 Cross and 7 Church Streets (Sargent School), and 6 units of low income rental family housing, also located in Graniteville. Our housing programs are subsidized by the Commonwealth, requiring no monetary contribution from the Town.

The Board of Commissioners of the Housing Authority is made up of four commissioners who are elected by the Town and one who is appointed by the Governor. Length of term is five years. In August of 1995, Ms. Maria Hamer, a long time Westford resident, was appointed by Governor Weld to serve on our Board. We welcome Ms. Hamer's interest and participation in our activities.

After serving seven years as a Housing Authority Commissioner, Mr. David Cote chose not to seek reelection in 1995. Our Authority is grateful to Mr. Cote for his dedication to the cause of providing affordable housing for the people of Westford. In the May Town Election Ms. Muriel Drake was elected for a five year term to replace Mr. Cote.

At the annual restructuring meeting of the Housing Authority Board of Commissioners held in June, 1995, members were elected to the following positions:

Robert J. Ferreira, Chairperson
Phyllis Koulouras, Vice Chairperson
Carol Engel, Treasurer
Muriel Drake, Asst. Treasurer

In January of 1995, the Board voted unanimously to file a joint application with the Department of Mental Health (DMH) to construct affordable rental housing for eight Westford residents who currently receive services from DMH. The application encountered several delays but in November, the Board of Selectmen voted to approve and support this joint venture. The completed application will be sent to the Executive Office of Communities and Development in early 1996.

During 1995, we continued our efforts to identify avenues to develop our eight acre parcel on Groton Road. A technical assistance grant from the Massachusetts Housing Partnership allowed us to explore the feasibility of building affordable housing on the parcel. The results of this study indicate that the formation of a non-profit corporation would provide us with the best opportunity to acquire State or Federal funds for the development of this type of housing. The formation of such a non-profit organization will be the focus of our efforts in early 1996.

A milestone in the management of elderly/handicapped housing was reached on October 25, 1995, when the Governor signed into law a long awaited bill that limits the number of young disabled tenants living in state aided elderly/handicapped complexes to 13.5%. Rent subsidy vouchers will be issued to young people who would no longer qualify for housing in our facilities. The resolution of this issue of differing lifestyles was welcomed by all those involved and will provide for a better quality of life for both the elderly and the young people with disabilities. The Board wishes to express its sincere appreciation to Representative Geoffrey Hall for being one of the original sponsors of this bill. The Representative's continued support was instrumental in the passage of this legislation.

During November and December of 1995, the Housing Authority underwent an audit by the State and an inspection of a number of our housing units by the Executive Office of Communities and Development. Both evaluations indicated that the housing authority is being managed efficiently and in conjunction with all State regulations.

The long awaited repair of the septic system at 65 Tadmuck Road began on November 1, 1995. Unfortunately the unusually severe onset of winter forced a halt to the project before it could be completed. The work will resume in the spring as soon as the ground thaws.

At the end of 1995, the future of the Commonwealth's public housing industry is not clear. As the Governor prepares to downsize State government, his plan is to eliminate the Executive Office of Communities and Development (our regulatory and financial agency). What this will mean for the local housing authority is not yet clear. The one thing we do know, however, is that the days of public housing as we once knew them are over. New, more efficient and competitive methods will be employed to provide affordable housing to those truly in need. Your housing authority stands ready to enter this new arena and continue its mission of providing safe, decent, affordable rental housing to the residents of Westford.

As we do every year, the Board and Staff of the Housing Authority wish to acknowledge and thank the many individuals, Veterans' groups and service organizations of Westford who have given so much of their time and resources to make the lives of our residents that much more enjoyable. We would like to express a special thank you to the individuals and organizations who have donated American flags to fly over our housing complexes.

Respectfully Submitted:
Westford Housing Authority
Robert J. Ferreira, Chairperson
Phyllis Koulouras, Vice Chairperson
Carol Engel, Treasurer
Muriel Drake, Asst. Treasurer
Maria Hamer, Governor's Appointee
Christine G. Pude, Secretary/Executive Director

J. V. Fletcher Library

1995 Annual Report



**“Whan that April with his showres soote
The drought of March hath perced to the roote,
...Thanne longen folk to goon on pilgrimages...”**

Chaucer, The Canterbury Tales

And 1995 was a pilgrimage for the J. V. Fletcher Library, as hours, book expenditures and a staff position lost during the 1991 municipal reductions finally were restored with positive service impact to the department. Usage by Westford townspeople continued to increase with total circulation topping out at 239,102, and the Library reaching the record statistic of serving 94% of the town (library cardholders) on under 2.5% of the Town budget.

Despite the 10,000 new items in all formats added to the library collection, the J. V. Fletcher Library staff “inter-library loaned” almost 6,000 materials — a symptom of the ever-increasing accessibility of materials via library networking and the Internet. The Westford library continues to be part of the statewide trend which saw 47,000 books loaned amongst libraries throughout the Commonwealth in the year 1988; in 1995, Massachusetts libraries loaned each other 47,000 volumes per week. The Fletcher Library was typical — with material loaned during this period increasing by 56%.

With the library open 290 days per year, increases were seen in areas besides the “written word.” Meeting rooms were booked 890 times over the year, with patrons spending 1,777 hours in the Wagner Computer Room on personal computing; almost 9500 youngsters attended 161 programs, while 47 programs were offered to adults. With 155,000 users “going on pilgrimage” through the library doors (much more than Chaucer’s “nine and twenty in a compaignye”) — it was a banner year for Westford’s J. V. Fletcher Library!

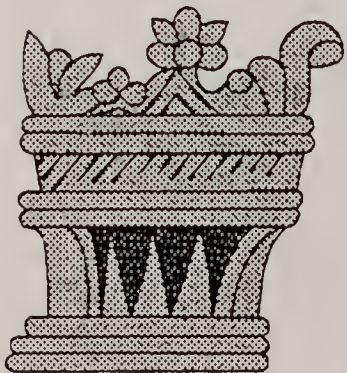
“...in hym that shold say or thynke that there was never
suche a kyng callyd Arthur myght wel be arretted grete
folye and blyndenesse, for there be many evydences of
the contrarye...”

Sir Thomas Malory

And this was seen in the J. V. Fletcher Library’s Summer Reading Program — a summer-long programming and public relations effort dedicated to exciting and sustaining the love of reading in Westford’s young — where chivalry, honor and virtue were much in evidence! This year’s 1400-plus participants in the “Readers of the Round Table” program not only pursued the noble arts of Falconry and Armory, the crafting of castles and stained-glass windows, and experienced the legerdemain of Steve Ayote (that Merlin of Magicians), but “slew the dragons of ignorance and illiteracy” collectively reading 733,282 pages throughout the summer. Research shows that to sustain the level of reading ability exhibited at school year’s end, the average student must read six books over the summer months — and over 500 pages were read by each Westford youngster participating in this pilgrimage into the Medieval mindset. In a tourney that tested the Knights and Damsels of Westford’s individual schools, pre-schoolers and private school attendees, the Knight’s Trophy for the highest number of pages read went to the students of the Norman E. Day school, who collectively read 175,400 pages!

From the perspective of the current approaching millennium, it is difficult to comprehend life in a period in which only 5% of the total population was literate. Or to realize that during the Middle Ages, a well-crafted and ornate illuminated medium-sized book could cost as much to “produce” as a medium-sized cathedral. Reading prowess and the ownership of books was unique enough for us to know that while Charlemagne could read, he never mastered the art of writing, and for us to learn through Chaucer’s own words that he owned a number of books kept on his windowseat. From this vantage, when leadership without literacy seems unthinkable, it is still sobering to reflect that 20% of America’s current adult workforce is deemed functionally illiterate. It is a tribute to the Town that parents who must *model reading* in order to *rear readers*, are themselves such devotees of the written word and avid users of the Fletcher Library. In this multimedia decade, it is reassuring that the Young Adult “Dragonquest program” and the “Readers of the Roundtable” program drew over 1400 youngsters into a summer-long “pilgrimage” back to the Medieval era — helping slay the modern dragons of ignorance and illiteracy.

Capitals Corbels and Cornices...



The library edifice saw the work of master masons and tradesmen with the enlargement of the Library parking lot to 60 spaces, and the complete re-carpeting of the well-trod Main Floor. Re-roofing of the 1969 addition’s flat roof and the installation of snowguards protected the hoods and capelets of patrons/pilgrims. Work continues on the century-old terra cotta decorations on the front of the building and the original granite steps; this original terra cotta work, the craftsmanship of Italian masons hired by J. V. Fletcher, is now showing its venerable age...

Of Good Charity...



Special Town Meeting on April 10, 1995 saw the centennial reading of Jonathan Varnum Fletcher's letter of gift to the Town, in which he pledged \$10,000.00 for the erection of a "suitable library building" to bear his name. The first of many centennial and anniversary events, Trustee Chair Mohammed Malik's rendering brought applause from the 1995 Town Meeting, while the 1895 Town Annual Report indicates that cheers greeted the original reading. In August 1995, Trustees and Friends of the J. V. Fletcher Library, Inc. convened a Celebration Committee to begin collaborations on the Library Centennial Gala set for June 1 and 2, 1996 on Westford Common — an event recreating in spirit the original Dedication of the J. V. Fletcher Library on June 4, 1896. The first of a series of commemorative events, festivities will continue through 1997 — the two hundredth anniversary of the original Social Library, formed February 14, 1797. Preservation of what has come before was a major theme of the year, with the receipt of an L.S.C.A. Title I grant to survey the library's historical collection, and the inventorying of said collection by Ms. Virginia Moore, Simmons College GSLIS graduate student, as an Independent Study. The treasures of the past and reliquaries of former readers will be displayed during the upcoming historical celebrations.

Charity continues in the generous giving of volunteer time and volunteer organizations. Two volunteers (Dolly Gordon and Lou Pepin) worked at the library under the Senior Citizen Tax Work Program, while long-time volunteer Gertrude Houghton gave over 300 hours of annual service. Deep thanks is extended to all the library's 25-plus volunteers who so graciously give of their time and energies.

Special *caritas* was shown by the Westford Newcomers and Friends, who not only subsidized the tent used for the "tournament" at Summer Reading Program's end, but purchased projecting stack signage as markers for "pilgrims lost" in library aisles... This directional signage was supplemented by the staff production of *Pathfinders* and *Bookfinders* — both tools to assist the self-directed patron.

Deep gratitude is extended to Mr. Dominic Rossi and family for the Memorial Gifts in memory of K. Evelyn (Healy) Rossi; the hand-quilted wall hanging *Trillium*, and the Young Chang studio upright piano for community use will long benefit the Westford public and stand as abiding reminders of a generous and gracious woman and her family.

Troubadours Ballad and Revelry...

Throughout the year, merrymaking prevailed as library professionals planned programs, festivities and events to celebrate reading, literature and information. From January's "Music, Movement and Mayhem" for toddlers to March's "Star Trik: the Lost Generation" (an adult Mystery) — merriment and revelers abounded. With Mayan musicians, Mask-makers, Victorian Tea Parties, the Recycling of Rubbish into Musical Instruments, the Wolf in Our Dogs, the ever-popular Gerwick Puppets and Sparkey's Puppets — seasonal days of high festivity were enjoyed by both young and old.

Young Adults (that middle group), through the Dragonquest Reading Program, were treated to a night of Medieval Comedy and the antics of Alexander, tumbler, juggler and jester. This age group saw the return of a professional assigned to their age group and reading and format interests, and in the initial survey of Young Adults 31% revealed that the library "is just a fun place to be."

Tourneys and Trophies

The merriment was serious business as the J. V. Fletcher Library competed against other public libraries statewide in the Massachusetts Library Association Public Relations Awards. Bringing home three trophies for the Town, the Library won Second Place statewide in the "Summer Reading Program" category for the "Peer Amid Books" summer; Second Place in the "Bookmark" category for the "Booksale Bonanza" entry, and; Honorable Mention in the "Annual Report" category, albeit the Fletcher Library's was the sole entry in this category, honorable or otherwise...

The Rise of University

If Latin served as the universal language of the Middle Ages, the Internet has unleashed the tongues of universality in the Twentieth Century. Not to be left behind, the J. V. Fletcher Library's holdings in the Merrimack Valley Library Consortium, Inc. are accessible via several technological routes:

- In order to access the J. V. Fletcher Library through an Internet connection, telnet to *mvlc.lib.ma.us* and login as "library."
- If using a gopher client, point your gopher to *mlin.noble.mass.edu* and select "Catalogs of Massachusetts Libraries;" proceed to select "Merrimack Valley Library Consortium."
- You may request an Infopath account and password from NYNEX, and request login particulars from any MVLC library.

Fall 1995 brought MVLC libraries an on-line periodical database with fulltext downloading available for 150 of the 2600 titles offered. Public reservations of titles by home computer and the introduction of Public Internet access with full graphic capability are projected for 1996.

Working the Land...

The service program, energy and enthusiastic offerings of the Fletcher Library would be impossible without a devoted and dedicated staff. Throughout the year, library staff not only continued the analysis and best application of services, collections and formats, but were professionally active, sharing their expertise in Training, Collection Development, ILL and Circulation, Information Services and Personnel with the greater network and subregion. Director Ellen Rainville continued as President of the Massachusetts Library Association, monitoring activity on the statewide, as well as local, level.

Five staff celebrated their fifth-year anniversary during 1995: T. G. Brennan; Evelyn Desharnais; Darrell Eifert; Virginia Moore, and; Karen Welz. Regrets were tendered at the departure of Donna Page, for a University position.

**“late late yestere'en I saw the new moon
wi' the auld moon in her arm ...”**

THE BALLAD OF SIR PATRICK SPENS

While the non-passage of the Spring 1995 Ballot Question to offer additional hours and increase Reference staff delayed the restoration of certain lost hours to Westford patrons, overall efficiency and cost accountability in the Library Department continues to afford townspeople with increased access to materials, programs and now global services. As the J. V. Fletcher Library greets the new year, and soon the new Millennium — the host of information needs, published sources, database and online offerings will continue to burgeon beside the ongoing need for the traditional beach book or bedtime copy of *Curious George*. As the Mission Statement of the J. V. Fletcher Library asserts, and as the five-year *Library Development Plan* sets forth, the Fletcher Library “strives to be both reflective of, and responsive to, the community; it also seeks to be in the vanguard of professional library service — attracting and leading the community into informational, cultural, and technological literacy in a warm and welcoming public setting.”

Ellen D. Rainville,
Library Director



J. V. FLETCHER LIBRARY
 QUARTERLY REPORT:
 DATE: 7/27/95
 OPERATING EXPENSES ACCOUNT: 6100.40

NO.	ITEM	ALLOCATED	EXPENDED THROUGH 7/27/95	BALANCE TO DATE
52155	"Books, Main Library**"	27500.00	31028.24	-3528.24
52156	"Books, Children**"	22970.00	23912.08	-942.08
52157	Standing Reference*	24500.00	20903.42	3596.58
52009	Subscriptions*	7250.00	8305.06	-1055.06
52176	Publications*	425.00	285.00	140.00
52153	Audio-Visual*	7825.00	9040.28	-1215.28
52026	Binding	90.00	170.00	-80.00
52151	Bonds	430.00	412.00	18.00
52030	Equipment	300.00	298.00	2.00
52082	Gasoline/Diesel	500.00	409.59	90.41
52054	Bookmobile (Repair)	400.00	1116.36	-716.36
52011	Special Printing	1800.00	791.81	1008.19
52006	Instate Mileage	690.00	1217.54	-527.54
52069	Postage Meter Rental	260.00	260.00	0.00
52019	Postage	3200.00	2340.99	859.01
52031	Sundries	4470.00	5447.45	-977.45
52016	Office Supplies	3000.00	3128.89	-128.89
52047	Equipment Maintenance	1575.00	1577.55	-2.55
52066	Cleaning Supplies	4600.00	4137.50	462.50
52065	Equipment Maint. Agr.	1250.00	645.06	604.94
52062	Electricity	22800.00	23153.44	-353.44
52063	Fuel Oil	16635.00	13275.73	3359.27
52064	Water	615.00	495.12	119.88
52032	Telephone	1265.00	981.54	283.46
52150	Telecommunications	360.00	370.68	-10.68
52149	MVLC Maintenance	24770.00	26746.07	-1976.07
51700	Uniform Allowance	510.00	480.00	30.00
52158	Elevator Maint.	2092.00	2147.88	-55.88
52145	HVAC Maint.	2200.00	1291.85	908.15
52144	Septic/Sewer Maint.	550.00	555.00	-5.00
52152	Fire Prevention	960.00	1881.45	-921.45
52070	Cleaning Contract	0.00	140.00	-140.00
	TOTAL	185792.00	186945.58	-1153.58
	DEPOSITS	1661.78		
	ADJUSTED TOTAL	187453.78		
	TOTAL UNEXPENDED	508.20		

* Must = 15% of total Library Budget.

SALARY EXPENSES ACCOUNT FY95: 6100

NO.	ITEM	ALLOCATED	EXPENDED	BALANCE
6100.13	Director	47262.33	47262.33	0.00
6100.14	Asst. Direct.	34134.16	34134.16	0.00
6100.27	St. Lib.	119076.00	118984.14	91.86
6100.28	Lib. Assts	174276.00	170400.74	3875.26
6100.15	Clerical	17335.00	17290.82	44.18
6100.16	Custodial	23810.00	23431.40	378.60
6100.38	Lib. Pages	10220.00	8089.75	2130.25
	TOTAL	426113.00	419593.34	6519.66

LIBRARY BOARD OF TRUSTEE TRUST FUND EXPENDITURES

FUND	EXPEND
Library Trustee Fund #672: NO. 1720	
All Purpose Expenditures	1937.69
All Purpose Trust Fund #673: NO.1721	1930.58
Programs/Films/Reading Program	
Book Fund #674: NO. 1722	0.00
Book/Print Expenditures	
Lecture Trust Fund #675: NO. 1723	600.00
Lectures/Programs	
J. V. Fletcher Library Trust Acct. #676	337.20
NO. 1724: Trustee Expenditures	
E. D. Rainville Cont. Educ. Fund #677	250.00
NO. Staff Development Awards granted by the Board	
TOTAL EXPENDITURES BY BOARD OF TRUSTTEES:	5055.47

LIBRARY BOARD OF TRUSTEES ANNUAL REPORT: 1995

The past year has been a year of progress into the future, as well as celebration of the Library past. At the April 10, 1995 Special Town Meeting it was fitting to read again the letter of gift to the town penned by Jonathan Varnum Fletcher, who made clear his intentions one hundred years ago to give a library building to the Town of Westford. The reading of his letter marked the kick-off of a series of events, celebrations and activities which will herald not only the 100th anniversary of the Dedication of the original building (June 4, 1896) but the upcoming 200th anniversary of the creation of Westford's Subscription Library (February 14, 1797). The Board of Library Trustees and the Friends of the J. V. Fletcher Library, Inc. are collaborating together as a Celebration Committee to recognize the unique contribution the library and its benefactors have brought to the Town over the past two centuries.

Progress was heralded as well as history — as the J. V. Fletcher Library Trustees continued to realize the Goals of the *Library Development Plan* — increasing total books and materials via town appropriations and grants, restoring the Young Adult Specialist position lost in 1991, upgrading the Library Secretary to the Administrative Secretary level, and actualizing a number of capital projects (increased parking, new carpeting, roof repair, handicapped accessibility via an automated rear entrance and new signage). Library staff continued to work on collection, preservation and technology issues cited in the Development Plan and are commended here for their ongoing efforts in working towards, and achieving, the organization's goals.

Board members participated on, or contributed to, numerous Town initiatives including the Mass Ed On-line Committee (later the Townwide Technology Plan), the Financial Coordinating Group, the Professional Evaluation Committee, and the Master Plan and Master Plan Implementation Committees. Trustees continue to be active advocates for the Fletcher Library and its role as information provider and life-long learning center within the Town as we approach the new millenium.

Trustee Funds continued to be utilized to address facility needs, to enrich programs and to enhance staff training, professionalism and development. Ms. Virginia Moore was recipient of the Ellen Downey Rainville Continuing Education Award, completing this year her MLS degree at the Simmons College Graduate School of Information and Library Science.

Thanks is extended here to the Friends of the J. V. Fletcher Library, Inc. for their ongoing zealous support of the library via free programs, performances, museum passes, special collections and special purchases. The support of this group, both financial and otherwise, is largely responsible for those Library characteristics and offerings which make the Fletcher Library so unique among public libraries.

The Board wishes to acknowledge and thank two former Trustees, lost during the course of the year — Ms. Ann Thiel who relocated with her family to New Jersey, and Ms. Tara Rogers who saw her job demands increase. Welcomed to the Board via joint appointment were Mr. Charles O. Swanson, and a returning former Trustee Mr. James Gozzo.

The Board of Library Trustees continues to oversee a department that experiences increased demands for services and activities and that enjoys incredible usage by the Town. Through planning, management and goal-setting the Board and staff have increased efficiency and productivity while handling escalating demands and restoring former services. As the Library continues to struggle with the restoration of hours and the implementation of new technologies and services, the Trustees will look to increased Town support for this department which returns \$7.50 of service for each \$1.00 of tax support.

Respectfully submitted,

Mohammed A. Malik, Chair
James Gozzo
Doris E. Hathaway, Treasurer
William Melchin
Veronica L. Otto, Secretary
Charles O. Swanson

PLANNING BOARD

Development pressures in Westford continued unabated, but unlike growth of the past years, 1995 was characterized by an equal amount of commercial and residential activity. This continued pace and increased diversification of development resulted in a heavy workload for the Planning Board and was further complicated by several large developments that required extended periods of review. As always, however, the Board continued to negotiate with developers to modify plans in order to assure public health and safety, and to preserve those characteristics of the community which have been consistently identified as important by the residents of Westford.

NEW SUBDIVISIONS

Under subdivision control, 23 house lots were approved in four (4) definitive subdivisions. Two of these subdivisions were residential open space developments, with the largest being Brittany Estates consisting of 10 lots on 279,000 square feet of land. In addition, 3 Preliminary Residential Subdivision Plans were approved proposing a total of 20 single family house lots within projects such as Farmers Pasture, a 10 lot single-family development off of Patten Road. Finally, the Board endorsed 34 Approval Not Required (ANR's) plans creating 55 new lots and lot line adjustments to 11 parcels.

The Planning Board also began the review and discussion of two large subdivisions, Greystone Estates and Chestnut Hills Estates. Greystone Estates is a 250 lot subdivision located north of Groton and east of Tyngsboro Roads, and in addition to requiring preliminary and definitive subdivision approval, will necessitate zoning amendments to permit Residential Open Space Developments (Section 173-20) in an "IA" zoning district. The necessary zoning amendments are expected to occur early in 1996, and the preliminary and definitive subdivision approvals are anticipated later in 1996, or early 1997. Chestnut Hills Estates, a 50 lot subdivision located off of Main Street and Chamberlin Road, is expected to receive definitive subdivision approval in early 1996.

SITE PLAN APPROVALS

Under Site Plan Review the Board approved ten (10) commercial plans with a total of 64,100 square feet of floor space. The approved projects included a 14,000 s.f. expansion of the Lavelle Machine & Tool Co. on Groton Road, the reconstruction of a 10,000 s.f. membership club (Franco American Club) on West Prescott Street, and two gas pump canopy additions at the Citgo station on Plain Road & the Texaco on Groton Road.

The Planning Board also approved site plans for a 4,000 s.f. McDonalds Restaurant and a 5,000 s.f. Applebys Restaurant on two adjacent lots within the Littleton Road commercial corridor. These two proposals represented a sizable increase in the on-going expansion of commercial uses along Route 110, and posed significant traffic impacts within this highly travelled roadway. Conversely, a site plan was approved for a 6,900 s.f. addition to the First Parish Church on Main Street, within the historic Town Commons.

OTHER APPLICATIONS

One (1) special permit for Earth Removal was issued to R.M. Hicks, Inc. for the removal of 1,400 cubic yards of material from the Hildreth Heights subdivision. Eight (8) special permits were also approved, two (2) for Residential Open Space Developments and six (6) for common driveways.

RULES AND REGULATIONS / ZONING AMENDMENTS

The Board considered a number of proposed Zoning Bylaw amendments for a Special Town Meeting on November 13. Amendments passed by vote included: a Growth Management Bylaw which is intended to control high levels of residential development within the community by establishing a building permit growth cap of 250 permits over a rolling 24 month period; a large retail building control bylaw that prohibits commercial structures over 60,000 s.f.; and a lot frontage bylaw amending the Zoning Ordinance to require a minimum lot width at the front setback for the parcel.

MEMBERSHIP CHANGES

During the year, the Planning Board experienced a shift in its membership. With deep regrets, the Board accepted the resignation of William Harman, a long time member that was elected in 1985, and through his 10 years of service was of significant value to the Town in the pursuit of its goals and objectives. Also, the Board was happy to welcome Marguerite Jungbluth as a member. Mrs. Jungbluth is a long time resident of Westford that brings to her position a commitment to controlling the rampant residential growth within the community, and a dedication to preserving the well established character of our town.

Respectfully submitted,

Robert Jefferies, Chairman
Denali Delmar
Peter S. Fletcher
Marguerite Jungbluth
Allan Loiselle

WESTFORD POLICE DEPARTMENT

ARRESTS	157
COMMITMENTS	15
PROTECTIVE CUSTODY	23
RESTRAINING ORDERS	77
SUMMONSES	314

INCIDENTS INVESTIGATED

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ACCIDENT, INDUSTRIAL	6
ACCIDENT, MV-FATAL	1
ACCIDENT, MV-INJURY	88
ACCIDENT, MV-NO INJURY	452
ACCIDENT, OTHER	4
ALARM, BURGLAR	968
AMBULANCE	595
ANIMAL BITE	12
ANIMAL CRUELTY	3
ANIMAL, STRAY	10
ANIMAL, VICIOUS	5
ANIMAL/MV COLLISION	40
ARSON	6
ASSAULT/FELONY	1
ASSAULT/FIREARM	2
ASSAULT/KNIFE	1
ASSAULT/PHYSICAL	1
ASSAULT/SIMPLE	20
ASSAULT/WEAPONS	1
BANK ESCORT	3
BREAKING & ENTERING, ATTEMPT	21
BREAKING & ENTERING, FORCED ENTRY	47
BREAKING & ENTERING, UNLAWFUL ENTRY	11
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BY-LAW VIOLATION, DOGS	20
CHILD ABUSE	5
CHILD MOLESTING	3
CHILD NEGLECT	6
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DISORDERLY CONDUCT	1
DISORDERLY PERSON, ANNOYING OPPOSITE SEX	3
DISORDERLY PERSON, THREATENING	15
DISTURBANCE	552
DOMESTIC	88
DRUG OFFENSE-OTHER	5
DRUG OFFENSE-POSSESSION	17
DRUG OFFENSE-SALE	1
FIRE-ALARM	121
FIRE-BUILDING	29
FIRE-MV	21
FIRE-OTHER	123
FIREARMS VIOLATIONS-ILLEGAL DISCHARGE	17
FIREARMS VIOLATIONS-POSSESSING	7
FIRST RESPONDER CALL	92
FUNERAL ESCORT	7
GENERAL OFFENSE-FIREWORKS VIOLATIONS	6
GENERAL OFFENSE-OTHER	4
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GENERAL OFFENSE-TRESPASS	22
GENERAL SERVICE-LOCK OUT	388

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GENERAL SERVICE-MOTORIST	4
GENERAL SERVICE-OTHER	333
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GENERAL SERVICE-TRANSPORTATION	33
HARASSMENT	4
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INJURY TO PROPERTY-PUBLIC	47
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LARCENY ATTEMPT	7
LARCENY BY CHECK	7
LARCENY BY CREDIT CARD	1
LARCENY FROM MV	60
LARCENY MV-AUTOMOBILE	13
LARCENY MV-OTHER	1
LARCENY MV-TRUCK	1
LIQUOR LAW VIOLATION-POSSESSION	2
LOST CHILD	4
MUTUAL AID CALL	40
MV ABANDONED	5
MV CITATIONS	2030
MV DISABLED	376
MV VIOLATIONS	399
OFFICER WANTED	5
PARKING TICKETS	217
PRISONER TRANSPORT	10
PROPERTY FOUND	119
PROPERTY INSECURE	10
PROPERTY LOST	32
PROPERTY RECOVERED	43
PROWLER	16
RECORD CHECK	15
REPOSSESSION	6
ROBBERY ATTEMPT	1
ROBBERY FIREARM	1
R. O. VIOLATION	6
RUNAWAY	5
SAFETY HAZARD	113
SECURITY CHECK	71
SEX OFFENSE-INDECENT EXPOSURE	2
SEX OFFENSE-OTHER	4
SEX OFFENSE-RAPE-FORCED	3
SEX OFFENSE-STATUTORY RAPE	1
SUDDEN DEATH	4
SUICIDE ATTEMPTS	60
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SUSPICIOUS MV	320
SUSPICIOUS PERSON	207
TELEPHONE HARASSMENT	173
TELEPHONE OBSCENITY	12
TELEPHONE-911 HANGUP	265
TELEPHONE-911 NON-EMERGENCY	174
TRAFFIC CONTROL	5
TRAFFIC HAZARD	198
TRUANCY	1
VIN CHECK	17
WORK LAW VIOLATION	1

RECREATION COMMISSION

The Recreation Department is pleased to report that we were able to complete the goals that we as a commission have set.

In the past year the Town has gone a long way towards providing the youth with new and upgraded baseball, softball and soccer facilities which were so desperately needed. The commission has many people to thank. We would like to start with the Board of Selectmen for all their support, the Highway Department, the various Booster Clubs and the boys and girls for their fund raising efforts. Last, but not least, we would like to applaud all the special groups, the Westford Schools and the coaches and parents for their continual support and valuable time and effort they give so unselfishly to the youth of Westford.

YOUTH RECREATION PROGRAMS

BASEBALL - Baseball continued to grow significantly during 1995. The fields saw heavy action from the Spring through the Fall. The Girls Softball Program is the fastest growing segment, followed by the T-ball Program. The Baseball programs fund raisers provided the Town with a check for \$25,000 for the completion of phase 2 of the American Legion Field.

BASKETBALL - The 1994 - 1995 Basketball Program was very successful with over 1,200 youngsters participating in six programs: 3rd Grade Instructional; 4th & 5th Grade Boys and Girls; 6th - 8th Grade Boys and Girls; and High School Boys. The Leagues ran from December to March.

Playoffs were held in late March with the final championship games for the all divisions; Boys and Girls (except 3rd Graders) at the Blanchard Middle School. At the conclusion of the season, award banquets were held and trophies were given to all participants. The Annual February Tournament and raffle tickets sold in all divisions provided necessary funding to pay for program activities.

POP WARNER FOOTBALL - Westford completed its 23rd year in the Wachusett Pop Warner Football League. The season runs from August to November. This year the program continued with a major increase in growth. Participants averaged 150 boys and girls combined.

The Cheerleaders competed in the Wachusett League Cheerleading Competition in October.

The season culminated with the Annual Awards Banquet where trophies were awarded to all the boys and girls who participated in the program. Academic awards were presented to the boys and girls who attained honor roll status.

The football players, cheerleaders and coaches wish to thank all the parents and volunteers, the Lions Club and the Westford Recreation Commission for their continued support.

WESTFORD YOUTH SOCCER - This past year saw over 1,500 Westford youngsters playing soccer. The program's intramural leagues had more teams and more players than ever before. The same can be said for the Travel Teams which had a record number of participants in both the Spring and Fall. Children as young as 5 years old had the opportunity to play in the micro-soccer program.

The fields were once again put to extensive use. More and more parents are becoming licensed coaches, which is improving the level of instruction.

DAY CAMP - A very successful six week day camp program was provided for the 7th year in Westford. Over 350 youths aged 5-12 experienced a full summer with many activities for them to take part in and enjoy at the Nabnasset School. Camp met rain or shine, Monday through Friday 8:00 AM - 2:30 PM. Format included a daily arts and crafts, cooking, sports and games activities, an optional swim lesson, special events and field trips to Worcester Science Museum and Southwick Zoo, the Moonbounce was a welcomed back favorite to camp. Included in the fee are a tee shirt and insulated lunch bag for all participants and a cookout every second Friday. Program Director: Cindy Roper.

TRACK & FIELD - This ever popular summer program, for ages 7 -14, continued to thrive with over 100 children participating. Included were short and long distance running events, field events and intramural competitions. We are located at the Westford Academy track on Tuesday and Thursday evenings. A tee shirt is provided to all registrants.

BEACHES - Forge Pond and Edwards Beach operated seven days a week from 10:00 AM - 6:00 PM with certified lifeguards. The beach season was from June 25th through August 28th. The swim instruction program had over 500 youngsters, plus individuals from the Day Camp, enrolled in lessons which included Water Orientation, for 3 -5 year olds.

Beach tags and guest passes were purchased by over 3,000 residents. All lifeguards are certified and trained in CPR and First Aid. The majority of lifeguards are Westford residents.

Both beaches met the full ADA requirements this year. Also added were concession stands at both locations which offered more jobs to local youth.

ADULT RECREATION PROGRAMS

ADULT RECREATION - All Adult Recreation programs are completely self-sustaining with all costs borne by participants and sponsors except for the facilities provided by the WRC and the School Department.

WOMEN'S VOLLEYBALL - This group played on Tuesday nights at the Abbot School gym. This is a non-structured group and is composed of 25 women of all ages who live or work in Westford. Director: Rita Norander

MEN'S VOLLEYBALL - Held on Friday nights at the Abbot School gym, this program runs from September - March and is a popular means of exercise for men of all ages. Director: Dennis "Spike" Walsh

OTHER OFFERINGS - The Recreation Department is pleased to provide the following programs: adult men or women golf lessons; tennis lessons; adult private/group swim lessons.

COMMUNITY PROGRAMS

APPLE BLOSSOM '95 FAMILY FUN RUN/WALK - This annual event took place in May, 1995. The course covered the 1.7 miles from Westford Academy up Main Street to a welcomed finish at the Library. This year there were over 200 participants who received a tee-shirt and everyone broke the tape at the finish. Special thanks to the Middle School Girls Softball Team for all their hard work, time and effort.

THE WESTFORD COMMUNITY PLAYGROUND INC. - The Westford Community Playground is a non-profit parent run organization created to build and maintain playgrounds for the children of Westford. The Committee was established by Paula Campbell in 1989 with the goal of providing a centrally located, safe place for parents and care givers to meet with their children.

Volunteers and donations are always needed. If interested Paula Campbell can be reached at 692-5252.

HALLOWEEN PARADE - Westford's first annual Halloween Parade was held the last Sunday in October before Halloween. This was a joint venture with the Roudenbush Community Center with over 1,500 participants. The parade began at Westford Common and ended at the Roudenbush Community Center. Refreshments were enjoyed by all participants and each family received a pumpkin donated by Fletcher's Farm Stand.

The Recreation Department is poised for continuing growth. Our mission is to provide passive and active recreational programs and activities which promote the family and community. This year a partnership was developed between the organizations, local businesses, volunteers and the Recreation Department for the purpose of ensuring that we meet our goals now and into the future. Recreation is an important element in the fabric of our community and the quality of life for citizens of all ages.

The Westford Recreation Commission would like to thank Jodi Brush who resigned as the Coordinator of the Recreation Department. We wish her success as she returns to school. I am enthusiastic about the future of the Westford Recreation Department and look forward to working with the community. I welcome any suggestions and am open for new ideas for programs. The commission meets the 2nd and 3rd Monday of every month. Anyone interested may attend these meetings at any time.

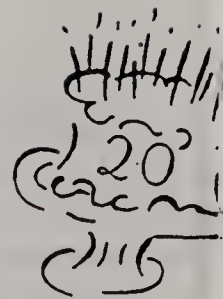
Respectfully Submitted,
Westford Recreation Commission

Beth Ahern
Glen Townsend
Ray Fortin

Rose P. McGrath, Director

Roudenbush Community Center

Celebrating 20 Years as Westford's Center



Happy Birthday!

Roudenbush Community Center turned 20 years old in November of 1995. Our original budget in 1975 was \$12,850. Our FY96 budget was \$1,400,000. Out of that huge budget, the cost to the taxpayers was only \$22,321 this year and we hope it will be even less next year. Even though the Town's Roudenbush budget was \$87,721, the Roudenbush Community Center returned almost 75% of that budget back to the town. This figure does not include the \$170,000+ invested in all three buildings for repairs, painting, and improvements including a new roof on the gym at 65 Main St. during the last two years.

We are still growing.

The Summer, Fall, and Winter brochures are now 40 pages long with a bright new look -- even some color! Over 200 programs per brochure are offered. Registration is easier now as we are completely on the computer. Also, we are on the Internet Superhighway and have received serious inquiries from as far away as France! The gymnastics program continues to grow with additional programs now on Saturday. Hats off to: Ginger Doucette, adult programs; Martha McQuade, children's programs; and Kathy Missett, gymnastics, for a great job.

What a staff!

Roudenbush is blessed with people who take pride in their work. Not only the teachers, but the custodians, directors, and volunteers as well. Special kudos to the new people at Roudy, especially Martha McQuade (Children's Program Administrator), Kathy Missett (Gymnastic Coordinator), Debbie Fridrich (Evening Clerk), Cathy Craib (Clerk at Frost), and Jean Silva (Business Manager). Time is the most precious gift and Roudenbush is rich in workers and volunteers who give a lot and work hard.

What a community!

Roudenbush is fortunate to have the support of a wonderful community. Especially we would like to thank you for your patience as we strive toward financial self-sufficiency. In this small space, we can't even begin to list everyone who has helped Roudy, so let one big THANK YOU do for all.

Our buildings are still standing.

They're worn and torn, but they're ours and we love them. Despite the difficult financial times, we managed to keep them up even better than we expected. The gym roof at Roudy has been totally redone and now keeps us dry. Thanks to devoted workers, loving volunteers, and lots of elbow grease, all three buildings look younger than they really are.

Welcome to our new, but familiar, Director.

Patti Mason has finished her first full year as Director. Her team-building attitude and exceptional networking skills are clearly reflected in the success of the Roudenbush Community Center. Of course, she did have a hard time giving up her position as Program Coordinator, but, like a good Mom, she is learning to let go.

Roudenbush awarded LERN Community Service Award.

The Roudenbush Community Center was awarded the LERN National Community Service Award for their cooperative community service projects and joint programs with many community organizations. One of the many areas of community service is in health services. Roudenbush, working with town nurse Sandy Collins, hosts a variety of the Westford Board of Health's programs.

Included are adult health maintenance, well child clinic, pap smear clinic, and immunization clinics. Also featured are a variety of screenings. All these are held in the Health Services facility in the lower level of Roudenbush. Appointments are necessary for most clinics and in some cases a small fee is charged to cover the cost of supplies. CPR/First Aid classes are also offered on a regular basis at 65 Main St. and at Roudenbush at Nab.

What about Frost?

Vivian Norton has taken over as the on-site director. Her positive attitude is infectious! The building is holding up beautifully, despite -- or perhaps because of -- being filled to capacity every working day. They even have their own little newsletter. Among the notable achievements at Frost were their support of the Toys for Tots program and their work on the Big Help Project which made up food baskets for senior citizens at Thanksgiving. That project was aired on the local Cablevision (channel 8) and we hope that it will be a part of a special Nickelodeon show this summer. The project was also highlighted in both the Westford Eagle and the Lowell Sun. A huge thank you is shouted for all those who managed to keep the building open in spite of the snow.

Roudenbush Children's Center Preschool expands to new site.

In only their second year of operation since Roudenbush re-acquired the building, Roudy is offering a variety of expanded programs for the younger ages. Diane Nutt and her volunteer husband, Richard, deserve a big Roudy hats off for their hard work along with the other staff and volunteers who keep Nab is topnotch condition. Roudenbush Children's Center Preschool at 65 Main St. continues to have exciting and challenging programs. The staff and volunteers continue to make this a very successful program. Of course, without Liz Mayer and her enthusiasm Roudy wouldn't be back at Nab and have the type of preschool program we have.

What would we do without the Roudenbush Associates?

After 10 years of acting as the Roudenbush Community Center's fiscal agent, the Board of Directors of the non-profit Associates relinquished that responsibility. Two years earlier, the board had informed the Roudenbush Committee that an alternative financial arrangement should be sought. In response, the Committee created a new non-profit corporation, The Roudenbush Community Center, Inc. (TRCCI). Thus, the role of the Associates now reverts to its original charter: to raise funds for and public awareness of the Roudenbush Community Center. Once again this wonderful group of volunteers has raised sorely needed funds for capital improvements. The Auction raised \$19,000 which was desperately needed to replace the roof on the Roudy gym. Earlier in the year, the 11th edition of the Roudenbush Directory was mailed to every household. That project netted \$30,000 from advertising and provided the funds needed to make the Old Nab handicapped accessible. We are most grateful for their efforts.

Roudenbush Associates Board of Directors:

Ellen Harde, President	Susan Hamalainen, Vice President
Andrew Kusmin, Treasurer	Christine Dwyer, Secretary
Patty Cooke	Ann Demeranville
	Colleen Thomson

Just what is TRCCI anyway?

Quite simply, it is a non-profit corporation formed to handle the finances of the Roudenbush Community Center. Its members are the same people who are appointed to the Committee by the Town Manager. With the forming of this corporation, the Committee also reverts back to its original functions, that of being the policy-making and fiscal agent of Roudenbush.

Respectfully submitted,

Tim Butler, Chairperson
Stella Snyder, ViceChairperson
Peg Blanchard, Secretary, TRCCI
Debbie Rorke, Secretary, RCCC
Carla Lynch

Karen Benway
Richard Nutt
Jayne Stafstrom
Denny Wood
Marc Roy

Jan Fulton
Charlotte Scott
Jack Viera
Bob Waskiewicz



WESTFORD PUBLIC SCHOOLS 1994-1995 ANNUAL REPORT

OVERVIEW

During the 1994-1995 school year our student enrollment continued its steady increase. Our K-12 enrollment showed 103 additional students over the 1993-1994 school year. Since 1990 we have increased an astounding 414 students. Even with a fiscally restrained but increased budget, class sizes have still increased.

New home construction has required the Board of Selectmen to appoint a Permanent School Building Committee to construct facilities to meet our K-12 space needs. During this year the Building Committee presented the Town with a plan to increase spaces at all grade levels. The citizens of Westford supported the first phase of the plan by approving the funding for the Nabnasset expansion and renovation. The construction of this facility will begin in the fall of 1995 and is scheduled to be completed for the opening of school in 1997. The Nabnasset upgrade was long overdue. When completed the NAB youngsters will have equitable facilities with the other elementary schools. They will have kindergarten classrooms which meet State requirements, a separate gym, a cafeteria, a media center, and adequate administrative and specialty areas.

As with other years, the schools saw the retirement of Arlyss Becker, Westford Academy art teacher; Gertrude Kalinen, a grade two teacher at Robinson, Alberta Mitchum, a math teacher at Westford Academy; and Patricia Rotelli, a guidance counselor at Westford Academy. These ladies together had given the children of Westford 70 wonderful years! In addition, Dr. Kenneth DeBenedictis, Assistant Superintendent for Curriculum and Instruction, after 28 years as a teacher, a principal, and an assistant superintendent, departed to be a Superintendent in New Hampshire. They will all be missed.

CURRICULUM AND INSTRUCTION

During this year, several exciting curriculum enhancements were implemented. Westford's curriculum and instructional programs are the result of a collaborative effort of teachers and administrators. Highlights of our academic accomplishments this year include:

Language Arts

A K-12 Literacy Handbook was developed by teacher representatives. This handbook identifies the expectations in reading and writing at all levels. Specific procedures, activities to include, and sample materials are all part of this resource. Workshops have been held at the various levels so that teachers understand how to use the handbook. Beyond this material, several other initiatives are underway:

Elementary

- The D'Nealian Penmanship Program was piloted at the Nabnasset School. Observations of students have been very positive. The plan is to continue expansion to the Robinson School in 1995-96.
- Literature selections for all elementary grades were reviewed. Modifications in the listings and realignment in grade levels were developed and shared with classroom teachers.

Middle School

Through a coordinated effort with teacher representatives from both the elementary and high school levels, middle school representatives were involved in developing reading selections for children requiring challenge as well as reinforcement.

High School

Several initiatives were undertaken at the high school:

- Staff introduced newer multi-cultural, minority, and women's literature into the curriculum.
- The English and social studies departments worked together to organize collaboratively taught social studies/English courses at the ninth and eleventh grades.
- Specific expectations for all student writing has been identified. Activities to work towards these goals were defined and are now defined in each English course.

Math

The K-12 math program has an updated scope and sequence with new programs and materials for all levels.

At the elementary level:

- The math program was evaluated in terms of appropriateness of materials. Hands-on and problem solving materials were added.
- In an attempt to expand learning for faster-paced children, a new grade five advanced math program was introduced.
- To expand learning for all children, staff identified curriculum extension activities to provide the students with new problem solving and higher order thinking skills.

At the middle school a new math program was introduced this year based on the completion of the pilot program in 1993-94. The D.C. Heath program is available for most children in grades six and seven, along with a faster-paced program.

This past year the high school program was upgraded through collaboration between the math and science departments and through a practical application program. This development was made possible through grants from the Noyce Foundation and a summer institute.

Students in geometry and algebra were involved in a real-life project. We were one of two high schools selected to work with the Central Artery project to creatively use construction problems to develop instructional activities. Personnel from that project worked with classroom teachers to develop specific units of instruction. Westford's students were even able to visit the actual construction site.

Science

In our continued efforts to improve our curriculum, the K-12 science program was enhanced by utilizing more hands-on science materials.

This year at the elementary level we continue to utilize more "Science and Technology for Children", a program developed by the National Science Resource Center at the Smithsonian. This program contains seventeen units of instruction in natural, physical, and environmental sciences and technology. Westford now utilizes these units in grades one through six. This exciting program is driven by problem-solving approaches and hands-on learning. Teachers are enthusiastic about its direction and report that students respond positively.

We have also begun to look at alternative assessment in science. Specifically, classroom teachers have explored and organized activities. Results have been shared with the Science Task Committee members and reported to other classroom teachers.

At the middle school we took steps to strengthen the current programs. At grade six training on three of the "Science and Technology for Children" units was accomplished and the kits have been utilized.

During this past year, several activities were begun at the high school level. As explained above, the math/science collaboration has shown to have enormous potential for both teachers and students. In the spring the school had a first time science fair. A large number of students participated in all science areas and parents reported satisfaction with the projects which were completed. In 1995-96, the Academy anticipates expanding the fair into a project-related fair covering other disciplines.

High school science teachers began to develop alternative assessment strategies which allow more creative ways to gather student progress data.

Social Studies

Throughout our schools, many creative activities have been studied and implemented in grades K-12:

Elementary

- At Nabnasset and Robinson, a primary multi-media approach was organized. These new strategies use text, audio-visual materials, library resources, and literature connections.
- The intermediate elementary schools completed their first year with the new Macmillan/McGraw Hill program.

- A new unit on Westford history is under development. Representative teachers have worked closely with the Westford Museum and other Westford groups to develop goals, activities, and resources to make Westford history more a part of instruction. We expect to have this program in place during 1995-96.

Middle School

Several activities are underway at this level:

- The new U. S. History program at grade eight is completing its first year.
- Middle school teachers are identifying specific activities and opportunities that will further promote challenge in instruction. These activities will become part of the curriculum extension resource notebook and will be available in the fall.
- Staff continued to increase literary supplements. English and social studies teachers have been working together to coordinate instruction so that primary source materials become more a part of daily instruction.

High School

The high school completed an assessment of course offerings and will use the data to make decisions on how to improve the current program. A total of 119 parents and 493 students responded to this survey. The results indicated the need for increased cultural diversity, more availability of technology, and more field experience.

Staff also implemented a pilot for the International Relations course. The new texts and supplementary materials provided more opportunities for students to fully grasp the importance of the global economy and America's role.

Technology

Several initiatives were undertaken to strengthen the program and to better prepare us to conform with the Educational Reform Act of 1993.

At the primary level a \$32,600 technology grant was written by Linda Schaye, computer specialist. This funding enabled the Westford Schools to provide MacIntosh equipment at Robinson and Nabnasset Schools. To support staff development and training in technology usage at this level a \$10,600 grant was received from the Department of Education.

At the middle school additional software materials were added to the middle school library to further integrate curriculum with technology. Additionally, teachers participated in an on-site course which helped them develop more proficiency with computer usage.

At the high school, the business and technology departments were combined to create a smoother flow of communication and coordination of instruction. We also required that all students complete "Introduction to Technology" by the time they complete the tenth grade. Westford Academy selected technology integration as a major professional development goal this past year. Most early dismissal days and many after-school workshops were provided. As a result of this focus, increased student usage was observed in all laboratories, and the teaching staff became more comfortable with technology instruction.

SCHOOL INITIATIVES

Early Childhood

The Early Childhood Task Committee, which is composed of administrators, teachers, special needs, counselors, and parents, met regularly to develop and organize long-term visioning and goals for Westford's early childhood effort. The group initiated pilot programs at the Nabnasset and Robinson Schools to explore new ways of organizing instruction. At the Nabnasset School, a coordinated pre-first/first grade program provided much promise for what could be in the near future. At the Robinson School, a pilot of K-1 revealed similar excitement. Further study will be done in reorganizing the structure of these schools.

Our early childhood program has completed the National Association for Education's Young Children certification. This two-year effort was funded by a \$25,000 Department of Education grant written by Mrs. Clark and Ms. Bortz. We were delighted with the community connection with pre-school providers that this effort granted and look forward to further ventures.

Middle School Visioning

At the middle school a mission statement was developed as a result of discussion with staff. This initiative, coupled with site visits, will help to further focus the goals of our middle school. All departments worked with building Administrators to identify curriculum extensions in instruction. The intent of this effort is to provide further challenging opportunities for all students.

High School Restructuring

Westford Academy spent considerable time this year examining how to better provide for our student needs. This resulted in several curricula reorganizations being developed. We now have four collaboratively-taught courses, two in science and math and two in English and social studies. The plan for 1995-96 includes expanding this approach to eight learning opportunities. Every grade level 9-12 would then offer an English/social studies approach and one in math/science.

A 90-minute double-block schedule will also be explored for other course offerings. This opportunity will provide time for further creative development of skills and concepts taught in the classroom.

The Academy has collaboratively worked with seventeen other high schools to examine restructuring. A specific action plan was developed outlining long range and short range objectives. The Academy staff has written and received various competitive grants along with outside funding to assist in this restructuring effort. An example of this was our receiving a Noyce Foundation grant. Dr. Frank Bass, Dean of Academics, and members of the math and science department worked closely with Penney Noyce to demonstrate classroom opportunities and collaborative planning. Ms. Noyce's enthusiasm resulted in increased funding for 1995-96 and broadened the opportunities for professional development.

Assessment

Westford's students participated in three testing programs.

- The MEAP effort, originated by the Department of Education and administered to the Commonwealth's students in grades four, eight, and ten, clearly indicated that Westford achieved significantly above the State average.
- The California Achievement Test (a nationally administered achievement test) was given to students in grades three, six, and nine. Westford's results again were quite strong. At grade three, 65% of our students achieved in the upper 25th percentile in language arts. At grade six, 75% of our students achieved in the upper 25th percentile in mathematics. And in grade nine, the results indicated that better than 50% of our students attained the upper 25% in the total battery assessment.
- Our 1994-95 SAT results showed Westford with scores of 465 in verbal and 534 in math; these are significantly above the State average. When comparing our top ten percent with the top ten percent in Massachusetts and nationwide, our scores once again were significantly above those averages. Over the past five years, our combined score has increased by twenty-five points, which is a reversal of what has been reported nationwide.

THE 1994-95 SCHOOL YEAR IN REVIEW

WESTFORD ACADEMY

WESTFORD ACADEMY PURSUES THEME OF RESPECT AND RESPONSIBILITY.

The school community of Westford Academy actively pursued the theme of "Respect and Responsibility" for the 1994-95 school year. School organizations actively involved were Westford Opposing Racial Discrimination (WORD) and Amnesty International, Westford Academy's School Council and Professional Development Committee.

The school year began with active planning and development of a workshop for faculty regarding gender equity and the need to be sensitive to individual differences amongst students. Westford Academy's School Council also focused on the theme of respect and the importance of self-esteem and the tolerance of individual differences. Respect and responsibility was the topic selected by Middlesex County District Attorney, Thomas Reilly, when he delivered his keynote address at School Culture Day at Westford Academy. Attorney Reilly focused on the challenges facing society today that are caused by prejudice, drugs, domestic disputes, alcohol and are results of an uncaring society.

School Culture Day workshops for students held on April 11, 1995, covered a wide range of topics that were aimed at increasing a sensitivity towards cultural diversity and individual differences among people.

3 STAFF RETIRE

Patricia Rotelli, Guidance Counselor; Alberta Mitchum, Mathematics teacher; and Arlyss Becker, Art teacher, retired from very successful service at Westford Academy. A reception was held in the Westford Academy Media Center to recognize them on June 7, 1995.

25 YEARS OF SERVICE

Blair Bettencourt was recognized for delivering a quality music program to the students of Westford for the past 25 years. Mr. Bettencourt was presented with the traditional Westford Academy Captain's chair.

NATIONAL HONOR SOCIETY

The annual Banquet and Induction Ceremony for the Tadmuck Chapter of National Honor Society at Westford Academy was held in May at the Westford Regency. Forty-two (42) new members were inducted into the Society by the advisor, Janet Bryant, and the outgoing officers, Katelyn Rosa (President), Kathryn Hersey (Vice-President), Taran Jefferies (Treasurer) and Jessica Shaw (Secretary). The new members are: Nicole Charron, David Conley, Katie Cray, Joshua Eager, Meghanne McClendon, Jennifer Moriwak, Susan O'Brien, Christian Parke, Levi Rothman, Peter Sparks, Michael Switzer, Kristen Tocci, Timothy Ward, Nathaniel Wieselquist, Lindsay Willard, Jessica Allen, Melissa Antunes, Erin Benedict, Lauren Berenson, Rebecca Biswas, Radhike Deshpande, Gregory DiLeo, Cristen Duncan, Robert Flint, Scott Hemphill, Patricia Hughes, Maureen Karpinsky, Catherine Kelley, Elisabeth Maestranzi, Matthew McCarthy, Kevin McDonald, Kerri McKenna, Eric Poland, Bradford Ray, Sarah Rice, Arif Shaikh, Lindsay Thomas, Christopher Thuotte, Alyson Viera, Steve Wargocki, Kristen Welsh, and Judy Yiu.

Junior Awards were presented to the four Junior members who best demonstrate the four qualities required for membership in NHS: Rachel Cohen (Scholarship), Brian Drula (Service), Salmaan Shikari (Leadership), and Lawrence Yang (Character).

The officers for the 1995-96 school year was introduced. Salmaan Shikari will serve as President, Larry Yang as Vice President, Katie O'Brien as Treasurer, and Emily Ciampa as Secretary.

The evening concluded with the presentation of the Senior Books, given to the Senior members by the Trustees of Westford Academy. Mrs. Bette Hook and Mr. Alfred Wyman representing the Trustees presented the books to the following Seniors: Craig Andresen, Pamela Butler, Meredith Clark, Jason Colangelo, Danielle Damato, Jaimee DeMone, Sarah Dennechuk, Michael DiLeo, Ryan Driscoll, Stephanie Frost, Jillian Furman, Matthew Garon, Derek Gumuchian, Mercedes Hanson, Kathryn Hersey, Taran Jefferies, Shaina Marrus, Candice McElroy, Keri Micalizzi, Jonathan Moter, Sunil Mudholkar, Matthew Poland, Katelyn Rosa, Jessica Shaw, John Stephenson, Peggy Stolt, Alison Straw, Michael Wargocki and Catherine Wey.

STAFF APPRECIATION WEEK APRIL 11 - 15

On April 11, staff members were greeted with a colorful balloon as a kick-off of the Staff Appreciation Week festivities. Activities included: drawings of gifts donated by local organizations and businesses, a catered Staff Luncheon served by parents, and desserts prepared by parents. Also, coffee and donuts to start the day compliments of Student Council.

Coordinators:

Patti Mason	Invitations for Staff Luncheon Centerpieces
Patti Mason Katie Driscoll	Staff Luncheon (catered by Nashoba Valley Technical High School)
Katie Driscoll	Dessert

The following Freshmen parents supported the luncheon: Sandra Agnese , Linda Anastasia, Deborah Andresen, Juanita Antunes, Ann Atherton, Ann Ashford, Sandra Bailey, Karen Benedict, Suzanne Bourgeois, Mary Bowser, Christine Boyd, Merryl Brown, Cindy Buckingham, Nancy Byrne, Jo-Ann Willett, Doris Coraccio, Rosemary DeRosa, Elizabeth Diercks, MaryAnn DiStefano, Becky Doherty, Elizabeth Duncan, Tricia Eckel, Paula Ewers, Joanne Federico, Linnea Flint, Cindy Flohr, Elaine Francis, Lorraine Gaunt, Joan Gehrig, Cheryl Grant, Elizabeth Greenwood, Wanda Hall, Nancy Harrington, Marjorie Hicks, Valerie Hughes, Joan Kane, Catherine Karpinsky, Sharon Labbe, Diane Landry, Leslie Libby, Sharla MacLaren, Pat Maestranzi, Susan Mancuso, Carole McDonald, Joan McGuirk, Carol Morse, Janet Pohl, Kathy Pacsay, Karen Palma, Karen Pawlewicz, Eilleen Poland, Emily Popolizio, Johanna Quinn, Pauline Ray, Judy Ross-Chandler, Sharon Salemme, Nancy Scroggins, Najmul Shikh, Roberta Shapiro, Maureen Smith, Martha Souza, Patricia Studer, Faith Sullivan, Judy Surette, Janice Thomas, Concetta Thuotte, Frayda Viera, Deborah Vigilant, Pat Wargocki, Beverly Welsh, Valarie Wilder, Patricia Yantosca, Ching-Yi Liang

The following parents served at the Luncheon: Patti Mason, Katie Driscoll, Becky Doherty, Frayda Viera, Gayle Terani, Tricia Eckel, Kathy Fellows

Local Businesses contributing gifts for the occasion included: Fit Together Aerobics, Card Cottage, American Video, Papa Gino's, Sweet Peas, Boston Chicken, Floral Arts, Photo Finish, Adeline's Dry Cleaners, Old Westford Candy Shop, Colonial Bakery, Teaching Toys, Westford Styling Center, Kimballs, Westford House of Pizza, Browse & Bean, Lynch Paint Center, The Westford Christmas Shop, Drew Farms Country Store, The Outlook Restaurant, at Nashoba Valley, Nabnasset Pharmacy, Brookside Hair Styling, The Westford Regency, Agresti's Restaurant

BLANCHARD MIDDLE SCHOOL

On June 14, the 240 members of the Blanchard Class of 1995 proudly celebrated the completion of eighth grade as the first class to spend all three middle school years at Blanchard. For these students and the 570 sixth and seventh graders, this year has presented unique programs and activities to help young adolescents develop and stretch their thinking skills and to reach out to the greater community in which they live.

Building on the theme of "community", sixth graders again this year "adopted" first grade buddies. The sixth grade Blue Cluster reached further out to the Westford community by becoming penpals with senior citizens in a unit called "Acorns to Oaks." After several months of correspondence, the seniors were invited to Blanchard to meet their sixth grade friend, hear a musical presentation in the auditorium, and receive a gift of a framed picture of "their" sixth grader made in metal shop and home ec.

Sixth grade interdisciplinary units brought challenge and fun to students' academic studies. The sixth grade White Cluster took off on an exploration of America's favorite footwear in the "All Sales Are Final Sneaker Project." Students researched the history of the sneaker, wrote to sneaker manufacturers, designed a shoe box for their special sneaker, took polls and graphed results, and even wrote poems to their sneakers! The Blue Cluster explored the "World of Sports" in a unit connecting the various subject areas. Students research biographies of sports figures, learned about sport injuries, investigated sports in Latin America (an area which students were studying in social studies) examined the physics of catching a baseball, and studies the math involved in baseball card statistics. Students also visited the Sports Museum and participated in a mini-Olympics.

Seventh graders explored the theme of community by developing service projects for the school as part of our advisor/advisee program. In May, the 24 groups each worked around the school on projects such as planting and landscaping, removing rocks from the soccer field, reclearing the nature trail, making banners for the school, and washing windows and desks. The camaraderie and the feelings of accomplishment were wonderful to observe, and the results of the service projects made a real difference around Blanchard.

Seventh graders had the opportunity to meet five South African businessmen and women visiting Westford as part of Rotary International's Group Study Exchange. The students had been studying a social studies unit on South Africa and reading *Waiting for the Rain* (a novel concerning apartheid) in reading class, and this experience enhanced their learning and brought it to life. The visitors showed slides of various areas of their country as they described life there, and the students posed thoughtful questions, including their views on how things have changed following the abolition of apartheid.

Eighth grade field trips to Mystic Seaport, Sturbridge Village, and the Lowell Mills highlighted students' study of New England life in the 1800's. Enrichment programs sponsored by the PTO, such as the portrayals of "three Mill Girls" and Ellen Craft" by professional actor Marcia Estabrook, added dramatically to this unit. The White Cluster expanded this interdisciplinary study even further by organizing a project fair in which students developed projects on some aspect of life during the 19th century. The projects were impressive in both their variety and comprehensive execution.

The eighth grade Blue Cluster implemented an interdisciplinary unit on valuing diversity. Students spent a week reading and discussing articles and books on the topics of differences, prejudice, and personal responsibility, as well as writing and performing skits. Viewing and in-depth discussions of the movie *School Ties* further enhanced the unit.

Blanchard was fortunate to receive a Massachusetts Cultural Collaborative grant toward an artist-in-residence program with actor Jim Vetter, with the PTO generously supporting the remaining cost of the residency. Spending four weeks at Blanchard, Mr. Vetter worked with the 44 6th and 7th grade advisor/advisee groups for two hours developing improvisational skits around middle school issues brainstormed by the students themselves. Additionally, Mr. Vetter worked with a group of 25 eighth graders for 10 hours, providing a more extensive and intense study of improvisation techniques and developing more "polished" presentations.

Blanchard's academic and athletic teams and performing groups again did a superb job representing Westford. Our Mock Trial team was undefeated (against high school teams, no less) and went on to "post-season" competition. Four Odyssey of the Mind teams competed in the regional competition, and two went on to the Statewide competition. The newly formed Future Problem Solvers team won first place in selling their solution at the competition held at Brandeis University. The boy's basketball team again won the Middlesex league championship, with a new banner joining the others in our gym.

The Blanchard School Council, with input from parents and staff, has developed its second school improvement plan, highlighting four goal areas for the 1995-96 school year:

- Cultivating community support for the unique programs at Blanchard
- Enhancing school climate
- Challenging all middle school students
- Time and learning mandates

Several of these goal areas are continuations of long-term goals developed the previous year. Great progress has been made. The programs and opportunities highlighted in this report represent only a glimpse of the happenings at Blanchard Middle School. We, as a school community, will continue to strive to improve and enhance the offerings and experiences provided for young adolescents - the middle schoolers of Westford.

UPPER ELEMENTARY SCHOOLS

ABBOT ELEMENTARY SCHOOL

The second year of Massachusetts Educational School Reform has been successfully completed at Abbot School. Serving on the School Advisory Council this year were parents Caroline Fisher - Grade 3, Sue Flint, Co-Chair, Lucy Smith - Grade 5, Dini Healey Coffin - Grade 4 and staff members Lucille Dadmun - Grade 4, Lloyd Maranville - Grade 5, and Ruth Guild - Grade 3. The Council underwent some change in the spring when Sue Flint was elected a member of the Westford School Committee. Dini Healey Coffin became Acting Co-Chair. This was the first year we had goals chosen by the Council to evaluate as well as new goals to choose for the 1995-96 school year. These goals were supported by both parents and staff of the school. Their accomplishment made us all proud.

PERSONNEL

The following teachers served on Townwide curriculum committees: Karen McKenna - Language Arts, Lucille Dadmun - Health, Jane Jurgeleit - Social Studies, Erik Ruhmann - Science, Lloyd Maranville - Math, Elizabeth Chachus and Lloyd Maranville - Grade 5 Camp, Lloyd Maranville and Henry Leyland - School Calendar, Jan Stoddard - Computer, and Peg Hebert - Staff Development. There was a thrust to integrate technology and the Town joined the School Department to develop a plan for the future. It is hoped the State, through Mass Ed Online, will eventually fund this endeavor and move our schools and community into the 21st century. Henry Leyland, Sandy Kelly, and Linda Schaye are on the Staff Development Subcommittee of this committee.

There were no classroom teachers added this year but class size on both grades 4 and 5 grew during the summer and the School Committee decided to provide some assistance in the form of Instructional Aides. Grade 4 worked with Instructional Aide Carol Cappadona while Grade 5 teachers had assistance from Pat DelVecchio. Chapter I had a new tutor join their ranks when Brenda Simoneau was appointed. The focus of this program changed and is slowly becoming more inclusionary. The Reading Resource Facilitators added Donna Groom to work with them and children in the classrooms. Mrs. Moreira served as our new music teacher.

CURRICULUM

The school year started and children in grade 5 were looked at for possible placement in a more challenging math group. Testing, teacher recommendation, report card, and knowledge of basic facts all served to help in the selection of children for this group. The children moved a whole grade level forward into the Glencoe Math Program - Mrs. Pacsay and Mr. Maranville served as teachers for the two classes that were created.

Writing continues to be a subject of interest at the Abbot School. At the end of the year a writers day was held and the children in Grades 3 and 5 created story books for display while the fourth grade youngsters developed a research project utilizing the library and note taking skills to gather their information.

A Townwide inventors fayre was created and Grade 5 made participation mandatory while grades 3 and 4 chose to make this voluntary. Winning entries were displayed at the Regency Plaza with the cooperation of the business partnership.

Professionally, teachers are still working on Models of Teaching and throughout the year used these models in their classrooms. The purpose of concentrating on these models is to cause higher achievement to result. These models have been researched and proven to be effective. Computer skills of teachers were sharpened when they took an inservice course with Mrs. Schaye. Principal took two computer workshops to improve his skills. Our library was automated at the end of the school year with the addition of two 6100 Macintosh computers purchased by the PTO. There were library programs and encyclopedia programs as well as dictionary programs provided. Next year should be exciting for all our children. At the end of the school year, arrangements were made for Mahesh Sharma to come to Westford to give an inservice on improving math instruction. Teachers at Abbot agreed to use their course reimbursement for this important staff development and all teachers at the Abbot School came back in June after the close of school for the first three days of this important course. This course will then be completed in September when Mahesh Sharma returns to demonstrate approaches and meet with teachers at the close of school. Our goal is to make all learners qualitative learners as opposed to quantitative learners. Jean Haight from Westford Academy; Liz Bagas from the Day School; Louise Kavanagh, Joyce Coughlin,

and Barbara Manuel from the Nabnasset School; and Joan Leyland from the Blanchard School joined with us to learn these wonderful techniques. These meetings were held at the Abbot School and Principal Leyland joined the teachers in improving his math skills.

Erik Ruhmann received recognition from the State when he was invited with his students to demonstrate some of the wonderful work they did in class integrating the computer with their language arts.

D.A.R.E., a drug awareness program led by Officer Peachey, was successfully completed and graduation for all grade 5 students at Day and Abbot was held at the Abbot School in May.

NABBOT PTO

This year the PTO, under the leadership of Amy Gust and Cheryl Dexter, accomplished many supportive projects at the Abbot School. They provided funding for the School Advisory Council to advance their priorities and held the elections for the parent membership to the Council. They funded the Library with \$6,000. Two computers were provided to the library in addition to the monetary contribution. Mrs. Frechette and her committee undertook one of the most active fund raising years and their success was beyond expectation. The Abbot School thanks Mrs. Frechette, her committee, and the PTO for all their monetary support. We also thank the PTO for taking responsibility for the NABBOT News, enrichment programs for children at the school and field day. Santa's Workshop provided secret shopping at holiday season to acquire gifts for family members. Our school store made many children happy with their weekly contribution. The committees for Advancement Day also deserve thanks and a big thank-you for such a useful gift to our school. Grade 5 donated a bench for visitors to sit on in our corridor. Lucy Smith led a group of parent volunteers to help make our school play "We The People" the success it was. There were so many activities provided by our PTO that it is impossible to mention them all but I thank all of these unsung volunteers for making our school the success it is.

Our PTO also sponsored two parent programs for children - Odyssey of the Mind (developing critical thinking skills) with the leadership of Mrs. Lerman and her committee and a second program on disability awareness for all children. **Thank you!**

NORMAN E. DAY ELEMENTARY SCHOOL

The Day School opened its doors for students prior to Labor Day with the industrial arts/storage area converted into two classrooms and a Math and Science Center. Another renovation was the addition of an elevator and reconfiguring of the main entrance to the school cafeteria. Carpeting was added to the first floor hallway. Other improvements included the repair and adjustment of six water fountains, installation of a granite bench in the front of the building, and repair to the intercom system.

CURRICULUM AND INSTRUCTION

During the 1994-1995 school year the newly adopted textbook by MacMillan/McGraw Hill was used with the social studies program in grades 3 - 5. In the 1995-96 school year seven staff members will pilot *The Great Body Shop* in Health class. Two sections of accelerated math classes were successfully added to the math program in grade 5. In grade 4 Mrs. Hall, Ms. Hardy, and Mrs. Shestok piloted a survival unit focusing on linking activities to literature, writing, and communication skills. Students worked on home-based projects in cooperative groups. Children in grades 3-5 participated in the Inventor's Fayre within the school. Some pupils qualified for the systemwide Fayre held at the Westford Regency. In the Media Center Mrs. Kelly conducted a reader's clubhouse for students to have additional experiences in the library. Westford Police Officer Peachey led the Drug Abuse Resistance Education (D.A.R.E.) program for grade 5 children. This activity was part of the grade 5 health curriculum. In the Computer Lab new Macintosh computers were used by students for writing activities and problem solving experiences. Due to the large class sizes in grade 3, two instructional assistants were hired to support instruction in the six classes. Two curriculum materials fairs were held for parents and community members to view the resources available to instruct students in all curriculum areas. In the fall, grade 3 students completed the California Achievement Test. During the month of March children participated in Disability Awareness Month. Hands-on experiences, presentations, and guest speakers highlighted this worthwhile venture.

ROBINSON/DAY PTO

The Robinson/Day PTO, under the direction of Co-Presidents Mrs. Lynn Ellis and Mrs. Angela Martinez, offered a positive partnership to the school. The following programs were available for parents: "Westford's Inclusion Model" presented by Westford Public Schools Director of Special Education, Dr. Kevin Dwyer; "Conflict Resolution" presented by consultant Chris Gerzon; "Early Childhood Education in Westford" presented by members of the Early Childhood Task Committee; and "Understanding the Parent Teacher Association." Presentations were often part of the regularly scheduled monthly business meetings where agenda items included approval of the previous meetings minutes, Treasurer's Report, committee reports, Principal's updates, School Advisory Council Updates, old business and new business. Some of the many successful fund-raisers completed during the year were gift wrap sale, sweat suit sale, market day, international fun fair, and the ice cream social. Services provided by the PTO included the publishing of a Robinson/Day School Directory, school store, emergency phone tree, and a lunch fund. At the September PTO meeting elections were held for the parent representatives on the School Advisory Council. Parents volunteered in the school as guest speakers; party coordinators; and helpers within classrooms, library, at field day, as field trip chaperones, and as clerical assistants. A Newcomer's Coffee was conducted in the fall to tour new families around the school and welcome them to Westford, plus meet the PTO Executive Board and Building Principal. A Math and Science Center Committee met regularly to discuss the needs of students and staff with hands-on manipulatives and software for Math and Science. Enrichment Coordinator, Ms. Susan Cantos, scheduled the following programs: Bay Colony Educators, "Good Choices", pianist Laura Spitzer, Meteorologist Todd Gross, Southwick Zoo, "Birds of Prey", "We Care", the 3-d show and Theater Works. A monthly calendar was developed and distributed by Mrs. Tina Gleich to communicate the many activities and programs sponsored by the Day School and PTO. The grade 5 T-shirt sale was conducted by Mrs. Julie Perreault and was a highlight for each of the grade 5 students.

SCHOOL ADVISORY COUNCIL

1994-1995 was the second year School Advisory Councils were mandated by the Commonwealth of Massachusetts as part of the Education Reform Act of 1993. The nine members of the Day School Advisory Council included Co-Chairs Jeannine Haberman (Adjustment Counselor) and Kevin Regan (Principal), grade 4 teacher JoAnn Menzia, speech pathologist Darlene Faherty, community member Cathy Lane, grade 5 parent Diane Celi, grade 4 parent Donalene Groom, grade 3 parent Donna DeFuria-Wellman, and parent at-large Kathy Galvin. Members participated in a training session with consultant Chuck Christensen and a rodeo with various constituent groups from the Westford community. The annual Day School Improvement Plan was presented to the School Committee indicating the three objectives of: improving the school culture, improving the interior of the building, and improving the exterior of the building. A copy of the approved School Improvement Plan is available at the Day School. To enhance communication, the School Advisory Co-Chairs met with the School Committee twice during the school year and held monthly meetings with the Superintendent. Written updates were also provided for staff members and parents to keep them aware of School Council activities. The primary activity that the School Advisory Council pursued was the development of a code of conduct committee comprised of administration, School Council members, parents, and staff members. An "open discussion" was scheduled and conducted after inviting all parents of Day School students. The evening's agenda included an overview of current practices, a status report of what is currently working effectively, what needs to improve, and suggestions for improvement. Once the committee was formed, members subdivided into three subcommittees: evaluation, public relations, and research. During the spring months meetings were held by each subcommittee. The Day School Advisory Council is an integral part of our successes.

PROFESSIONAL DEVELOPMENT

The Day School established a site-based committee to survey staff, develop goals, and establish a comprehensive professional development plan for 1994-1995. Early release days and the full professional development day on March 24 were used for staff professional growth. In some cases, staff participated in activities on weekends, during the summer months or were released during the school day for professional development. Areas of focus were: technology and computers in the classroom, newly adopted social studies program, flexible grouping, challenge activities in math and science, math fact proficiency, interdisciplinary unit development, special education inclusion planning sessions, "The New Math Classroom", social competency, and Attention Deficit Disorder (ADD/ADHD). Some faculty members also attended model site visits, professional courses, workshops, or conferences to enhance their knowledge base.

COMMUNICATION

Numerous vehicles were utilized to promote communication. The Robinson and Day Schools collaborated with a monthly newsletter. This included notes and information "From the Principals' Desks" completed by Principals Margery Clark and Kevin Regan, and highlights regarding curriculum, instruction, and special programs from each of the three grade levels, specialists, special education, Adjustment Counselor, Nurse, Chapter I tutors, Reading Resource Facilitators, plus updates on promoting challenge in the classroom, professional development, and School Advisory Council. Other modes of communication included periodic parent updates, the weekly "Wednesday Word" organized by the PTO and Mrs. Pat Stark, quarterly student report cards, grade 5 mid-term alerts, parent/teacher conferences in November and April, parent communication form, School Zone articles in the *Westford Eagle*, child

assessment team meetings, school visitation day, visits to music class during "Music in the Schools" month, incoming grade 3 parent orientation, and the program "Getting to Know Your 5th Grader" for grade 5 parents, coordinated by Adjustment Counselor Jeannine Haberman and the Guidance Department.

STUDENT ACTIVITIES

Students in grades 3-5 new to the Day School and the Westford Public Schools participated in a new student orientation. The five sessions centered on orientation to the Day School, getting to know other new students, and learning what is unique about Westford. Other special events and student activities were: grade 5 Leader's Club, field day, school meetings, move-up days, grade 5 camp, field trips to the Southwick Zoo, Boston Museum of Science, and the Tsongas Center in Lowell, grade 5 completion ceremony and reception, annual Memorial Day program, awards day, DARE graduation, DARE field trip to Fenway Park, open house, spaghetti supper, grade 5 play - "The Point", winter holiday concert, strings and instrumental concerts, classroom parties, human-i-tees fund-raiser, grade 3 trips to the Cameron Senior Center, spirit days, hunger/homeless food drive, "Jump for Heart" fund-raiser, Day School special chorus participation in the holiday concert, grade 4 nature walks, and the Westford mini-marathon.

RECOGNITION

Throughout the school year a premium was placed on recognition of students, parents, and staff making valuable contributions to our school. Each school received a certificate for a dessert to recognize their birthday. A birthday bulletin board was maintained in the cafeteria with student photographs to celebrate birthdays. At the awards day, students were recognized for excellence in special areas, student involvement, grade 5 academic fitness, perfect attendance, spelling bee winner Carissa DiCenzo and Elks Poster contest winner Nathan Ellis. During the school year a boy and girl from each grade level were recognized per month for their cooperation and commitment in the special areas of art, music, and physical education. These students received certificates as Students of the Month and their names appeared in the school newsletter. At the grade 5 completion ceremony each student concluding grade five received a completion certificate. The winners of the Principal's Awards were Colleen Ganley and Jesse Wellman. The recipients of the Memorial Scholarships included Darren Swanson for the Mary Ellen Bissonette Award for excellence in physical education, Sara St. Hilaire for the David M. Lemire Award for excellence in music, and Courtney Sudak receiving the Derek R. Wisnowski Award for citizenship. The valuable contributions of our school volunteers was recognized twice during the year, once with a volunteer appreciation breakfast in the spring and at mid-year with a recognition week. The PTO recognized our staff with activities held during staff appreciation week. Individual staff were recognized at monthly faculty meetings for their significant work.

FUTURE PLANS

Ongoing activities and changes at the Day School will include implementation of the School Improvement Plan, development of a copy center, expansion of interdisciplinary learning and teaching through unit development, student math fact proficiency, review and discussion of the curriculum frameworks, a plan to address standards complying with the Time and Learning guidelines, increasing parent volunteers in the school, hiring a library assistant to work in the library with the Media Specialist, professional development opportunities for all staff in alignment with teacher recertification requirements, computers and technology in classrooms, flexible grouping to promote challenge for students during instruction, activity period, grade 3 student

tours of Westford, a survey of students and parents to determine interest in an after school enrichment program, curriculum expo, plus grade and schoolwide assemblies celebrating student accomplishments and citizenships.

PRIMARY ELEMENTARY SCHOOLS

NABNASSET ELEMENTARY SCHOOL

SPECIAL YEAR ROUND EVENTS

Children participated in the following activities on a regular basis throughout the school year:

- Tuesday Banking: Students in first and second grade have savings accounts at the Lowell 5 Cents Saving Bank. They bring in their deposits every Tuesday morning.
- Zeronimo: Mrs. Amy Babcock, a Nab parent, dressed up as a rabbit on the days with zeros (i.e., 10, 20, 100). She visited each classroom with a song or poem.
- Problem of the week: Each week, December to June, the children can participate in a schoolwide problem of the week. The problem is posted on Monday and the children turn in their proposed solutions by Thursday. The students receive a ribbon for their participation.
- Birthday recognition: Mrs. Oliver signs Happy Birthday over the intercom to all students and staff who are celebrating a birthday each week. On the children's birthday, they come to the office to select a birthday stamp.
- School store: Michelle Bruno coordinated a very successful school store. The children shopped each Wednesday morning.

SPECIAL SCHOOLWIDE EVENTS

- Open House: We had an amazing turnout.
- Black and orange day: The kindergarten children paraded in their costumes, and the rest of us dressed in black and orange.
- Thanksgiving Feast: The children in kindergarten, pre-first, first and second grade joined together to have a "healthy" feast. Parents came and served fruit, crackers and cheese to a roomful of hungry native Americans and pilgrims.
- Food Drive: The children and staff donated boxes and boxes of food for the Westford Food Drive.

- 100 Day: All the children in the school prepared a project made up of a 100 things. We wrote about what we would do with \$100 and collected 100 signatures. The children in first and second grade joined together for some special 100-day activities. The first graders brought a 100 things and the second graders helped to plan the activities. Everyone brought in pennies and we donated the money to charities selected by the children: Red Cross to help the earthquake victims in Japan, homeless families, a school in Peru, and the Senior Center.
- Dalmatian Day: To celebrate 101 days of school and our beloved mascot "Cookie" we all dressed in our Dalmatian finest.
- Inventors Fayre: What an inspiration! We had approximately 100 students in kindergarten to second grade participate in the Nabnasset Inventors Fayre. All the children who participated received a Young Inventor Button. Fourteen inventors were selected by the judges to attend the Townwide Inventors Fayre at the Westford Regency. Each inventor who attended received a certificate and their name was placed on cards in the books donated to the school library. The teachers developed an inventors curriculum to help the children learn about the inventors and the process of inventing.
- Disability Awareness: A wonderful disability awareness program was coordinated with high parent volunteer participation. The kindergarten children participated in a five-week (one day a week) "new friends" program, and the students in pre-first to second grade had a two-day program that included speakers and hands-on experiences. Pre-first students had a introductory program similar to kindergarten, and the first and second grade students learned about hearing impairments. This year, in order to transition to the disability awareness program complementing the health program, the first and second graders studies the same area. New year, the first graders will continue with hearing disorders and the second graders with visual handicaps. Several deaf speakers came to talk and sign to the children in order to help them be more aware and understanding of what it would be like to have impaired hearing or no hearing. Marge Hendricks and Louise Marinilli coordinated the programs.
- Field Day: Gladys Bolderghini coordinated a wonderful fun-filled day. The weather did not cooperate so we had an indoor field day. The children, parents, and even the teachers enjoyed all the activities. Unfortunately our family picnic needed to be canceled because we could not eat outside.
- Flag Day Observance: We observed Flag Day on Monday, June 12. Unfortunately the weather did not cooperate, and we did a smaller scale program in the all-purpose room.
- Odyssey of the Mind: Sally Pratt and several other parents organized three teams at Nabnasset School this year. The program was very successful and the children enjoyed working on the projects. Most of the meeting took place after school. This year the teams did not participate in the competition but did present their complete programs to the school and parents. Cable TV came and taped their presentations.

KINDERGARTEN EVENTS

The kindergarten students began the school year with an orientation on August 30. They began school the following day. Mid September all kindergarten students were screened by the special needs staff. Parents were notified of their children's performance. Kindergarten students were paired with second graders in a successful pal program. Each week the second graders and kindergarten students got together to read. The kindergarten students shared many excited thematic units this year. They studied the Native Americans, the night sky, rain forest, and water. As part of their unit on the night sky, they took a field trip to the Christa McAuliffe Museum in Concord, NH, and to the Southwick Animal Farm. The PTA sponsored two special programs for the kindergarten students that complemented their curriculum studies. This year programs on the rain forest and the tide pool came to visit the kindergarten. The kindergarten students did a parent program in June - singing songs they had learned all through the year. Parents continue to be a wonderful source of help to the kindergarten.

PRE-FIRST AND FIRST GRADE EVENTS

This year we hired two new teachers on the first grade team. The teachers worked with a new social studies adoption and worked to integrate the themes of social studies and science. The teachers piloted a new health program *The Great Body Shop* and a new D'Nealian Handwriting program. The children developed penpals with the sixth graders at the Blanchard School and two visits were made during the school year. During the year the first graders studied weather; and Mr. Devlin, a retired meteorologist, came and did a wonderful presentation for the children. We have adopted him as our official weatherman, and he has agreed to return each year. This was the first year all the children participated in the "organisms" science unit. Everyone agreed the unit was wonderful, but the bugs were nocturnal and we missed most of their activity. The first graders traveled to the New England Aquarium and to a play of "Curious George."

SECOND GRADE EVENTS

The second grade teachers also piloted the new health program "The Great Body Shop" and introduced the new social studies program. This year the students built impressive dioramas of holiday celebrations, wrote and presented reports on their ancestors, designed Leprechaun traps, built awesome mobiles based on their study of weighing and balancing, and watched caterpillars grow into butterflies, right in their classrooms. The second grade students befriended their kindergarten pals and read to them throughout the year. They traveled to George Hill Orchards and the Worcester Science Center. The students participated in the Great American Mall Race, and received responses back from many states. The second grade class put on a play called "Oh Deer!" which raised the problem of how we are taking land from the animals. The play examined the problem from both sides, the community and the animals and a successful compromise was reached. This delightful musical revue was directed by our new music teacher Suzana Moriera. Mr. and Mrs. Martins, parents of a second grade student, Adrian, who are both accomplished musicians and teachers came and did a presentation in each second grade on instruments and the type of music that can be made.

NABBOT PTO EVENTS

The PTO sponsored many fund-raisers and provided excellent enrichment programs and support to the school.

- Fund-raisers
 - Gift wrap and candy sale
 - Spaghetti supper
 - Roller skating parties
 - Book fairs
 - Ice Cream socials
- Enrichment programs
 - Scott Cannon program "Open the Door" on conflict resolution
 - Nikki Hu and Guy VanDuser: dance traditions
 - Rain forest and tide pool for kindergarten
 - "Mr. Wizard" on energy
 - Jazz ensemble
 - Disability Awareness speakers
- Special Touches: The PTA supported many creative initiatives and kind touches during the school year:
 - Became a PTA this spring
 - Wonderful classroom parties
 - Kids Korner - holiday shopping
 - Staff appreciation luncheon
 - Assistance with software for math and science resource center
 - Mini grant program for teachers to work cooperatively
 - Field day
 - Treats for Flag Day
 - Financial support to the School Council
 - Endless wealth of volunteers and energy

NABNASSET SCHOOL COUNCIL

The Nabnasset School Council members were Co-Chairs Trudy Bortz and Mike Mulligan, Marie Breen, Joyce Coughlin, Jean Rubinstein, Cindy Brown, Christine Steinhauser, Colleen Campion, and Rob Hartz. The Council met nine times during the year and participated in several training sessions with Chuck Christensen and the RODEO. The Council played a major role in helping to make the community aware of the physical condition and need for space at the Nabnasset School. The Council organized and participated in several initiatives to help the school look better. Desks and chairs were organized and painted. Some new desks and chairs and rugs were purchased. The Council has been active in writing and reviewing handbooks for the Town and School. They have advocated designing and building an outdoor learning environment; and while most of the plans will need to wait until the new building is completed, the planning is underway. The Council parents put on a staff luncheon on the last day to show their support and appreciation.

INSERVICE/WORKSHOPS

Staff participated in the following inservice and workshop presentations (monies from inservice or special needs grant):

- Early childhood quality network grants provided a wide range of training opportunities: using literature to teach children about conflict resolution (Chris Gerzon), communicating with parents, using literature to promote self esteem, language literacy and science (Saturday, October 22) and art and inclusion in a classroom (Saturday, January 7)
- Working with children with ADHD
- Kindergarten teachers attended the Lesley kindergarten conference
- Training on "Great Body Shop" arranged by Carol Sylla
- Several teachers attended workshops and brought information back to share with the staff on multiage and flexible grouping strategies.

In addition, several teachers are currently enrolled in Masters degree programs through MEC and Lesley.

GRANTS

- Department of Education Early Childhood Quality Network awarded Westford a grant to design a training program for kindergarten and preschool teachers on developmentally appropriate practices. This was the second year of the grant. It provided a wonderful opportunity for training and communication. I think our kindergarten program has grown and gained from the grant. We were visited on May as part of the accreditation process, and hopefully we will hear from NAEYC in late July or August.
- Linda Schaye was awarded a grant from the Department of Education that allowed 10 Macintosh computers to be purchased for each primary elementary site. She also provided several days of training for staff and advice on software selection.

ROBINSON ELEMENTARY SCHOOL

In its third year as a primary building, preschool through grade two, Robinson School was impacted by two State grants which promoted quality education. With the continuation of School Advisory Councils, as designated in the 1993 Massachusetts Education Reform Act, additional improvements were realized.

PARENT/COMMUNITY INVOLVEMENT

The parent representatives to the School Advisory Council were Tijen Eron (co-chair), Sharon Chew, Andrea O'Neil, and Karen Stefanski. Continuing educators were Margery Clark (Principal/co-chair), Barbara Callaghan Griesbach, Beverly Welsh, and Janice Nickerson. Serving as community member was Barbara Doucette. The second Robinson School Improvement Plan was presented to the Westford School Committee and approved on June 5, 1995. The three major goal areas are to increase

media resources - printed, audio-visual, and computers; to enhance acceptance of diversity and to increase study time on learning requirements. Parents, staff and community members are encouraged to join the steering committees to support the objectives during the year.

During their first year, the Robinson School Advisory Council maintained its timeline and accomplished many goals. As a part of the School Council efforts, Andrea O'Neil oversaw the establishment of the first phase of our school resource bank, which list parent/community resources available to support our diversity goal. Representatives visited two state-of-the-art schools to learn more about media/technology. The students at Robinson School "adopted" a child from the Philippines and have started to exchange letters as part of the diversity goal. Copies of the Robinson School Improvement Plan are available through the school office.

Parents and community members worked with staff members to promote many enriching activities. Disability awareness was incorporated into our health program for the first time under the direction of Ms. Carol Sylla, health educator. Parents supported this enormous effort again this school year. Throughout the year, community and parent resources were continually utilized as guest speakers shared a trip, special knowledge, their career, etc.

Newcomers registered their children throughout the school year. Due to continued building, our population has increased from 468 students at the end of last school year to 530 for 1995-1996, with the largest kindergarten class in the history of Westford (8 classes at Robinson and 6 at Nabnasset).

In April, Robinson School held its first International Fun Festival. The PTO supported the School Council goal in diversity with this special multi-cultural event. Seven countries were represented with games and crafts. Special recognition to Mrs. Joan Hultgren and her tireless committee for providing this entertaining and educational evening. The School Council has distributed a follow-up survey to learn of the community's response to this new special event.

The PTO Co-Presidents, Mrs. Lynn Ellis and Mrs. Angela Martinez, the PTO officers and the many committee chairpersons continued to provide many additions to our program, thanks to their successful fund-raisers.

CURRICULUM/INSTRUCTION/COMMUNICATION

The Early Childhood Task Committee supported early childhood initiatives throughout the year. An Early Childhood Quality Network Grant continued with training for all interested primary staff and participating preschool staffs. The purpose of the grant from the Department of Education, Early Learning Services, in the amount of \$31,000 was to improve early childhood programs through training leading to accreditation by the National Academy of Early Childhood Programs in Washington, D.C. There were 89 participants in various aspects of the training, which included two Saturdays, inservice early dismissal days, guided observations and classroom consulting. Robinson received news in mid-June that the preschool and kindergarten have been accredited as high quality early childhood programs.

Mrs. Linda Schaye, the upper elementary computer specialist wrote a grant which funded 10 new Macintosh computers with CD ROM and color monitors and one color Stylewriter printer. Teachers received training in the spring on their use, funded through another grant. The PTO Math and Science Committee has generously provided funds for our aging Apple IIe computers and will assist in providing new software for the Macs for next school year. The additions to our computer collection supports the goal of the Robinson School Advisory Council.

The PTO Enrichment Committee provided curriculum affiliated enrichment programs throughout the school year. These included schoolwide monthly programs and one additional program for each grade level during the year. Susan Cantos, PTO Enrichment Chair, and Rosemary Huson arranged for many worthwhile programs. A lifetime impression was left by choreographer Nikki Hu when she and the grade 2 students shared a wonderful day of learning with first graders, as they performed.

Professional Development is a crucial part of school reform so staff can remain current. Valuable time was spent gaining knowledge of new materials and strategies during early release time, special training sessions and workshops. Mrs. Clark worked with staff representatives Patricia Rooney, Carol Zusin, Gail Wilson and Janice Nickerson to coordinate efforts and use of funds. Science and technology training was provided at Merrimack Education Center (MEC) with Eisenhower Grant funds on our newest science kits. Strategy training on inclusion was provided, thanks to funding from a special education grant.

CONCLUSION

The year ended with a flurry of special events. The high point was when "It's a Small World" was performed by the grade 2 students. Special wishes for good health and great happiness were extended to Mrs. Trudie Kalinen, grade 2 teacher, upon her retirement at the end of the school year.

SPECIAL EDUCATION

One hundred and twenty-six (126) children between the ages of 3 and 21 were referred for evaluations to determine eligibility for special education services under Chapter 766; and of these, eighty-four (84) were recommended to receive special education services. Of the one hundred and twenty-six (126) referrals, one half were made by parents and outside service agencies. Referrals to special education were only up by eleven (11), which is more than a fifty (50) percent reduction from the previous school year. Westford's special education enrollment of twelve (12) percent is significantly below the State average of seventeen (17) percent. Westford's low percentage of special needs students can be attributed to the excellent work of the evaluation teams in each school who are careful not to identify children as being handicapped unless they meet the State criteria for eligibility; which is that the student must have a disability, and that disability results in the student's inability to progress effectively in regular education. Another major reason why Westford's special education enrollment is low is due to the hard work of classroom teachers who modify classroom expectations for students who are struggling so that they can experience academic success on a daily basis. Consequently, only children continuing to have learning difficulties after instituting programmatic modifications are referred to special education. Special needs staff continue to stress the belief that all children can learn and that all children learn differently.

The special education department received a little over \$185,000 in federal grant monies this school year. These monies were utilized to fund several teaching positions: a school psychologist, an occupational therapist, and three teaching assistants. Additional monies were used to fund outside consultants requested by the teams to work with specific students in such areas, as severe learning and behavioral needs, physical therapy, vision and hearing problems, speech and language evaluations and to conduct early childhood screenings. For the third consecutive year, grant monies made it possible for our special needs preschool staff to make onsite visitations to community based preschool programs to help parents and staff with challenging children. As a result of this effort, the majority of these children were able to remain in their programs without having to be referred to special education for services. The Department of Education made monies available to assist Westford with the inclusion of special needs children in the regular classroom. Each building principal utilized these funds to hire outside consultants to train regular classroom staff on how to provide for the diverse learning and emotional needs of children in their classrooms. Substitutes were paid from this grant which allowed teachers to attend workshops on inclusion, or visit exemplary problems in other school systems. Unfortunately, we have been informed by the Department of Education that this was the last funding year for this grant. Hopefully, the Building Principals will use some of their professional development monies next year to further enhance strategy training for their staffs. The Westford special education department has become a Medicaid provider for handicapped children, and has received approximately \$42,000 in State reimbursement.

This money has been returned to the Town, and has not been used to offset special education expenditures. Finally, Federal monies have been secured to purchase computer software which will enable the special needs staff to generate their own educational plans, which will be faster, more individualized, and less costly to the school system. All the above mentioned grant monies helped to provide quality programming to handicapped children while not adversely impacting the school budget. As one can see, the cost of educating special needs children is high, but the special education department will continue to exhaust every possibility to seek alternative funding in order to keep costs down without compromising the quality of services to children.

Kindergarten screening was held last September and a total of two hundred and seventy nine (279) children were screened for handicapping conditions at both the Robinson and Nabnasset Schools. The Early Screening Inventory was administered to all children resulting in only one (1) child who failed and subsequently referred to special education, and fifteen (15) children who needed to be rescreened at a later date. Following the screening, the special needs staff met with parents and staff to discuss the results. It was decided that a number of children needed to be monitored throughout the school year by the special needs teachers, speech and language pathologists, and occupational therapist. These individuals observed the children in the classroom during the course of the school year and conferenced with teachers and parents to share information. Seven (7) of these children were later referred to special education for services. We are fortunate to have an excellent early childhood team of special needs teachers, speech and language therapists, and occupational and physical therapists who are skilled in the evaluation and programming of young children with special needs.

Westford Public Schools continues to provide its own transportation for special needs children. We transport approximately sixty (60) children to intown programs and a number of children to collaborative and private schools. Since taking over the special needs transportation from a private contractor in 1986, we have saved the town

approximately \$800,000, which is a conservative estimate, given that this amount is based on the last private bid in 1986. The special needs drivers continue to provide outstanding service to the handicapped children in Westford in a highly cost effective manner.

The practice of inclusion of special needs children in the regular classroom continued to demand a great deal of attention this school year. In addition to numerous inservice programs on inclusion offered in every school in Westford, the staff and parents of special needs children completed questionnaires and the results were presented to the elementary PTOs and School Committee last Winter. Ninety-nine (99) parents of special needs children returned the survey and 74% indicated that inclusion is effective in meeting the special needs of their children, 20% were undecided, and 6% responded unfavorably. Other results indicated that 87% of the parents felt that inclusion encourages everyone to accept individual differences in all children and that contact between typical students and students with special needs can be beneficial to all. Forty-five (45) regular classroom teachers returned surveys, and teachers in all grade levels reported that special needs children who were included in regular classes improved in self-esteem. Teachers also improved their abilities to work with students of varying abilities through the use of learning strategies to help accommodate the diverse needs of students in the classroom. However, both parents and teachers agreed that more common planning time is needed between special needs and regular class teachers. Unfortunately, State monies for inclusion have been withdrawn for the coming school year.

This has been a productive year for special education in Westford. A new program for the severely/profoundly retarded was started at the Blanchard Middle School this year; and two children, who had never attended public schools before, were successfully included in homeroom, integrated arts, social studies and silent reading. We were fortunate to hire a very talented and enthusiastic special needs teacher who worked hard with the staff and student body at Blanchard to educate them concerning the needs of her students. The parents are very pleased by the genuine feelings of acceptance and warmth displayed by students and staff alike at the Blanchard School. The special needs department at Westford Academy developed a new Life Skills/Job Preparation Program to provide relevant educational opportunities that address the independent living and vocational needs of students with cognitive delays. These students will learn functional academic, independent living, and vocational skills through a combination of classroom instruction and on-the-job training. This new program will start in September 1995.

PLANT OPERATIONS

During the 1994-95 school year, some strategically important facilities' improvements and modifications were accomplished. Several of these projects moved us closer to compliance with the Americans With Disabilities Act. At the Day School an elevator was installed to provide full access to the second floor for staff, students and parents. Individuals with physical disabilities, whether temporary or permanent, can now have access to the programs and personnel throughout the entire building.

Continuing with ADA modifications, curb cuts were constructed at or near the entranceways to the Day School and Westford Academy. New ADA railings were installed at the Nabnasset and Abbot Elementary Schools to assist wheelchair bound individuals in entering each respective school.

Approximately 60% of the asphalt area around the Nabnasset School was repaved. The intent was to repave the entire asphalt surface; however, drastically increased asphalt prices allowed only part of the project to be completed. The play area at the back of the school, along with the front parking lot, and sidewalk were torn up. The asphalt material was reclaimed, regraded and compacted. A two inch binder coat and a one inch finish coat were applied. The parking lot and sidewalk were then striped and painted for parking and the safety of students who walk to and from school. Aging carpet and some older classroom furniture were replaced in several rooms at the Nabnasset School. Additionally, the school system was able to replace the structurally failing Nabnasset cafeteria tables in an opportunistic manner. The Lowell School System was in the process of furnishing several newly constructed school buildings. An error was made with respect to the size of the cafeteria tables that were shipped to a new middle school in the city - the tables were too small for middle school students. We learned of this error and negotiated with the manufacturer to purchase the much needed cafe tables, which were the appropriate size for Nabnasset, at one-third the original cost.

At the Day School, the original industrial arts shop area was converted into two full-size classroom spaces, along with a smaller auxiliary instructional space which houses the math/science center. This conversion was necessitated by the increasing enrollments that are impacting the entire school system. Additionally, carpeting was installed in the first floor hallway. This served two objectives: reduce the rate of deterioration of the aging floor tiles; and provide a less maintenance intensive surface, given a reduced custodial staffing level.

At the Abbot School, work continued on the granite steps at several entrances. The granite slabs were removed and a new stable base was installed. The granite was then repositioned to provide a safer entrance and exit to the building. Asbestos removal, by a certified company, was also conducted at the Abbot. A repair to the HVAC system in a remote plumbing closet adjacent to the stage required the removal of non-friable asbestos from a length of pipe in the enclosed closet. This was safely accomplished during a weekend when the building was not in use. Certified air sampling, in accordance with EPA regulations, was conducted and confirmed that the removal was safely completed.

During the summer, several routine maintenance procedures were again conducted. Boilers were cleaned, and inspected by licensed boiler inspectors. HVAC systems received repairs and adjustments and stage curtains were flameproofed. There is great concern, however, over the ability of the school system to carry on preventive and corrective maintenance. Maintenance and custodial staffing levels are at precariously low levels. Also, our funding for maintenance supplies and contract services has been significantly reduced over the past several years. Most large scale repairs and facilities modifications have been accomplished this year through bond issues. The reduced operational budget appropriation for the maintenance and custodial functions has now eliminated our ability to conduct important preventive maintenance work and has meant that corrective maintenance is done only on a priority basis. This trend must stop if we are to responsibly maintain the valuable facilities that are a source of pride to the Town.

FISCAL REPORT - JUNE 30, 1995

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>EXPENDED</u>
1100 School Committee	27,875	40,592
1200 Superintendent's Office	430,055	433,905
2100 Supervision	244,605	234,290
2200 Principals	799,024	817,990
2300 Teaching	9,374,944	9,383,045
2400 Textbooks	116,260	156,584
2500 Library	191,610	175,724
2600 Audio/Visual	40,093	37,505
2700 Guidance	602,899	595,032
2800 Psychologists	9,600	12,005
3200 Health	138,775	151,407
3300 Transportation	634,477	643,510
3500 Student Activities/Athletics	254,707	231,375
4100 Operation	964,418	1,011,120
4200 Maintenance	656,028	573,381
5200 Insurance	16,360	8,070
5300 Leasing	21,388	2,031
6200 Civic Activities	5,455	11,043
7000 Capital	25,000	35,236
8000 Reserve	0	0
9000 Tuition	363,375	362,833
TOTALS	14,916,948	14,916,678

SCHOOL ATHLETIC FUND FINANCIAL REPORT

Balance July 1, 1994 (14,544.41)

Receipts

Ice Hockey	82.00
Football	9,414.35
Basketball - Boys/Girls	5,700.06
Wrestling	597.00
Gymnastics	404.00
Soccer - Boys/Girls	7,685.25
Field Hockey	380.00
Unclassified Fall Sport	431.25
Student Registrations	<u>38,008.00</u>

62,701.91

Expenditures

Custodians, Officials, Supplies Transportation, Etc.	46,658.76
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Balance June 30, 1995 1,498.74

SCHOOL CAFETERIA FINANCIAL REPORT

INCOME:

Federal Aid Received	\$ 54,111.23	
State Aid Received	<u>16,372.23</u>	
Total Aid		\$ 70,483.46
Sales		458,481.06
Other		<u>14,810.68</u>
TOTAL INCOME		\$ 543,775.20

EXPENSES:

Labor	\$ 282,248.30
Food Purchases	219,434.23
Supply Purchases	22,297.54
Maintenance	3,883.38
Other	<u>5,303.62</u>
TOTAL EXPENSES	\$ 533,167.07

SUMMARY OF FEDERAL PROJECTS

<u>FEDERAL GRANTS</u>	<u>BEGINNING BALANCE</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>ENDING BALANCE</u>
<u>PL89-313, Title I</u> Grant provides therapy for physically handicapped youth	1,059.60	14,520.00	13,614.43	1,965.17
<u>PL89-10, Chapter I</u> Grant provides tutorial & remedial help for fiscally disadvantaged.	(2,751.44)	36,435.00	33,669.81	13.75
<u>PL94-142, Title VIB</u> Grant provides elementary counseling & Special Needs Staff at secondary level.	7,169.83	100,914.00	138,050.46	(29,966.63)
<u>PL94-142, Early Childhood Screening/Support Services</u>	(6,719.92)	24,300.00	17,687.53	(107.45)
<u>Chapter 2 (Bal.)</u> Block Grant	9,307.23	3,553.00	8,167.34	4,692.89

WESTFORD ACADEMY GRADUATION
JUNE 2, 1995

THE CEREMONY

PROCESSIONAL: *Pomp and Circumstance* Elgar
CLASS MARSHALS Robin Dodson, Larry Yang

National Anthem Played by Westford Academy Band Students and Alumni
..... Blair Bettencourt, Director

WELCOME John Stephenson, President
SALUTATORIAN Candice McElroy
HONOR SPEAKER ADDRESS Matthew Poland
SPECIAL PRESENTATIONS Class Officers

John Stephenson, President
Sunil Mudholkar, Secretary

Derrick Werner, Vice President
Stephen Murray, Treasurer

CLASS SONG ... "Walk on the Ocean" by Toad the Wet Sprocket
..... Performed by the Senior Rock Ensemble

VALEDICTORIAN ADDRESS Peggy Stolt

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY
Westford Board of Trustees - Mr. H. James Kazeniac, Presentor

CONGRATULATORY REMARKS Dr. John A. Crisafulli

ALMA MATER Sung by Heather Fernald

PRESENTATION OF DIPLOMAS BY
Westford School Committee

Dr. Gilbert Brown
Mrs. Linnea Flint
Mrs. Susan Flint
Mrs. Sharon Boonstra

Mr. Robert McCusker, Acting Chair
Mr. Richard Faherty
Mr. Paul Royte

RECESSIONAL..... Wagner

RECEPTION FOR GRADUATES- Westford Academy Cafetorium
Hosted by Class of 1997

Class Colors....Maroon & Gray

Class Flower....White Rose

ALMA MATER

To thee, our Alma Mater dear,
We raise our voices high in cheer,
Our gratitude we would express
And pledge to thee our faithfulness.

Built high on Tadmuck Hill so fair,
By those whose mem'ry we revere,
She stands a beacon light for youth
To guide them in the way of truth.

On field of battle and in peace,
We strive thy glory to increase,
That ever shall dear Westford be
An emblem of fraternity.

Written by Pauline Ferguson Cartford '45

Music by J. Baptiste Calkin

WESTFORD ACADEMY ADMINISTRATION

Dr. Joseph F. Lisi, Principal
Mrs. Carla Scuzzarella, Dean of Student Affairs
Dr. Frank Bass, Dean of Academic Affairs

WESTFORD PUBLIC SCHOOLS ADMINISTRATION

Dr. John A. Crisafulli, Superintendent
Dr. Kenneth DeBenedictis, Assistant Superintendent
Dr. Kevin Dwyer, Director of Special Education
Mr. Everett Olsen, Business Manager
Mrs. Margaret K. Donahue, Director of Guidance, K - 12

WESTFORD ACADEMY TRUSTEES

Mr. Gordon B. Seavey
Mr. H. Arnold Wilder
Dr. Maurice Huckins, Jr.
Mr. A. Dana Fletcher
Mr. John E. Leggat, Esq.
Mr. E. Kennard Fletcher
Mrs. Bette R. Hook

Mrs. Eileen O. Anderson
Mr. Edward M. Abbot, Jr.
Mrs. Barbara H. Parkhurst
Mr. Lloyd Blanchard
Mr. William J. Kavanagh
Mr. Alfred C. Wyman
Mrs. Helena A. Crocker

Mr. H. James Kazeniac

Honorary Members: Ms. Patricia Bradley, Joseph F. Lisi, D.Ed

Program Prepared by Mark W. Fellows '96

1995 GRADUATES

President: John Stephenson
Vice-President: Derrick Werner

Secretary: Sunil Mudholkar
Treasurer: Stephen Murray

t* Matthew K. Garon

t Jennifer Christine Albergo
t Jenny Reese Andersen
t* Craig Robert Andresen
t Erin Lynn Avery
Jerry Baillargeon
t Erin Cathleen Barry
t Nicolette A. Beeson
t Timothy Sinclair Bragdon
t Jonathan T. Burns
t* Pamela J. Butler
t Bernard William Cahill
James M. Caron
Kelley Lynne Carroll
Michael T. Cassa
Heather Cedrone
Tiffany Ann Chamillard
t Linda Marie Chase
t* Meredith Lynn Clark
t* Jason Paul Colangelo
David Scott Colby
t Kevin Michael Collins
Kristen Connolly
Ryan Matthew Dadmun
t* Danielle Damato
t Julie Ellen DeBilio
t Dean Peter Demitropoulos
t* Jaimee Alicia DeMone
t* Sarah Elizabeth
Dennechuk
David Gary Desjean
t* Michael Domenick DiLeo
t* Ryan Erik Driscoll
Rebecca J. DuBay
t Michael N. Dubosky
Justin L. Dyer
Jason C. Eastman
t James M. Ebitson
Eric J. Emmanuele
Jacob Henning Epstein
Cherie Ann Erickson
Ethan Eugene Eves
Daniel I. Ferguson
t Heather Anne Fernald
t Daniel Delaney Fillebrown
t Kim Bernice Foley
t Rebecca Ann Fortin
t* Stephanie Annie Frost
t* Jillian Beth Furman
Claudine Michele Gagne
t James A. Gardiner
Robert Edward Gardner

t Karin Michelle Gauthier
t Brian Keith Gibbons
t Joey S. Goldthwaite
Robin Tracy Grant
t Jefferson Lance Green
Thomas A. Griffin
t* Derek Roger Gumuchian
* Mercedes Elan Hanson
t Christian James Healey
Michelle Marie Heffron
t* Kathryn Lee Hersey
Richard L. Higgins, Jr.
t Tiffany Holmes
t Laura Ann Hurley
t* Taran Lache Jefferies
Maureen Anne Kennelly
t Jacquelyn G. Ketler
t Matthew E. Koski
Jonathan B. Kovach
** Iris Kubina
Stacy A. Kuprevich
t Joseph P. Lachance
t Lori Ann Lahue
t Kimberly E. Lamson
t Darren M. Landino
Jennifer C. Lavigne
David H. Leedberg
t Thomas C. Leete
t Robert A. Lorenzatto
t Jonathan R. Mack
Jamie R. MacPhee
t Jeff N. Magnuson
t Brent J. Marchand
t* Shaina R. Marrus
t David J. Marseglia
t Fred Mason
Kristin Leigh Mates
t Stefanie Matthews
t* Candice Alison McElroy
James P. McGonigle
t John P. McKay
t Michael W. McKenna
Kelly J. McManus
Jessica Lynne Merrill
Matthew H. Meservey
t* Keri Ann Micalizzi
t Andrea J. Miller
t Joseph Patrick Molinari
t Peter A. Morawiak

Marc M. Morrison
 t* Jonathan B. Moter
 t* Sunil V. Mudholkar

t Brigitte Ann Shorey
 t Lindsay Shuckhart
 t Susan M. Smith

t Ross Mulkerin
 Michelle Erin Mullaney
 t Angellica S. Muniz
 t Andrea Lyn Murphy
 t Stephen F. Murray
 t Jeffrey J. Murray
 Robert A. Nolet, Jr.
 t Shannon K. C. O'Hagan
 David Paul O'Hearn
 t A. Michael Oakes, Jr.
 t Scott C. Oliphant
 t Deborah Lee Ostlund
 t Michael C. Palmer
 t Catherine Elizabeth Parisi
 Jason B. Parker
 t Kimberly Joan Parlee
 Nicole M. Pasi
 t Heather-Rae Peachey
 t Karen Ann Peschier
 Adam John Pfeifer
 t Griffin Jay Pickren
 David M. Piekos
 t Amy Lynn Pistorius
 t Roger B. Plaisted, Jr.
 t Amy Jennifer Plourde
 t Daniel D. Poehler
 t Charles Jennings Pokorski
 t* Matthew Stephen Poland
 t Joseph Poynton
 t Matthew Poynton
 Danielle Mae Price
 t Nicole Marie Priest
 t Christopher D. Queenan
 Tanya Rank
 t Jacqueline Marie
 Ratchford
 t Christopher David Ricard
 Tara Rose Ricard
 Kris Richardson
 t Lara Elizabeth Romeo
 t Megan Patricia Rooney
 t* Katelyn Marie Rosa
 t Andrea Lynne Santoro
 t Matthew Robert Sarcia
 t Christina Marie Schairer
 Kelly Anne Schimke
 Andrea Scolavino
 t Ryan A. Sennott
 Eric F. Seymour
 t Jeremy Andrew Shaw
 t* Jessica Ruth Shaw
 t Sean Patrick Sheridan

t Elliott Smith
 Robyn Meredith Spiecker
 Aaron Stanford
 t AndrewJohn Stefanowicz
 t* John David Stephenson
 Janet Christina Stevens
 t* Peggy C. Stoll
 t* Alison Lynn Straw
 Korey John Sullivan
 t Kendra A. Terani
 t Stephanie Lea Thibault
 Cynthia Marie Tortora
 Suzanne C. Vanderhoof
 t Jeffrey W. Ward
 t* Michael F. Wargocki
 t Derrick Matthew Werner
 t* Catherine L. Wey
 t Rene Marie Williams
 Benjamin J. Wisnowski
 Erika Ann Zelukiewicz
 Nadja J. Ziegler

Class Advisors: Mr. Lucey
 Mr. McHugh

t Trustee Awards
 * National Honor Society

**Honorary Diplomas

SENIOR AWARDS NIGHT RECIPIENTS
JUNE 1, 1995

SPECIAL AWARDS

Principal's Leadership Award.....John Stephenson
Tandy Awards.....Jonathan Moter, Shaina Marrus, Peggy Stolt
.....Matthew Poland, Candice McElroy
D.A.R. Good Citizen Award.....Katelyn Rosa
American History Award.....John Stephenson
Eugene Ekstrand Memorial Peace Award.....Jeffrey Ward
Don Mason Achievement Award.....Shannon O'Hagan
Avis Hooper Roudenbush Service Awards.....Kendra Terani, Kelly McManus
Tiffany Chamillard, Susan Smith, Ryan Sennott, Danielle Damato
Jillian Furman, Kelly Carroll, Kristen Connolly, Pamela Butler
Taran Jeffries, Michael Wargocki, Suzanne Vanderhoof
Frederick Mason, Meredith Clark
Massachusetts Bar Association Award.....Jaimee DeMone, Laura Hurley
Video Club Award.....Kris Richardson, Benjamin Wisnowski
Sports Awards.....Christopher Ricard, Kathryn Hersey
Karin Gauthier, Michael DiLeo
Boston Globe Art Show Award.....Stacey Kuprevich

FAMILY and COMMUNITY AWARDS

Daniel Provost Memorial Award.....Kevin Collins
F.A.M.E. Awards.....Stephen Murray, Michael Wargocki
Amy Pistorius, Laura Hurley
Frederick S. Healy Legion Post 159 Award.....Jenny Andersen, Sean Sheridan
H.E. Fletcher Social & Athletic Club Award.....Derrick Werner
Westford Academy Alumni (Elva Judd Rollins).....Meredith Clark
Westford Academy Alumni (Charles Hildreth Award).....John Stephenson
Westford Academy Alumni Special Award.....Sarah Dennechuk
Westford Academy Athletic Boosters Awards.....Michael DiLeo, Kathryn Hersey
Jessica Shaw, Heather Peachey, Karin Gauthier
Katelyn Rosa, Derrick Werner, Daniel Damato
Jason Colangelo, David Marseglia, Christopher Ricard
Kendra Terani, Brent Marchand, Andrea Murphy
National Honor Society Awards.....Taran Jeffries, Katelyn Rosa, Kathryn Hersey
Student Council Leadership AwardsJacqueline Ketter, Katelyn Rosa, John Stephenson
Brigitte Shorey, Ryan Sennott, Taran Jeffries
Sarah Dennechuk
Westford Academy Faculty Award.....Jsaon Colangelo, Frederick Mason
Timothy Bradgon, Peggy Stolt
Westford Academy Ski Team.....Ryan Sennott, Danielle Damato
Westford Arts Lottery Council.....Jonatha Burns, Stephen Murray
Westford Garden Club Award.....Joseph Poynton, Frederick Mason
Westford Junior Women's Club Award.....Meredith Clark, Jessica Shaw
Westford Lions Club Verna Zaher Award.....Angellica Muniz, Peggy Stolt
Anne Marie Bergamini Bowman Memorial Award.....Andrea Miller
James Lehan Memorial Award.....Christopher Ricard
Dr. Lawrence Ross Memorial Award.....Matthew Poland
Middlesex Savings Bank Award.....Mercedes Hanson
Northern Bank & Trust Award.....Taran Jeffries
Charles E. McGregor Memorial Award.....Stacey Kuprevich
Northeast Circuits Association Award.....Joey Goldthwaite
Westford Youth Baseball Association.....David Marseglia

Don Masson CIRRUS/Outing Club Award	Thomas Leete, Candice McElroy Laura Hurley, Taran Jeffries
S.A.D.D. Awards.....	Katelyn Rosa, Lindsay Shuckhart, Jonathan Moter
Westford Conservation Trust Award	Joseph Poynton
Westford Education Association Award	Matthew Poynton
Westford Firefighters Association Award.....	Sarah Dennechuk, Sean Sheridan
Westford Kiwanis Award.....	Michael Wargocki, Jason Colangelo, Susan Smith Jillian Furman, Sarah Dennechuk, Kristin Mates
Westford Newcomers & Friends Award.....	Michael Wargocki
Westford Police Association Award.....	Amy Plourde, Christopher Ricard
Westford Rotary Club Award.....	Matthew Poynton, Kristin Mates, Taran Jeffries John Stephenson, Kimberly Parlee
Pat Bradley Woman Athlete Award	Kathryn Hersey, Jessica Shaw
Dufresne-Henry Company Award.....	Timothy Bragdon
Massachusetts Envirothon Award	Joseph Poynton

TRUSTEE AWARDS - Excellence in

Art.....	Kevin Collins
Business Education	Nicolette Beeson
Computer Science.....	Jonathan Moter
Consumer Family Studies.....	Amy Plourde
English.....	Shaina Marrus
French.....	John Stephenson, Jason Colangelo
German	John Stephenson
Latin.....	Stephanie Frost
Math.....	Jonathan Moter
Music.....	Heather Fernald, Stephen Murray
Physical Education	Lindsay Shuckhart, Matthew Garon
Science.....	Matthew Poland
Social Studies.....	Shaina Marrus
Spanish.....	Peggy Stolt
Technology Education.....	Matthew Sarcia

TRUSTEE FAMILY AWARDS

1st Lt. Jeffrey Peterson Memorial Award.....	Sunil Mudholkar
Abbot Award.....	Kendra Terani
Arthur Griffin Hildreth Science Memorial Award	Michael DiLeo
Barbara Parkhurst Award	Jaimee DeMone
Bertha Norris Hildreth Math Memorial Award.....	Jonathan Moter
Charles Hildreth Colburn Award.....	Candice McElroy, Peggy Stolt
Dr. Clarence Wright Science Award.....	Catherine Wey
Fisher Family Memorial Award.....	Shaina Marrus
Forty Memorial Award	Linda Chase
Gordon Seavey Communications Award.....	Jeffrey Ward
Julian Award.....	Jessica Shaw
Karen McWilliams Memorial Award.....	Alison Straw
Mary Westcott Achievement Award.....	Kimberly Parlee
Nabnasset Boosters Club Award	Craig Andresen
Richard Hall Award.....	Megan Rooney
Robert Shepherd Memorial Award.....	Brigitte Shorey
Ross-Hook Award.....	Daniel Fillebrown
Thomas C. Pehrson Memorial Award	Susan Smith
Stone Award	John Stephenson
Technology Arts-Arthur Bailey Merit Award	Frederick Mason
William C. Roudenbush Memorial Award.....	Katelyn Rosa
Westford Academy Art Club Award.....	Kevin Collins
Erin Goddard Memorial Award	Stephanie Matthews
Steven B. Wright Award.....	Christina Schairer

These awards were given by colleges or organizations directly to Westford Academy students and shared with us. We wish to applaud these students and to share with the community our pride in their achievements.

Craig Anderson	University of Hartford	Academic Award
Timothy Bragdon	University of Rhode Island	Academic Award
Linda Chase	Saint Anselm's College	College Scholarship
Meredith Clark	Russell sage	College Award
Jaimee DeMone	Clark University	Academic Award
Sarah Dennechuk	Worcester Polytechnic Institute	Special Award from National Merit
Karin Gauthier	Bryant College	Academic Award
Kathryn Hersey	Amherst College	Academic Grant
Jacquelyn Ketler	Ithaca College	Academic Award
Thomas Leete	Worcester Polytechnic Institute	College Scholarship
Shaina Marrus	SUNY Albany	Academic Award
	Brandeis University	National Merit Award
Candice McElroy	Cornell University	Cornell National Scholar
Michael McKenna	Saint Anselm's College	College Grant
Jonathan Moter	Brown University	College Award
Michelle Mullaney	North Adams State College	Academic Award
Angellica Muniz	U.MASS Lowell	Christian Herter Scholarship
Andrea Murphy	Assumption College	College Award
Jeffrey Murray	Bryant College	College Award
Stephen Murray	Clark University	College Award
Michael Palmer	University of Maine	College Award
Catherine Parisi	Bentley College	Academic Award
Kimberly Parlee	Arizona State	Academic Award
Amy Pistorius	University of Kansas	Boston Globe Scholarship
Matthew Poland	Cornell University	National Merit College Award
Joseph Poynton	U.MASS Amherst	MASS Envirothon
Christina Schairer	Providence College	College Award
Ryan Sennott	College of the Holy Cross	Academic Award
Lindsay Shuckhard	William Smith College	Academic Award
John Stephenson	Harvard College	Harvard Award
		Boston Globe Scholarship
		Lowell College Club
Peggy Stolt	Dartmouth College	Endowment Scholarship
		David F. Rowse Memorial Scholarship
Alison Straw	Clemson College	Hanscom Wives Scholarship
Kendra Terani	Hartwick College	Deans Scholarship
Catherine Wey	Wilson College	Academic Award
		Methodist Church Award

ENROLLMENT COUNTS

October 3, 1994

<u>Grade</u>	<u>NAB</u>	<u>ROB</u>	<u>ABB</u>	<u>DAY</u>	<u>BLAN</u>	<u>W.A.</u>	<u>TOTALS</u>
Pre-School		29					29
K	121	154					275
Pre-First	15	19					34
1	151	159					310
2	117	127					244
3			136	155			291
4			148	154			302
5			128	128			256
6					249		249
7					269		269
8					244		244
9						233	233
10						216	216
11						214	214
12						179	179
TOTALS	404	488	412	437	762	842	3345

HEALTH SUMMARY

Physicals

# Grade Physicals	156
# Positive Findings Referred to Family Physician	6
# Students who had Physical by Private Physician	684
# Sport Physicals (Middle & High School)	521

Vision Screening

# referred to Private Physician	161
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Hearing Screening

# referred to Private Physician	46
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Postural Screening (grades 5 to 9)

# Screened by Dr. Watson	136
# To be Followed at School	42
# Referred to Private Physician	3

Students & Staff Transported by Ambulance

9

Nurse-Pupil Conferences

44,496

Immunizations

DT	76
Polio	0
MMR	76
Flu	132
Mantoux	47

Dental Program

# Students Eligible Grades 2, 4, & 6	800
# Students who Participated	112
# Referred for Dental Care	13
# Referred for orthodontics	41

# Students with bee stings and severe allergies	56
---	----

# Asthmatics with inhalers @ school	96
-------------------------------------	----

# Students on daily medication	64
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PER PUPIL EXPENDITURE COMPARISON

As in the past several years, we are providing the Town with a comparison of Westford's per pupil expenditures over the past few years with other area communities. This information is supplied by the State Department of Education and is based upon annual budget expenditures, thus the most recent data is for FY90.

	<u>FY91</u>	<u>FY92</u>	<u>FY93</u>	<u>FY94</u>
Concord	7796	7975	8192	8041
Bedford	6800	7149	7513	7637
Carlisle	6394	6630	6934	7101
Acton	5686	5949	5936	5657
Tewksbury	4661	4747	4663	5557
Andover	5314	5144	5267	5418
Wilmington	5394	4701	5542	5358
STATE	5066	5031	5130	5348
AVERAGE				
Littleton	5936	5747	6286	5331
Chelmsford	4671	4605	4765	5051
N. Andover	4933	4582	4666	4938
Billerica	4916	4842	4847	4935
N. Reading	4912	4791	4872	4927
Reading	5071	4574	4505	4847
Groton	5115	4741	4415	4805
WESTFORD	4730	4898	4710	4720
Dracut	4267	3989	3978	4504
Tyngsboro	4271	4358	4404	4210
STATE	5066	5031	5130	5348
AVERAGE				
WESTFORD'S RANKING	13th	7th	11th	15th
\$ DIFFERENCE WESTFORD TO STATE	-\$336	-\$133	-\$420	-\$628

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Dr. John Crisafulli, Superintendent	692-5560
Joy Shelton, Secretary to Superintendent	
Shirley Mantone, Curriculum Secretary	692-5561
Everett V. Olsen, Business Manager	692-5563
Judy Chaffee, Secretary to Business Manager	
Bookkeeping Office	692-5562
Barbara Martel, Bookkeeper	
Lorraine Hurley, Asst. Bookkeeper	
Dr. Kevin Dwyer, Administrator of Special Education	692-5565
Joan Chipchak, Secretary to Administrator	
Dr. Jane Coleman Williams, School Psychologist	
Elizabeth Smith, Team Chairperson	
Carolyn Winters, Secretary/Receptionist	

SCHOOL COMMITTEE

Richard Faherty, Chair	Term expires 1997
Sharon Boonstra, Vice Chair	Term expires 1997
Susan Flint, Secretary	Term expires 1998
Gilbert Brown	Term expires 1996
Linnea Flint	Term expires 1996
Robert McCusker	Term expires 1998
Paul Royte	Term expires 1997

Compiled and Edited by
Superintendent's Office
for the
WESTFORD SCHOOL COMMITTEE

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

The NVTHS serves the Towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend and Westford.

DISTRICT SCHOOL COMMITTEE

Stratos Dukakis	Chelmsford
Charla Boles, Chairperson	Groton
Irene Machemer	Townsend
Doug Morin	Westford
Samuel Poulten	Chelmsford
Robert Union, Secretary	Westford
Sharon Shanahan	Chelmsford
Augustine Kish, Vice Chair	Littleton
Joan O'Brien	Westford
Garry Ricard	Pepperell
Benjamin Wales	Pepperell
Richard White	Shirley

ALTERNATES

James Nugent	Littleton
Barbara Sherritt	Townsend
Heidi Shultz	Shirley
Mary Jo Griffin	Chelmsford
Leo Dunn	Westford
Al Buckley	Pepperell

SCHOOL COUNCIL

Nancy Antos	Parent
Richard Bye	Parent
Joseph Goldstein	Teacher
William Lekas	Teacher
Cindy Martin	Parent
David McLaughlin	Administration
Jessica Marcinkewicz	Student
Len Olenchak	Business
Robin Smith	Student
Thomas Ryan	Teacher
Sharon Shanahan	Parent
Barbara Sherritt	Parent
Daniel Toombs	Community

ADMINISTRATION

Fred H. Green	Superintendent-Director
David McLaughlin	Assistant Director/Principal
Victor Kiloski	Academic Curriculum Coord
Robert O'Meara	Spec Ed/Student Services Coord
Ralph Dumas	Accounting Manager

MISSION STATEMENT

The mission of Nashoba Valley Technical High School is to provide highest quality academic and technical education possible to prepare students for their future success in a technical world.

Nashoba Valley Technical High School was founded in 1965 by the Towns of Chelmsford, Groton, Littleton and Westford to provide an opportunity for vocational education for the students of this area. The school opened in 1969 with nine vocational areas (shops) and an enrollment of 255 students. By 1979, the Nashoba District expanded to incorporate the three additional Towns of Shirley, Pepperell and Townsend. Having outgrown the original facility, Nashoba expanded as well, and opened in 1980 with an enrollment of 771 students.

The Nashoba Valley Technical High School enrollment, as of October 1, 1995 is as follows:

Chelmsford	119
Groton	36
Littleton	16
Pepperell	101
Shirley	56
Townsend	78
Westford	54
Tuitioned	37
School Choice	43
<u>Total</u>	<u>540</u>

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, a co-op program, a high school diploma, a trade certificate, an opportunity for further education, and job placement.

Each year, qualified seniors may elect to take advantage of our Cooperative Training Program which allows senior students to work in industry or business and receive valuable training in their chosen fields as well as wages.

The following programs are offered at Nashoba Valley Technical High School:

TECHNICAL PROGRAMS

Auto Body Repair	Graphic Arts
Automotive Technology	Horticulture/Landscaping
Carpentry	Machine Tool Technology
Culinary Arts and Baking	Medical Occupations
Data Processing	Metal Fabrication & Welding
Drafting Technology	Painting & Decorating
Electrical Technology	Plumbing & Heating
Electronics	

Freshmen explore all vocational areas before making a final vocational selection mid-way through their first year. This exploratory program enables students to make realistic choices, reflecting their needs, interest and abilities. Students who remain in their selected shops for their remaining three years at Nashoba Tech and complete required core competencies receive a trade certificate in addition to their diploma.

Instruction is divided between the vocational and the academic areas. Students spend alternating weeks in academic and vocational classes. The academic areas consist of the following:

ACADEMIC PROGRAMS

<u>Mathematics</u>	<u>English</u>	<u>Science</u>
Algebra I,II	Composition I-IV	Biology
Computation I,II	Literature I-IV	Applied Biology
Plane Geometry	Tech Prep	Principles of Technology I,II
Applied Math I, II	Applied Communication	Chemistry
Business Math	Special Education	Applied Chemistry
Trigonometry	<u>Social Studies</u>	Environmental Science
Consumer Math	Civics	Special Education
Special Education	Geography	<u>Computer Applications</u>
<u>Physical Education</u>	US History I, II	Keyboard Skills
<u>Health Education</u>	Entrepreneurship	Computer Basics
<u>School to Work Transition</u>	Special Education	Computer Applications I,II,III

Supportive services are provided for those students entering Nashoba Tech with special needs. Remediation is also available for those who require learning on a more individual basis.

To qualify for a diploma from Nashoba Valley Technical High School all students must complete -

Four years of	Three years of	Two years of
English Composition	Social Studies	Health Education
English Literature	Science	Computer Applications
Mathematics		
Physical Education		
Vocational Program		

TECH PREP

The Tech Prep program parallels the College Prep course of study and presents an alternative to the existing educational program. It prepares students for high skill technical occupations and allows either direct entry into the workplace after high school graduation or continuation of study which leads to an associate degree in a two year college. It presents a rigorous body of knowledge in a contextual setting and relates it to personal or social situations relevant to the workplace. The Tech Prep program integrates academic and occupational subjects, placing heavy emphasis on articulation from secondary to post secondary education. To date, Nashoba Tech has articulation agreements with Middlesex Community college, Johnson & Wales University, Essex Agricultural and Technological Institute, Wentworth Institute of Technology, Franklin Institute, Hesser College, and New Hampshire College.

ATHLETICS

Athletics includes the following:

Baseball	Basketball	Cheerleading	Cross Country
Football	Golf	Ice Hockey	Soccer
Softball	Track & Field	Wrestling	Weight Training

Varsity, junior varsity and some freshmen teams are available for students participation. There are NO USER FEES required for any sport, thus insuring that cost does not exclude any student. Nashoba also has a no cut policy giving more students the opportunity to participate.

Nashoba provides an array of extra curricular activities:

Annual Ski Trip	Open House
Class Activities	Sr. Trip/Banquet
Dances	Yearbook
Field Trips	Student Council
Homecoming	Students Against Drunk Driving (SADD)
Junior/Senior Prom	Student Mentor Program
Mentor Program	Student of the Month Recognition
National Honor Society	State Outstanding Student Program
National Vocational Honor Society	
Vocational Industrial Clubs of America (VICA)	

Adult and Community Education

Nashoba Valley Technical High School's Adult and Community Education Program is open to anyone of high school age or over. A variety of evening classes in technical, academic and special interest courses are offered. This year 1500 students will have enrolled in our Adult Education Programs.

Originally founded as a vocational education facility, Nashoba Valley Technical High School continues to provide the residents of the district an opportunity for technical training and educational advancement.

Philosophy

The philosophy of Nashoba Valley Technical High School is to provide an educational facility for residents of the district, where they will receive occupational training, academic education and cultural enrichment which will assist them in developing their potential and contribute to their becoming productive members of society.

Our basic objective is to provide an education for all students with skills suitable for immediate employment. It is the aim of the school that students become self-reliant, responsible citizens, having pride in their vocations, showing concern for others and an awareness of the world in which they live.

The School provides the students with academic skills necessary for success in pursuing continuing and higher education. Students are encouraged to enroll in courses necessary for success in higher education.

Our philosophy provides educational opportunities for area adults seeking to change their vocation, to upgrade skills in their current field, and/or to pursue recreational activities.

Nashoba Tech provides for the individual concerns, abilities, and capabilities of all students by using various instructional methods, material and programs.

Administration, staff, district residents, advisory committees, and students are involved both formally and informally in identifying the challenges and changes within the industrial technology field.

TAX COLLECTOR'S REPORT

JULY 1, 1994- JUNE 30, 1995

	<u>BALANCE</u>	<u>COMM.</u>	<u>COLLECTIONS</u>	<u>ABATEMENTS</u>	<u>REFUNDS</u>	<u>TAX LIENS</u>	<u>TOTAL</u>
PRIOR TO 1991							
	266,642.37		7,062.46	8,281.35		5,891.41	245,407.15
1991							
RE	30,062.84		10,380.30	10,499.28	10,499.28	2,492.90	17,189.64
EX	13,218.88		1,478.04				11,740.84
1992							
RE	41,096.23		11,303.43	9,636.02	9,636.02	4,009.74	25,783.06
EX	10,794.58	103.75	1,582.38	23.75			9,292.20
BT	283.00						283.00
1993							
RE	361,916.63		233,456.87	7,911.23	5,649.60	27,481.92	98,716.21
EX	16,033.93	1,114.39	8,494.36	509.69	462.42		8,606.69
1994							
RE	665,193.00		286,956.12	52,924.44	50,231.64	122,855.50	252,688.58
PP	27,457.18		3,211.22	8,161.30	2,002.16		18,086.82
EX	45,921.95	331,384.30	347,661.18	15,767.71	7,920.17		21,797.53
1995							
RE		19,352,480.01	18,710,709.92	137,111.61	49,272.63		553,931.11
PP		428,534.52	391,532.16	1,647.23	796.76		13,798.76
EX		1,262,429.82	1,165,711.54	34,763.71	4,481.08		66,435.65

WATER DEPARTMENT

ANNUAL REPORT FY95

RECEIPTS:

WATER RATES	1,233,790.89
SERVICES AND MISCELLANEOUS	168,535.69
INTEREST	121.92
WATER LIENS	35,787.17

TOTAL REVENUES

\$ 1,438,235.67

EXPENDITURES:

WAGES AND SALARIES	321,911.10
MAINTENANCE AND OPERATION	443,331.06
DIESEL TRUCK	22,000.00
DUMP TRUCK	39,673.00
METER REPLACEMENT	31,932.01
MASTER PLAN IMPLEMENTATION	7,523.75
TRENCH BOX	6,000.00
POMERLEAU WELL TESTING	51,950.41
ALARM SYSTEM	5,387.11

FY95 WATER MAIN PROJECT	148,436.55
BOOSTER STATION	35,540.88
FY94 WATER MAIN PROJECT	69,990.50
STORAGE SHED	33,230.00
OAK STREET-CHESTNUT STREET	1,320.00
AUTOMATED BILLING SYSTEM	3,500.00
PUMP TEST POMERLEAU	3,120.00

TOTAL EXPENDITURES

\$ 1,224,846.37

ACCOUNTS TO BE CARRIED FORWARD:

POMERLEAU WELL TESTING	26,049.59
FY95 WATER MAIN PROJECT	267,563.45
BOOSTER STATION	244,459.12
FY94 WATER MAIN PROJECT	34,856.25
MASTER PLAN IMPLEMENTATION	220,338.25
OAK HILL ROAD	4,168.47
ZONE II WELL TESTING	4,590.66

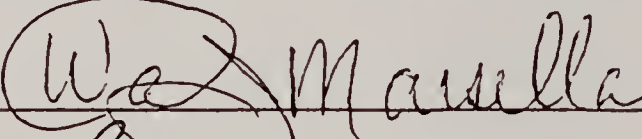
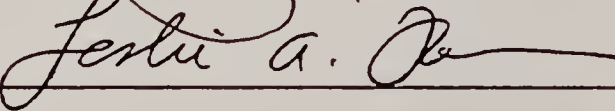

TOTAL \$ 802,025.79

WATER SURPLUS

BEGINNING BALANCE 7/1/94		533,692.05
5-7-94 TOWN MEETING ART. 31		
WATER MAIN PROJECT FORGE VILLAGE	416,000.00	
5-7-94 TOWN MEETING ART. 32		
BOOSTER STATION	280,000.00	
10-14-94 REFUND TO WATER RATES	1,837.25	
8-29-94 INSURANCE CLAIM	3,126.00	
3-16-95 SALE OF DUMP TRUCK	5,576.00	
6-30-95 INCOME OVER PROJECTION	238,235.67	
6-30-95 EXPENDITURE SURPLUS	25,496.19	
<hr/>		
6-30-95 WATER SURPLUS BALANCE		\$ 108,288.66

Respectfully submitted,

THE BOARD OF WATER COMMISSIONERS

Walter Marcella, Chairperson
Leslie Thomas, Secretary
Harold Fletcher

Report of the Water Department Superintendent For the Year Ending December 31, 1995

Number of Gallons Pumped

January	24,000,730
February	23,995,400
March	28,413,250
April	29,827,820
May	37,464,230
June	55,837,980
July	71,562,600
August	72,201,630
September	64,291,550
October	42,518,330
November	29,792,060
December	29,621,020
Total	509,526,600

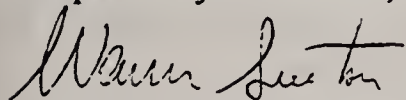
Largest Day: September 6, 1995 2,829,630 Gallons

Largest Week: August 20-August 26, 1995 17,571,049 Gallons

Average Daily Consumption: 1,395,963 Gallons

Number of Hydrants	716
Miles of Water Main	93
Number of Accounts	4,279
Number of Services	4,021
Service Renewals	94
Water Main Installed	25,494 ft.
Hydrants Installed	45
Water Main Breaks	7
Service Leaks	9
New Services	107

Respectfully submitted,



Warren Sweetser, Superintendent

WESTFORD MUSEUM

1995 was a year of transition and growth for your Museum. We began the year with the planning of new exhibits and a renewed mission of public outreach.

We conducted a special Open House in March, complete with the musical accompaniment of a recently restored pump organ and several of us dressed in period costumes.

With our table on the green, and the period music making of the Schafer Family, we officially opened our doors in June, exhibiting the controversial, "Knight in Westford?" T-shirt and many other unique artifacts of our Town at the Strawberry Festival.

Sandy Shepard conducted a model railroad building program for children during the summer. It was met with great enthusiasm and the Museum will conduct additional programs this summer.

On September 28, we presented a lecture with overhead illustrations entitled, "Dr. Benjamin Osgood & 19th Century Medicine". The historical research and presentation were jointly conducted by Jane Hinckley, Museum Board Member and Joe Lapiana, Dracut High School Science Department Chairman. Dr. Osgood was a Westford physician who practiced in Town from 1818 to 1860. His medical saddlebags were examined and the original medications researched and preserved.

Maureen Raia, our curator, worked diligently throughout the year to upgrade permanent exhibits, and, in conjunction with the Board, solicit and develop new exhibits.

Our major 1996 Exhibit is entitled "On the Farm". At one time in our history most of the land in Town was being farmed to some degree. We look to involve as many people as possible to help us build an exhibit about life on the farm in Westford. One hundred fifty third graders will use the exhibit as a part of their study about Westford's history.

We also hosted a Westford Knight Roundtable discussion. Plans are underway for possibly presenting an imprint of the Knight to the Museum for permanent exhibit.

As part of our increased visibility to the Town, we participated in the Pig 'n Pepper and Westford Academy Christmas Bazaar.

Additionally, under the leadership of a new member, Rachel Webb, we published the first issue of our Quarterly Newsletter.

Maintenance: In early February, the Museum was faced with a serious emergency. The fuel supplier had allowed the tank to run dry and the circulating hot water lines froze. Prompt attention by our plumber, Matley & Sons, prevented additional damage. The bill was forwarded to the fuel supplier.

The repair of the portico, budgeted by the Town in 1993, was completed by D'Agostino Engineering in July, following extended discussion on column type and approach to financing. Painting was attended to by the Museum maintenance volunteers.

A series of false alarms resulted in a check of the security system, cleaning of detectors and replacement of the seven year old batteries by our supplier.

In September, Westford's Building Inspector, Don Kinney, noted the sagging floors in the Museum Cottage and recommended installation of telescoping lallys and beam supports. He and Dan Britko (of the Fire Department) donated a Saturday for the installation of these improvements. Contributors of the Museum budget financed the new materials. The Museum is most grateful. Work is now proceeding on refurbishing the first floor.

Nashoba Tech installed a spotlight to further illuminate the parking area for enhanced safety and security. The materials were provided at cost and the labor was free.

Elwin Bagley and Lloyd Blanchard have been most generous with their time and skills in support of a variety of projects throughout the year.

The Museum is open from 2:00 - 4:00 PM on Sundays from June to November. We also began opening one Sunday a month during other months. And can open by appointment.

The meetings of the Friends of the Westford Museum Board of Directors are held on the first Thursday of each month at 7:30 PM. All Westford residents are invited to attend. We look forward to an exciting 1996 and hope you will be part of it. Feel free to call us at 692-5550 if you have any questions or wish to get involved.

Respectfully Submitted,

Friends of the Westford Museum

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a quasi-judicial body of five members and two associate members chartered under both State Law (Chapter 40A) and the Westford Zoning By-law to act in four primary areas:

Variances

To hear and decide on petitions, regarding particular land or structures, to deviate from the provisions of the By-law. This is a serious matter in that the petitioner is seeking a sanction to violate the requirements of the By-law passed by at least 2/3 of those voting at Town Meeting. Accordingly, Chapter 40A requires that the petitioner show that very specific conditions for appeal are met and that neither the intent and purpose of the By-law, nor the public will be harmed.

Special Permits

To hear and decide on petitions for uses specifically enumerated in the Zoning By-law, but requiring review and approval by the Board of Appeals. The petitioner must show that the general and specific provisions of the By-law are met, and that the use is "in harmony with the general purposes and intent of the By-law".

Appeals

To hear and decide on appeals to a decision of the Building Inspector or his/her failure to enforce the Zoning By-law.

Comprehensive Permits

To hear and decide on petitions to build affordable housing units, and seek relief from specific requirements of our Zoning By-law under the State's "Anti-Snob Zoning Act", Chapter 774.

Our case load for this year was 44 cases.

Variances (dimensional) for yard side or frontage	26
	(2 Denied)
Special Permits for conversion of single family dwelling for two or up to four families	3
Other Special Permits	12
Withdrawals	1
Appeals	5

The Board welcomes testimony from Town Boards and interested citizens, in addition to that of the parties directly in interest, in order to obtain the broadest input in reaching its decisions.

We would like to reiterate on the continuing concern regarding house numbering. It is extremely important that all house numbers be clearly identified. Our main concern is for our ambulances, fire and police services capability of locating a house. All house numbers should be clearly visible from the street, the By-law specifies 2 inches minimum, clear and plainly visible (not script or stylized). We have found many numbers placed in unusual locations or displayed in unusual colors, this makes it very difficult to identify. Having the numbers on the mail boxes as well will be a help in an emergency. Please try and help our emergency providers.

Respectfully Submitted,

John Cadigan, Chairperson
Ronald Johnson
Roger Hall
Ellen Doucette
Jan Enis
David Earl, Associate
Sam Frank, Associate

HISTORICAL COMMISSION

The Westford Historical Commission has been meeting regularly in the Museum Cottage each third Wednesday through September.

The focus of the meetings this past year, as in 1964, has been concerned mainly with the completion of the application for the inclusion of Westford Center in the National Historic Register. Changes in the State forms, and money raising for the services of our professional researcher Mr. Sanford Johnson, have delayed the completion date. Street addresses converted to house identifications by Sally Benedict, an index as well as pictures of old Westford homes provided by Bette Hook, have been helpful. Carole Frank provided the leadership for raising over \$3,000 to underwrite our professional expenses. Last year's Town appropriation of \$2,500, hopefully to go with another \$2,500 this year, will enable the Commission to apply to the State Historic Commission for matching funds to complete the project. Mr. Johnson has completed his survey and we are now ready to pursue the final step: preparation of the application form for the inclusion of Westford Center in the National Register. The process could take another two years.

As part of the National Register consideration the First Parish Church was discussed. Bob Jefferies urged that the addition be separate from the Church, but this suggestion was rejected. It is unlikely the First Parish can now be included in the National Register as an historic building.

What might be done for the Westford Common to preserve its historic significance to the Town has been another topic of considerable discussion. Both the Westford Master Plan and the Historic Commission urged that the wires surrounding the Common be placed underground, hopefully when work was in progress on the roads around the Common. The pleas were rejected by the Selectmen because of the expense involved.

Ellen Harde met with the Commission and advised retention of a specialist to evaluate the trees on the Common and spellout a protection and replacement plan, noting species and location for any future planting. Ellen volunteered to contact a landscape architect for recommendations. Jane Hinckley offered old pictures and her research on the history of the Common for the planning. The Commission urged Ellen to pursue her proposal.

Copies of the preliminary report of the Town's Master Plan were received and reviewed. The obligation of the Historic Commission under Historic Preservation Implementation was noted: "Direct the Historic Commission to pursue the Town's adoption of measures which ensure the preservation of buildings that are historic and/or architecturally significant". Of special interest to the Commission was Parish Hall on Lincoln Street and the Westford Nursing Home on Main Street. The Commission urged the reuse rather than the demolition of each.

The Commission was also interested in the protection of scenic roads. Lee England, Chairman of the Scenic Roads Subcommittee, met with the Commission, noting that ultimately the Planning Board will be responsible for policing the by-laws. Vose and Old Road Extension to date have already been declared scenic roads. The Commission recommended, and Special Town Meeting in November voted that Hildreth Street in its entirety be included as a scenic road.

The Commission is aware of the planning of a 600th Anniversary of the Westford Knight scheduled for the year 1997. A representative of the Anniversary Committee was invited to a meeting but had to cancel. Certainly there will be more to report on the Anniversary Committee plans in the Commission's 1996 Annual Report.

Robert Jefferies, Chairman
Alex Belida
Sally Benedict
Roland Pendlebury
Bernice Picking
Bette Hook
Jane Hinckley

THE PARKERVILLE SCHOOLHOUSE COMMITTEE

The Parkerville Schoolhouse Committee's main focus remains a Living History Program for Westford and surrounding area students to experience a typical turn-of-the-century school day, as well as a meeting place for local organizations and private functions.

Among this year's major projects were the installation of combination windows, window shades, a phone, new carpeting in the entryway and cementing of the interior foundation. Several antique desks were refinished, and an attractive hand-lettered sign "1880 Parkerville Schoolhouse No. 5" was hung on the building. Also, Blind Drive and Speed 30 signs were posted near the schoolhouse for safety. Several projects remain including landscaping, driveway resurfacing and fencing.

The historical information and artifact collection continues to grow. A complete archival inventory has been compiled.

Board member, Jennie Johnson, who for many years planned and sponsored the "Old School Days" curriculum for the Town of Acton, skillfully coordinated the Living History Program at the Parkerville Schoolhouse in the Spring with 4th graders from Acton. The setting was likened to a Winslow Homer painting with the presence of quill pens, spelldowns, picnic baskets, hoop-rolling, and period clothing of bonnets, caps, suspenders, pantaloons, breeches and long dresses. It is hoped that the Westford students will experience this unique program in 1996. Additional antique school desks are needed.

The second annual "Class Reunion" party for former Parkerville students was held in June. A pre-school graduation, bridal showers, birthday and Christmas parties, meetings and other socials were held during the year. There are tables and chairs to accommodate 50 people. Townspeople are invited to call President, Mary Jane Plaisted at 693-7294 to reserve the building.

The meetings of the Parkerville Schoolhouse Committee & Friends are held at the schoolhouse on the 2nd Tuesday of each month at 7:00 PM.

Respectfully Submitted,

Mary Jane Plaisted, President
Roger Plaisted
June Kennedy
Jennie Johnson
Warren Carson



WESTFORD RECYCLING COMMISSION

We are pleased to report recycling facts and figures for the town of Westford for 1995. Each ton of recycled goods that was diverted from the waste-to-energy incinerator in North Andover saved \$91 (compared to \$89 in 1994) and assured that Westford was in compliance with State waste bans.

Total trash tonnage sent to North Andover in 1995 was down 2% compared to 1994 in spite of an increasing town population. Markets for our recycled paper improved for most of 1995. Revenue collected from the sale of our recycled news and mixed paper generated a record income for the town of \$ 66,421. The income generated was up 285% compared to 1994 due to both an increase in tonnage and in the price per ton (\$100 during the summer).

Curbside Recycling Ends

Westford voters failed to pass an override proposal to fund and extend curbside recycling in May 1995. The curbside pickup program ended on June 30th when the contract with Waste Management expired.

Shortly after the results of the vote were in, the Recycling Commission advertised for bidders to operate the Route 110 recycling site. The contract to manage the site was awarded to Westford Services. Thanks to Commission member Mike Gustin for his financial analysis and expertise in evaluating the bids.

To compensate for the termination of curbside recycling, the hours at the Rte. 110 recycling site were extended beginning July 1st. The site is now open every Saturday from 8:30 am to 4:30 pm and on Tuesday and Friday afternoons from 1 pm to 5 pm. Costs to operate the site are now paid for by revenue generated from the sale of mixed paper and other commodities supplemented by a \$48,000 appropriation. If the curbside recycling contract had been extended with the override vote last May, it would have cost the town \$162,260 for fiscal year 1996 just to collect glass, metal and plastic. All these commodities, plus paper, are now collected at our dropoff site at a cost of \$ 82,000 per year.

Mixed Paper Collection

Westford volunteer organizations provide the people-power needed to load the rolloff containers with residents' mixed paper for which they receive \$250 per Saturday worked. Commission member Gayle Wells coordinates all group scheduling. All members of the Recycling Commission take turns monitoring the site every Saturday. Mixed paper collections are now reaching record high levels. October was high tonnage month for the program when 126 tons of newspapers was collected. Before July 1, monthly totals never exceeded the 100 ton mark. After July 1st, total tonnage collected per month consistently exceeded 100 tons.

Payments from North Shore Recycled Fibers of Salem for our mixed paper varied in 1995 from a high of \$ 100 per ton in May and June to a low of \$ 10 per ton in December. The price per ton is expected to rise in early 1996 after a new local de-inking mill goes on-line. Full containers of mixed paper are hauled to North Shore's Haverhill mill at a typical cost to Westford of \$ 135 per haul.

Total mixed paper collected in 1995: 1,206 tons

Leaves and Grass Clippings

Westford residents take their yard waste to Laughton's Nursery, 31 Lowell Road, Westford. The site is open weekdays year-round and also Saturday mornings from September to June. Laughtons receives \$6000 per year for this service

Estimated total quantity (in tons) recycled in 1995: 850 (@\$6000/Year = \$7 per ton)

Clothing Recycling

New England Clothes Recycling (NECR) of Chelmsford continues to collect old clothing, textiles, small household appliances, used toys, and other items at the Rte. 110 site. Items can be dropped off during hours that the recycling site is open.

Estimated total quantity (in tons) collected in 1995: 36

Waste Motor Oil

The Westford Center Fire Station continues to be the collection depot for waste motor oil each Saturday. Residents are charged a disposal fee of \$1 per gallon. The collection program is overseen by Fire Department personnel. Beginning this year, all oil collected is used by the Highway Department as fuel for heating the town garage.

Volume of waste oil collected: 422 gallons. Total income received: \$422

Christmas Trees

In January 1995, residents took advantage of a voluntary Christmas tree recycling program for the third consecutive year. The Westford Firefighters Association collected trees on two Saturdays in January for a donation of \$3 per tree. The trees were taken to the Highway Garage for chipping.

Number of trees collected in 1995: Approximately 600.

Public Education

A. A flyer explaining all of the town's recycling programs to residents was mailed to all Westford households. Three flyers were produced and mailed in 1995. The first mailing in 1995 was paid for by Waste Management as part of their contract. The flyer was designed and printed by Apple Tree Graphics and printed in a large format using two colors.

A revised flyer, mailed shortly after the curbside program ended, was paid for by a grant from the Mass. Department of Environmental Protection. The final flyer sent out in 1995 was paid for by the sale of our recycled commodities.

B. In April, Commission Chair Wendi Foley spoke to 4th graders at the Abbot and Day schools on the subject of recycling.

Public Education (continued)

C. Commission members Gerry DiBello and Ellen Harde wrote a weekly newspaper recycling column, *Westford Recycles*, for the *Westford Eagle*. The column has been a weekly feature in the paper since February, 15, 1990.

D. The Commission celebrated Earth Day this year by inviting residents to collect roadside litter for disposal at the recycling site. The town trash pickup contractor, Ace-Allied, donated a trash container to use for the collection.

Deposit Cans and Bottles

With the expansion of hours at the Rt. 110 site, over the summer of 1995 Westford Youth Hockey Association constructed a small building so residents can donate cans and bottles any time the site is open. The Hockey Association pays the Town \$360 for use of this space.

School and Municipal Building Recycling

In mid October, the Recycling Commission hired Joe Kinghorn to collect paper, glass, metal, and plastics from Westford schools and municipal buildings. This collection replaces the service that was formerly provided under the terms of our curbside pickup contract.

White Goods

White goods are defined as stoves, water heaters, washers, dryers, refrigerators, air conditioners, and microwave ovens, which are prohibited from the NESWC incinerator by a State DEP ban. Alternatives for collection are listed in the recycling flyers mailed to all Westford residents and published in the *Roudenbush Westford Directory* under "RECYCLING." For 1995, three methods of disposal were listed in the recycling flyer. A disposal fee is paid directly to the chosen hauler by the homeowner.

Hardcover Books

Hardcover books which cannot be sold by Friends of the Fletcher Library are now collected at the recycling site by New England Clothes Recycling. No revenue was received for the books by the town.

Household Hazardous Waste Collection

No collection was scheduled for 1995. The next hazardous waste collection is scheduled for September 1996.

Summary

In 1995 the State DEP awarded a grant to Westford for a gambrel style dumpster. Thanks to above average participation by residents, our recycling program has collected and diverted record amounts of recyclable materials. To meet the need for dumpsters to collect increased quantities of recyclables, we have requested two additional dumpsters from DEP's 1996 grant program.

Respectfully submitted,

Wendi Foley, Chair
Gayle Wells, Vice Chair
Richard Barrett, Highway Superintendent, ex-officio
Barbara Carey

Gerald DiBello
Ann Eno
Mike Gustin
Ellen Harde



Town of Westford

Finance Department
55 Main Street
Westford, Massachusetts 01886

Honorable Board of Selectmen
Town of Westford
Massachusetts 01886

Honorable Selectmen:

In accordance with the requirements of the Massachusetts General Laws, the Annual Financial Report of the Town Accountant for the Town of Westford, Massachusetts, for the fiscal year ended June 30, 1995 is herewith submitted.

The data represents a fair and accurate presentation of all material aspects of the Town's financial position and results of its operations. Disclosures necessary to enable the reader to gain an understanding of the Town's financial affairs have been included.

The report is based on information recorded using the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue. The same information was used to prepare Schedule A.

An audit of the Town's financial records by Melanson, Greenwood and Company, P.A., Certified Public Accountants is in progress and the results of that audit will be available in my office for public inspection. The books of the Town are also open for public inspection during normal business hours.

Respectfully Submitted,

Frank H. Messer
Finance Director

TOWN OF WESTFORD
COMBINED BALANCE SHEETS -
ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1995

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	ACCOUNT GRP	TOTALS (MEMO ONLY)	
	ASSETS	GENERAL	SPECIAL REVENUE				CAPITAL PROJECTS
Cash and Investments		645,344	1,772,227	328,302	891,622		3,637,494
Investments					5,934		5,934
Receivables:							
Property taxes & excise		2,107,444					2,107,444
Charges for services			439,455				439,455
Street Improvements		145,999		231,869			377,869
Departmental		8,985					8,985
Provision for Abatements		(571)					(571)
Amount to be provided for							
accumulated sick leave							
Amount to be provided for the							
retirement of long term debt							
Total Assets		2,907,202	2,211,682	560,172	897,556	786,430	16,885,700
LIABILITIES AND FUND EQUITY							
Liabilities:							
Warrants Payable		785,099	200,430	16,089	44,356		1,045,975
Accrued Liabiliites		135,795	21,549				157,344
Other Liabiliites		94,126	604,220		25,490		723,836
Deferred Revenue		1,930,300	439,455	231,869			2,601,624
Accrued Vacation and sick leave						786,430	786,430
General obligation bond payable						16,885,700	16,885,700
Total Liabilities		2,945,320	1,265,655	247,958	69,846	17,672,130	22,200,909
FUND BALANCES:							
Reserved for encumbrances		104,570	802,026				906,596
Reserved for endowment							0
Unreserved/undesignated		(142,688)	47,397	312,214	827,710		1,044,632
Retained earnings			96,604				96,604
Total Fund Equity		(38,118)	946,027	312,214	827,710	0	2,047,832
Total Liabilities & Equity		2,907,202	2,211,682	560,172	897,556	17,672,130	24,248,741

TOWN OF WESTFORD
Revenue Summary
FY 1995

GENERAL FUND REVENUE (FUND 0100)

Taxes (Net of Refunds)		
Real Estate 1995	18,682,512	
Real Estate 1994	366,874	
Real Estate 1993	196,529	
Real Estate Prior Years	18,932	
Total Real Estate		19,264,847
Personal Property 1995	386,216	
Personal Property 1994	(12,828)	
Personal Property 1993	45,077	
Personal Property Prior Years	1	
Total Personal Property		418,466
Other Taxes - Hotel/Motel Excise		161,452
In Lieu Of Taxes		30,516
Motor Vehicle Excise 1995	1,393,470	
Motor Vehicle Excise 1994	134,572	
Motor Vehicle Excise 1993	8,227	
Motor Vehicle Excise Prior Years	8,464	
Total Motor Vehicle		1,544,733
Total Taxes		21,420,014
Penalties & Interest		
Real & Personal Property	112,304	
Motor Vehicle Excise	17,827	
Total Penalties&Interest		130,131
Charges For Services		
Fees - Cable Franchise	2,340	
Fees - Dog Officer	2,568	
Fees - Planning Board	52,583	
Fees - Maps & Data	436	
Fees - Lien Certificates	17,775	
Fees - Registry M.V.	65,830	
Fees - Town Clerk	9,958	
Fees - Tax Redemption Charges	345	
Fees - Demands	19,029	
Total Fees		170,864

TOWN OF WESTFORD
Revenue Summary
FY 1995

GENERAL FUND REVENUE (FUND 0100)

Departmental Revenue		
Departmental - School	23,326	
Departmental - Cemetery	8,638	
Departmental - Police	18,418	
Departmental - Fire	8,574	
Departmental - Veterans	17,699	
Departmental - Library	140,000	
Departmental - Restitution to Town	289	
Departmental - Other	912	

Total Departmental		217,856
Total Charges For Service		<u>388,720</u>
Licenses and Permits		
Auction License	30	
Common Victuals License	675	
Alcohol Beverage Licenses	43,740	
Class II License	500	
One Day License	260	
Sunday Entertn License	245	
Video License	1,040	

Total Licenses		46,490
Place of Assembly	398	
Gas Storage Permits	440	
Police Firearm Permits	995	
Fire Smoke Detector	2,370	
Fire Alarm	1,890	
Oil Burner Install	380	
Blasting	390	
Sprinklers	170	
Plumbing Permits	19,615	
Building Permits	146,591	
Gas Permits	15,120	
Wiring Permits	28,950	
Other Building Permits	650	
Other B.O.A. Permits	8,520	
Lot Testing Permits	18,055	

Total Permits		244,534
Total Licenses & Fees		<u>291,024</u>

TOWN OF WESTFORD
Revenue Summary
FY 1995

GENERAL FUND REVENUE (FUND 0100)

Revenue from State - Cherry Sheet

Abatements to Elderly/Vets/Spouse	22,590
Veterans' Benefits	19,243
Additional Assistance	1,126,887
Chap 70 School Aid	1,733,764
Lottery, Beano & Charity	669,214
Tuition State Ward	5,637
Highway Funds	106,178
Pupil Transportation	173,196
School Construction	789,923
Municipal Stabilization/Other	90

Total State Cherry Sheet

4,646,722

Fines & Forfeitures

District Court	20,350
Parking Fines	2,421

Total Fines & Forfeiture

22,771

Special Assessments

Added To Tax 1995	15,489
Committed Interest 1995	6,810
Unapportioned	2,200

Total Special Assessments

24,499

Investment Income

Interest of Investments	96,126
Interest Escrow	4,969
Interest on Savings	272
Interest Tax Titles	2,983
Interest Cem Sale of Lots	1,742

Total Investment Income

106,092

Interfund Transfer - Water Fund

113,453

TOTAL GENERAL FUND REVENUES

\$27,143,426
=====

TOWN OF WESTFORD
EXPENDITURE ANALYSIS
JUNE 30, 1995

Final 10/20/95

Function/Department	Balance Carryforward 6/30/94	Appropriated Annual Town Meeting	Appropriated Special Town Meeting	Reserve Fund & Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/95
Cultr&Rec/Memorial Dy		1,800.00			1,800.00	1,800.00	0.00	
Total Cultr&Rec	4,290.00	694,251.00	0.00	8,140.00	706,681.00	683,390.78	23,290.22	0.00
Debt Ser/ Prin & Int		2,827,169.00	5,981.00		2,833,150.00	2,832,446.76	703.24	
Total Debt Service	0.00	2,827,169.00	5,981.00	0.00	2,833,150.00	2,832,446.76	703.24	0.00
Unclass/ Pension		768,130.00	(150,270.00)		617,860.00	617,860.00	0.00	
Unclass/ Unemployment		23,000.00	(7,000.00)		16,000.00	16,000.00	0.00	
Unclass/ Tax Rebate		0.00	2,500.00		2,500.00	2,500.00	0.00	
Unclass/ Grp Health		721,966.00			721,966.00	721,966.00	0.00	
Unclass/ Medicare		105,000.00	(13,000.00)		92,000.00	92,000.00	0.00	
Unclass/ Sick Leave		20,000.00	(18,515.00)		1,485.00	1,374.00	111.00	
Unclass/ Cmpr Insur		330,000.00	(141,541.00)		238,459.00	233,509.00	4,950.00	
Total Unclassified	0.00	2,018,116.00	(327,826.00)	0.00	1,690,290.00	1,685,229.00	5,061.00	0.00
TOTAL GENERAL FUND	163,887.43	26,743,272.00	(95,931.00)	(1,588.85)	26,809,639.63	26,509,734.35	195,335.22	104,570.06
Pub Works/Water	0.00	1,200,000.00		1,588.85	1,201,588.85	1,036,428.94	25,496.19	139,663.72
Pub Works/Capital	154,779.50	696,000.00			850,779.50	188,417.43	0.00	662,362.07
TOTAL WATER FUND	154,779.50	1,896,000.00	0.00	1,588.85	2,052,368.35	1,224,846.37	25,496.19	802,025.79
TOTAL	318,666.93	28,639,272.00	(95,931.00)	0.00	28,862,007.98	27,734,580.72	220,831.41	906,595.85

TOWN OF WESTFORD
EXPENDITURE ANALYSIS
JUNE 30, 1995

Final 10/20/95

Function/Department	Balance Carryforward 6/30/94	Appropriated Annual Town Meeting	Appropriated Special Town Meeting	Reserve Fund & Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/95
Gen Govt./Selectman		7,256.00	10,000.00	5,500.00	22,756.00	12,753.75	2.25	10,000.00
Gen Govt./Town Manager		109,750.00	300.00	2,168.13	112,218.13	111,613.34	604.79	
Gen Govt./Fin Comm		99,860.00	200.00	(66,126.08)	33,933.92	2,990.00	30,943.92	
Gen Govt./Finance		136,348.00	14,500.00	6,166.13	159,014.13	144,302.41	211.77	14,500.00
Gen Govt./Assessors	18,711.69	228,383.00		6,066.86	253,161.55	230,062.66	452.32	22,646.57
Gen Govt./Treasurer		110,113.00		1,124.95	111,237.95	108,799.88	2,438.07	
Gen Govt./Tn Council		54,000.00	1,500.00	10,500.00	66,000.00	66,000.00	0.00	
Gen Govt./Personnel	6,000.00	107,850.00	13,400.00	(27,412.62)	99,837.38	56,556.98	32,790.40	10,490.00
Gen Govt./Town Clerk		86,743.00		2,652.95	89,395.95	87,463.78	132.17	1,800.00
Gen Govt./Tn Hall Maint	8,603.32	102,330.00	115.00		111,048.32	92,951.06	5,768.92	12,328.32
Total Gen Gov't	33,315.01	1,044,633.00	40,015.00	(59,359.63)	1,056,603.38	913,493.83	73,344.61	71,764.89
Con&Dev/Conserv Coord		21,433.00	900.00	485.07	22,818.07	21,086.82	1,731.25	
Con&Dev/Planning		28,233.00	43,500.00	485.07	72,218.07	54,933.02	5,285.05	12,000.00
Con&Dev/Zoning Board		4,000.00		1,500.00	5,500.00	4,125.81	1,374.19	
Con&Dev/Affordable Housing		0.00			0.00	0.00	0.00	
Con&Dev/Cable T.V. Com		3,500.00	5,000.00		8,500.00	973.26	0.00	7,526.74
Total Con&Dev	0.00	57,166.00	49,400.00	2,470.14	109,036.14	81,118.91	8,390.49	19,526.74

TOWN OF WESTFORD
EXPENDITURE ANALYSIS
JUNE 30, 1995

Final 10/20/95

Function/Department	Balance Carryforward 6/30/94	Appropriated Annual Town Meeting	Appropriated Special Town Meeting	Reserve Fund & Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/95
Pub Sfty/Police		1,659,485.00	65,030.00	22,146.41	1,746,661.41	1,724,137.83	15,223.98	7,299.60
Pub Sfty/Fire	3,000.00	700,358.00		4,400.00	707,758.00	696,993.91	7,764.09	3,000.00
Pub Sfty/Fire Cap		145,000.00			145,000.00	145,000.00	0.00	
Pub Sfty/Bldg Inspector		104,301.00	2,000.00	1,708.89	106,009.89	101,713.17	6,296.72	
Pub Sfty/Sealer Weights		150.00			150.00	55.00	95.00	
Pub Sfty/Civil Defense		1,000.00			1,000.00	958.75	41.25	
Pub Sfty/By-law Enforce		37,495.00			37,495.00	28,101.09	9,393.91	
Pub Sfty/Tree Warden		16,000.00			16,000.00	15,965.23	34.77	
Total Pub Sfty	3,000.00	2,663,789.00	67,030.00	28,255.30	2,762,074.30	2,712,924.98	38,849.72	10,299.60
Pub Wk Hwy/Hwy Admin		482,114.00		3,157.50	485,271.50	478,046.37	7,225.13	
Pub Wk Hwy/Town Roads		201,315.00	35,000.00		236,315.00	236,237.21	77.79	
Pub Wk Hwy/Mach & Equip		60,370.00			60,370.00	59,899.72	470.28	
Pub Wk Hwy/Drainage		15,000.00			15,000.00	14,873.30	126.70	
Pub Wk Hwy/Grnds Mnt,Cem		115,901.00			115,901.00	108,687.76	7,213.24	
Pub Wk Hwy/Cap Equip	91,346.75	102,200.00			193,546.75	181,296.67	9,271.25	2,978.83
Pub Wk Hwy/Snow & Ice		245,000.00	(40,435.00)		204,564.00	204,564.00	0.00	
Pub Wk Hwy/Street Lights		82,250.00			82,250.00	82,040.81	209.19	

TOWN OF WESTFORD
EXPENDITURE ANALYSIS
JUNE 30, 1995

Final 10/20/95

Function/Department	Balance Carryforward 6/30/94	Appropriated Annual Town Meeting	Appropriated Special Town Meeting	Reserve Fund & Transfers	Total Available Funds	Net Expenditures	Closed to Fund Balance	Balance Carryforward 6/30/95
Pub Wk Hwy/Solid Waste	6,116.72	1,044,250.00		9,374.12	1,059,740.84	1,049,186.89	10,553.95	0.00
Total Pub Wk Hwy	97,463.47	2,348,400.00	(5,436.00)	12,531.62	2,452,959.09	2,414,832.73	35,147.53	2,978.83
Educ/School Dept	25,819.00	14,599,561.00	83,387.00	1,560.20	14,710,327.20	14,708,360.63	1,966.57	
Educ/NVTHS Assessment		180,528.00	(945.00)		179,583.00	179,553.00	30.00	
Educ/Capital		25,000.00			25,000.00	25,000.00	0.00	
Total Education	25,819.00	14,805,089.00	82,442.00	1,560.20	14,914,910.20	14,912,913.63	1,996.57	0.00
Hlth&Hum/B.O.H.		99,900.00		1,842.49	101,742.49	100,914.87	827.62	
Hlth&Hum/Inspectors		3,200.00	500.00		3,700.00	3,700.00	0.00	
Hlth&Hum/Nurse		39,095.00		1,043.66	40,138.66	39,266.27	870.39	
Hlth&Hum/Cncl Aging		83,864.00	1,963.00	1,927.37	87,754.37	87,253.44	500.93	
Total Hlth&Hum	0.00	226,059.00	2,463.00	4,813.52	233,335.52	231,136.58	2,198.94	0.00
Veterans/Services, In Aide		58,600.00	(10,000.00)		48,600.00	42,247.10	6,352.90	
Total Veterans, In Aide	0.00	58,600.00	(10,000.00)	0.00	48,600.00	42,247.10	6,352.90	0.00
Cultr&Rec/Library		604,662.00		7,243.59	611,905.59	601,259.85	10,645.74	
Cultr&Rec/Recreation		42,208.00		896.41	43,104.41	39,901.60	3,202.81	
Cultr&Rec/Museum	4,290.00	3,000.00			7,290.00	3,323.35	3,966.65	
Cultr&Rec/Comm Centr		42,581.00			42,581.00	37,105.93	5,475.02	

Town of Westford
Long Term Debt Schedule
June 30, 1995

PURPOSE AND ORIGINAL AMOUNT (THOUSANDS)	ISSUE DATE	RATE	BEGINNING BALANCE 7/1/94	NEW ISSUES	PRINCIPAL PAYMENTS	ENDING BALANCE 6/30/95	INTEREST THIS YEAR
A&E Rec/Tn, Sch Cp Equip 886	12/01/95	6.23	0	886,000		886,000	27,493.50
Municipal Bldg Repairs 335	04/15/94	4.80	335,000		67,000	268,000	17,855.50
Land Acquisition 1,275	07/15/93	3.70	1,275,000		145,000	1,130,000	47,440.00
Departmental Equipment 155	07/15/93	3.20	155,000		40,000	115,000	4,495.00
Midle School Cnst (Supl) 135	07/15/93	3.70	135,000		15,000	120,000	5,040.00
School Computers 92	03/01/93	4.25	60,000		30,000	30,000	2,550.00
Tn Equip,Frost Cameron 226	03/01/93	4.40	180,000		45,000	135,000	7,920.00
Town/School Repairs 159	04/01/93	4.50	127,000		32,000	95,000	5,715.00
Plan Bd Master Plan 50	04/15/93	4.50	25,000		25,000	0	1,125.00
Solid Waste Stlment 256	04/15/93	5.00	204,000		51,000	153,000	10,200.00
Sanitary Landfill 1,100	06/15/89	6.50	550,000		110,000	440,000	36,190.00
Library Addition 2,280	05/19/87	6.425	1,200,000		150,000	1,050,000	72,450.00
Robinson School Addition 200	08/01/90	6.50	40,000		40,000	0	2,636.11
Sch Roof Abbot/Day 215	03/01/90	6.50	43,000		43,000	0	2,833.82
Minots Traffic Lights 320	04/02/90	6.50	64,000		64,000	0	4,217.78
Fire Truck 135	01/30/90	6.40	27,000		27,000	0	1,728.00

Town of Westford
Long Term Debt Schedule
June 30, 1995

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PURPOSE AND ORIGINAL AMOUNT (THOUSANDS)	ISSUE DATE	RATE	BEGINNING BALANCE 7/1/94	NEW ISSUES	PRINCIPAL PAYMENTS	ENDING BALANCE 6/30/94	INTEREST THIS YEAR
Conservation Drew Land 200	10/20/89	6.50	40,000		40,000	0	1,303.56
Conservation Slifer 160	07/13/90	6.80	60,000		30,000	30,000	3,060.00
Middle School Const 8,700	10/15/90	6.80	6,525,000		725,000	5,800,000	420,500.00
Midle School Cnst (Rf) 5,650	07/15/93	4.00	6,620,000		65,000	6,555,000	339,075.00
School Bleachers 95	09/10/90	6.75	20,000		20,000	0	1,368.75
School Smoke Stack 99	09/16/91	7.00	58,700		20,000	38,700	3,409.00
Petroleum Cleanup Garage 60	01/21/92	6.20	36,000		12,000	24,000	2,232.00
Willow Road Street Improv 40	01/21/92	6.20	24,000		8,000	16,000	1,488.00
Temporary Debt							6,120.75
TOTAL			17,803,700	886,000	1,804,000	16,885,700	1,028,446.77

Town of Westford
Expendable & Non Expendable Trusts
June 30, 1995

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NON EXPENDABLE TRUST	BEGINNING BALANCE	-----REVENUE-----			EXPENDITURES	ENDING BALANCE
		INTEREST	CONTRIBUTIONS	OTHER		
Cemetery Perpetual Care	174,394.50					174,394.50
Charles Colburn Cem	1,500.00					1,500.00
William Wright Cem	5,000.00					5,000.00
Lyman Wilkins Cem	1,413.11					1,413.11
J.H. Fletcher Cem	500.00					500.00
Alonzo Reed Cem	1,500.00					1,500.00
Metcalf & Soldiers Cem	1,300.00					1,300.00
Library Book Fund	13,000.00					13,000.00
Library Lecture Fund	30,000.00					30,000.00
All Purpose Fund	17,347.58					17,347.58
Library Trustee	58,354.35					58,354.35
Ellen Rainville Education	5,000.00	5,000.00				10,000.00
Whitney Tree	2,500.00					2,500.00
Whitney Playground	10,000.00					10,000.00
TOTAL PAGE	321,809.54	5,000.00	0.00	0.00	0.00	326,809.54

Town of Westford
Expendable & Non Expendable Trusts
June 30, 1995

Page -2-

EXPENDABLE TRUST	BEGINNING BALANCE	REVENUE			EXPENDITURES	ENDING BALANCE
		INTEREST	CONTRIBUTIONS	OTHER		
Stabilization	32,841.50	2,516.78		150,000.00	53,736.82	131,621.46
Health Insurance Trust	200,457.28	9,623.64	1,560,250.53	21,169.79	1,595,521.05	195,980.19
Cemetery Perpetual Care	12,209.39	7,864.43	2,600.00		11,000.00	11,673.82
Charles Colburn Cem	1,538.58	127.52				1,666.10
William Wright Cem	6,928.52	500.65				7,429.17
Lyman Wilkins Cem	2,422.83	161.01				2,583.84
J.H. Fletcher Cem	1,033.10	64.36				1,097.46
Alonzo Reed Cem	3,541.66	209.46				3,751.12
Metcalf & Soldiers Cem	6,489.94	335.75			1,535.00	5,290.69
Library Book Fund	238.15	582.33				820.48
Library Lecture Fund	376.04	1,278.07				1,654.11
All Purpose Fund	1,751.28	804.46	609.88		1,940.57	1,225.05
Library Trustee	3,116.59	2,594.60	268.00		2,114.97	3,864.22
TOTAL PAGE	272,944.86	26,663.06	1,563,728.41	171,169.79	1,665,848.41	368,657.71

Town of Westford
Expendable & Non Expendable Trusts
June 30, 1995

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EXPENDABLE TRUST	BEGINNING BALANCE	INTEREST	CONTRIBUTIONS	OTHER	EXPENDITURES	ENDING BALANCE
J.V. Fletcher Library	48,749.69	2,479.63	381.53		6,337.20	45,273.65
Ellen Rainville Education	329.18	278.60	2,500.00		250.00	2,857.78
Whitney Tree	10,715.66	554.50			3,000.00	8,270.16
Whitney Playground	15,662.52	1,037.35				16,699.87
Conservation	77,045.53	3,233.75			20,000.00	60,279.28
TOTAL PAGE	152,502.58	7,583.83	2,881.53	0.00	29,587.20	133,380.74
						133,380.74
TOTAL EXPENDABLE	425,447.44	34,246.89	1,566,609.94	171,169.79	1,695,435.61	502,038.45

MARRIAGES
Recorded by the Town Clerk - 1995

DATE	NAME	'D.O.B.	RESIDENCE
24-Jun-95	Anderson, Darren John	12-Nov-69	Westford, MA
	McKelvie, Jody Lyn	04-Jul-71	Westford, MA
27-May-95	Archangelo, Joseph A.	27-Feb-70	Westford, MA
	Bard, Alana H.	12-Feb-69	Westford, MA
25-May-95	Baldwin, Steven J.	20-Jun-73	Westford, MA
	Bacon, Katherine A.	08-Jun-71	Westford, MA
22-Apr-95	Bamonte, Jeffrey C.	27-Jan-61	Westford, MA
	Lageman, Lisa A.	02-Nov-63	Westford, MA
16-Sep-95	Barrett, Brandon E.	18-Jan-65	Nashua, NH
	Eastman, Susanne	01-Jul-69	Nashua, NH
29-Sep-95	Barrett, William F., Jr.	06-Apr-65	Ayer, MA
	Vacca, Toni J.	23-Aug-70	Westford, MA
08-Apr-95	Belanger, Christopher C.	18-Jan-73	Uxbridge, MA
	McConkey, Gwen B.	07-Sep-71	Allston, MA
19-Aug-95	Branfield, Michael James	06-May-64	Tyngsboro, MA
	Daigle, Judith Anne	12-Feb-64	Westford, MA
30-Dec-95	Campopiano, William J.	27-Jul-59	Westford, MA
	Thibeault, Laurin S.	02-Dec-57	Westford, MA
10-Jun-95	Canney, Mark T.	19-May-65	Westford, MA
	Schimke, Cheryl A.	10-Sep-56	Westford, MA
09-Sep-95	Caron, Robert R.	20-Oct-60	Westford, MA
	Lambert, Lori A.	31-Dec-67	Westford, MA
26-May-95	Chanoine, Paul J.	13-Apr-57	Raymond, NH
	Bianculli, Marie C.	09-Nov-57	Raymond, NH
05-Aug-95	Clarke, Jeffrey J.	20-Jul-61	Westford, MA
	Cromwell, Faith A.	10-Mar-61	Westford, MA
22-Jul-95	Cronk, David Wesley	19-Sep-69	Hillsborough, NC
	Cole, Rebecca Suzanne	11-Nov-71	Hillsborough, NC
27-Aug-95	Daigneault, Paul E.	27-Aug-65	Westford, MA
	Dussault, Michelle M.	17-Mar-66	Westford, MA
04-Nov-95	Dapolito, David M.	28-Mar-71	Nashua, NH
	Coulter, Donna M.	11-May-73	Nashua, NH
29-Jul-95	DeBerardinis, John M.	03-Mar-61	Lowell, MA
	Chapman, Wendy Rene	20-May-71	Lowell, MA
13-May-95	DeGroff, Brad Jared	01-Jun-73	Westford, MA
	Rocha, Robin Renee	06-Jun-73	Carver, MA
23-Sep-95	DelPapa, Joseph D., Jr.	07-Mar-69	Westford, MA
	Roy, Lori P.	10-Aug-70	Westford, MA
21-Oct-95	DeNyse, Philip J.	05-Oct-57	Westford, MA
	Dzierzanowski, Lynn M.	05-Nov-66	Nashua, NH
04-Aug-95	Dolan, James F. II	23-Apr-65	Dracut, MA
	Ryan, Patricie Anne	07-Jul-66	Westford, MA
22-Apr-95	Donaruma, Kevin Michael	29-Jan-63	Westford, MA
	Talty, Dyana Marie	01-Sep-66	Groton, MA

MARRIAGES
Recorded by the Town Clerk - 1995

DATE	NAME	'D.O.B.	RESIDENCE
14-Oct-95	Ellsworth, John Edward	04-Feb-57	Auburn, MA
	Sjoberg, Penny Lee	09-Sep-66	Auburn, MA
08-Oct-95	Fagan, Kirk J.	01-Oct-71	Westford, MA
	Sullivan, Tamara M.	20-May-70	Westford, MA
12-Nov-95	Fales, Steven T.	04-Oct-63	Lowell, MA
	LaPointe, Kimberley S.	27-Mar-67	Lowell, MA
21-Jun-95	Ferreira, Jeffrey P.	03-Mar-70	Nashua, NH
	La Rochelle, Brenda A.	04-Aug-67	Nashua, NH
03-Jun-95	Ferrini, Dino A.	27-Mar-62	Westford, MA
	Mann, Karla B.	04-Oct-57	Westford, MA
01-Apr-95	Flannery, James Allen	13-Mar-58	Westford, MA
	Wojciechowski, Lauren M.	07-Jul-61	Westford, MA
23-Jun-95	Foster, Richard E.	26-May-46	Westford, MA
	Progin, Muriel E.	12-Jul-45	Westford, MA
16-Sep-95	Franz, Kurt E.	30-Jun-62	Westford, MA
	Gallant, Robin L.	25-Sep-62	Groton, MA
17-Sep-95	Fultz, John W.	15-Jan-65	Westford, MA
	Basnett, Doris J.	01-Feb-52	Westford, MA
30-Sep-95	Gardner, Scott R.	10-Mar-60	Westford, MA
	Western, Deborah S.	07-Oct-58	Westford, MA
08-Oct-95	Glass, Peter L.	21-Jun-68	Lancaster, PA
	Schwahn, Karen L.	16-Jul-69	Lancaster, PA
09-Sep-95	Grant, Thomas M.	14-Dec-66	Nashua, NH
	Boutin, Brenda A.	18-Feb-68	Westford, MA
03-Dec-95	Hall, Jonathan P.	04-Jul-70	Westford, MA
	Bucknam, Kristen J.	09-May-71	Westford, MA
18-Aug-95	Hasche, Robert W.	10-Apr-61	Westford, MA
	Loiselle, Sherry A.	16-Feb-63	Westford, MA
23-Jun-95	Heenan, Stephen J.	05-Feb-54	Westford, MA
	Campbell, Marilyn	21-Jan-47	Westford, MA
07-Oct-95	Hickey, John R. III	28-Feb-70	Brookline, MA
	Webster, Kristel Jo	09-May-71	Brookline, MA
29-Oct-95	Hurst, Dennis F.	30-Mar-72	Litchfield, NH
	Ostlund, Deborah Lee	19-Sep-77	Westford, MA
04-Nov-95	Hutcheson, David D.	10-Feb-66	Westford, MA
	Smith, Suzanne D.	09-Apr-69	Westford, MA
07-Aug-95	Jones, Richard B.	18-Mar-48	Westford, MA
	Kantor, Lesley B.	19-May-52	Westford, MA
29-Apr-95	Keele, David A.	09-Sep-65	Westford, MA
	Forsythe, Kristen L.	26-Aug-68	Westford, MA
29-Apr-95	Karlson, Eric A.	29-Nov-52	Hinsdale, IL
	Adkins, Laurel A.	27-May-67	Hinsdale, IL
10-Sep-95	Keyes, John R.	25-Oct-66	Methuen, MA
	Morrill, Mary L.	11-Jun-68	Westford, MA
14-Jul-95	Koocher, Kenneth J.	13-Feb-64	Raleigh, NC
	Hoover, Diane A.	17-Feb-62	Raleigh, NC

MARRIAGES
Recorded by the Town Clerk - 1995

DATE	NAME	'D.O.B.	RESIDENCE
01-Oct-95	Langford, Ted K.	18-May-67	Raymond, NH
	Lospennato, Catherine C.	31-Jul-68	Raymond, NH
14-Oct-95	Lapan, Stephen William	04-Oct-68	Dracut, MA
	DeMarino, Donna	05-Mar-72	Westford, MA
12-May-96	Lausier, Kenneth P.	12-Feb-63	Westford, MA
	Doto, Melanie F.	19-Aug-74	Westford, MA
25-Jun-95	Lazar, Paul R.	14-Mar-40	Manchester, NH
	Melanson, Gayle L.	20-Sep-45	Westford, MA
26-Aug-95	Leal, Aldevino B.	27-Nov-64	Westford, MA
	Laurencio, Lisa Ann	09-Mar-70	Westford, MA
25-Nov-95	Lemieux, Paul R.	29-Jun-71	Westford, MA
	Burnham, Leah E.	24-Jul-72	Westford, MA
06-May-95	Levasseur, Mark L.	18-Jan-67	Westford, MA
	Blanchette, Lisa A.	28-Jan-70	Westford, MA
19-Aug-95	Linton, John A.	16-Aug-31	Littleton, MA
	Thompson, Eleanor N.	27-Sep-42	Littleton, MA
08-Apr-95	Luppold, William G., Jr.	15-Apr-67	Westford, MA
	Brewer, Wendy L.	14-Jul-69	Westford, MA
31-Dec-95	Maloney, Steven P.	14-Mar-69	Arlington, VA
	Lumenello, Cynthia J.	08-Apr-70	Arlington, VA
09-Jul-95	Martin, Ivar C.	07-Jul-34	Warner, NH
	Sowerder, Marilyn I.	28-Jul-41	Warner, NH
10-Jun-95	McDonough, John J.	28-Nov-63	Westford, MA
	Murphy, Patricia A.	02-Jan-60	Westford, MA
30-Dec-95	McElhiney, Gerard P.	05-Oct-65	Chelmsford, MA
	Coudert, Leslie A.	19-Nov-64	Westford, MA
03-Jun-95	Mendonca, Laurindo M.	10-Sep-68	Lowell, MA
	Noble, Dawn M.	12-Sep-69	Westford, MA
21-May-95	Merrifield, Thomas B.	13-Jun-70	Nashua, NH
	Dias, Catherine R.	29-Mar-71	Nashua, NH
09-Sep-95	Michaud, Christopher A.	05-Jan-51	Westford, MA
	Capland, Wendy J.	02-Jul-55	Westford, MA
24-Jun-95	Moriarty, Michael Patrick	25-Mar-68	Chelmsford, MA
	Beaulieu, Cheryl Ann	19-Dec-70	Lowell, MA
29-Apr-95	Murphy, Frederick J., Jr.	31-Oct-71	Chelmsford, MA
	Delaney, Christine E.	09-Apr-74	Westford, MA
08-Jul-95	Mygatt, Brian MacDonald	26-Mar-66	Boulder, CO
	Smith, Jennifer Lynne	13-Jul-65	Westford, MA
22-Apr-95	Nason, William C.	28-Sep-44	Westford, MA
	Kennedy, Anne M.	01-Aug-57	Westford, MA
24-Jun-95	Newman, Alex S.	25-Jun-70	Westford, MA
	Jaworski, Elizabeth J.	04-Dec-67	Westford, MA
31-Dec-95	O'Neill, Michael Shannon	03-Mar-56	Milford, NH
	Pawlina, Myria Elizabeth	07-Jul-54	Milford, NH
27-May-95	Ordway, Perley L. III	17-Mar-55	Westford, MA
	Bishop, Lydia Ann	08-Mar-53	Westford, MA

MARRIAGES
Recorded by the Town Clerk - 1995

DATE	NAME	'D.O.B.	RESIDENCE
06-May-95	Ostlund, Douglas R.	21-Jan-68	Lowell, MA
	Lospennato, Laura M.	20-Apr-72	Westford, MA
22-Oct-95	Palmer, Max A.	18-Jan-75	Westford, MA
	Harris, Jessica L.	18-Dec-71	Westford, MA
22-Apr-95	Paquette, Daniel J.	17-Feb-69	Acton, MA
	Daly, Kathleen	02-Sep-68	Acton, MA
11-Nov-95	Perrault, Michael T.	06-Nov-63	Westford, MA
	Parent, Nicole M.	26-Oct-65	Westford, MA
31-Dec-95	Piekos, John William, Jr.	17-Apr-64	Westford, MA
	Nealon, Dianne Marie	09-Jan-68	Westford, MA
17-Jun-95	Read, Gregory A.	14-Jun-54	Nashua, NH
	Murphy, Carolyn A.	05-Oct-58	Nashua, NH
22-Apr-95	Robertson, Paul D.	05-Feb-40	Chelmsford, MA
	Fleming, Arlene H.	12-Jan-41	Chelmsford, MA
18-Jun-95	Ryan, Charles J.	02-Jan-42	Westford, MA
	Cheek, Susan H.	06-Feb-46	Belmont, MA
30-Sep-95	Sallies, Steve B.	07-Jan-51	Westford, MA
	Buckley, Susan E.	19-Oct-53	Westford, MA
17-Sep-95	Sawosik, John E.	20-Apr-59	Westford, MA
	Johnson, Christine	22-Nov-60	Westford, MA
28-May-95	Scaplen, Kevin P.	20-Jul-70	Westford, MA
	Stanton, Laura L.	12-Feb-70	Westford, MA
22-Jul-95	Senatore, Scott C.	09-Aug-67	Acton, MA
	Schmid, Diane E.	06-Oct-63	Westford, MA
17-Sep-95	Sewell, Christian G.	20-Feb-65	Westford, MA
	Lavidor, Shari D.	25-Apr-70	Westford, MA
07-Apr-95	Shattuck, Kevin E.	01-Mar-66	Winchester, MA
	Carroll, Lisa E.	14-Jul-68	Westford, MA
09-Sep-95	Shelley, Steven Edward	08-Dec-47	Westford, MA
	Todisco, Ronnie Anne	23-Nov-55	Westford, MA
13-May-95	Shepard, Christopher L.	13-Nov-64	Westford, MA
	Jamer, Karen S.	16-Jun-68	Westford, MA
15-Jan-95	Smith, Jeffrey B.	08-Feb-72	Westford, MA
	Anstey, Melissa K.	24-May-75	Westford, MA
24-Jun-95	Souza, John A.	25-Sep-65	Westford, MA
	Darling, Christine M.	16-Jul-65	Westford, MA
30-Dec-95	Specht, Shawn D.	02-Nov-71	Westford, MA
	Ellsey, Valerie M.	01-Dec-69	Westford, MA
08-Oct-95	Steigerwald, Dennis F., Jr.	30-Apr-72	Midland, MI
	Garrahan, Colleen Jane	14-Oct-71	Midland, MI
29-Jul-95	Stockler, Charles J. III	16-Nov-67	Westford, MA
	Avendano, Elizabeth	16-Oct-68	Westford, MA
01-Sep-95	Stolt, Kim Robert	19-Jun-74	Westford, MA
	Poulter, Elizabeth	07-Aug-76	Westford, MA

MARRIAGES
Recorded by the Town Clerk - 1995

DATE	NAME	'D.O.B.	RESIDENCE
28-May-95	Strange, Stephen H.	03-Dec-66	Westford, MA
	Sylvester, Ida Rose	14-Jun-70	Westford, MA
14-Jan-95	Strom, Jonathan W.	05-Jun-72	Hanscom AFB, M
	Caizzi, Jeanine A.	10-Apr-71	Hanscom AFB, M
28-May-95	Sucheski, Brian M.	07-Oct-69	Hershey, PA
	Blauth, Jeanette M.	04-Aug-68	Norfolk, VA
31-Mar-95	Suprenant, John A.	29-Feb-68	Nashua, NH
	O'Brien, Barbara J.	12-Jul-76	Nashua, NH
26-Aug-95	Tall, James	19-May-63	Auburn, MA
	Shaughnessy, Leanne	05-Jul-71	Westford, MA
24-Jun-95	Theriault, Paul J.	01-Jul-62	Westford, MA
	Carver, Denise Irene	10-Jun-61	Westford, MA
12-Aug-95	Therien, Ronald J.	14-Dec-59	Westford, MA
	Lewis, Robin E.	13-Jan-66	Westford, MA
26-Aug-95	Thompson, Garrett James	01-Jun-59	Westford, MA
	Shaughnessy, Maryann	14-Feb-75	Athol, MA
30-Sep-95	Tipton, Timothy John	15-Jul-62	Woburn, MA
	Kelleher, Madeline V.	05-Jul-64	Woburn, MA
25-Apr-95	Toro, Jose M.	16-Nov-48	Westford, MA
	Cooper, Christina L.	28-Dec-75	Westford, MA
23-Sep-95	Visco, Brian K.	08-Jun-69	Chelmsford, MA
	Chiasson, Dawn L.	21-Jul-69	Nashua, NH
14-Oct-95	Wake, Douglas R.	06-Feb-52	Urbana, IL
	Gomez, Susan L.	11-Jun-53	Westford, MA
03-Jun-95	Wasylyshyn, Adam C.	07-Feb-68	Groton, MA
	Strudas, Gail M.	21-Sep-67	Melrose, MA
06-Oct-95	Wirt, Robert Brian	24-Feb-72	Roanoke, VA
	Durkey, Sarah Ann	28-Nov-72	Westford, MA
03-Jun-95	Wood, Jason A.	24-Sep-72	Westford, MA
	Springer, Renae B.	16-Nov-72	Ogden, UT
06-May-95	Zarzatian, Hagop Jack, Jr.	28-Aug-49	Hudson, NH
	Cardinal, Linda K.	04-Mar-50	Hudson, NH

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DATE	NAME	MOTHER	FATHER
21-Aug-95	Achorn, Emily Joy	Diane M. (DiBacco)	Allan H. Achorn
09-May-95	Alinskas, Brigita Ona	Paulita O. (Abarius)	Linus, T. Alinskas
07-Oct-95	Alipour, Ryan Siu Fai	Lydia W. (Cheung)	Ali Reza Alipour
08-Aug-95	Allen, Isabel Frances	Sheila (Lerner)	David P. Allen
09-May-95	Anderson, Leigh Carlson	Jamie (Carlson)	Andrew G. Anderson
16-May-95	Andrade, Gregory Robert	Lorraine J. (Ricard)	Robert A. Andrade
17-Oct-95	Antonellis, Celina Carmela	Tiffany L. (Mead)	James P. Antonellis
04-May-95	Baker, Matthew Daniel	Diane R. (Berardino)	Danny L. Baker
09-Apr-95	Barck, Michael Andrew	Alicia C. (Munoz)	Paul A. Barck
19-Jan-95	Barrett, Alana Marjorie	Vanessa (Neofotistos)	Richard J. Barrett, Jr.
25-Aug-95	Becker, Jesse Robert	Mary Ann (Hansen)	Robert D. Becker
13-Oct-95	Beliveau, Kayla Joann	Joann M. (Wojtas)	Steven R. Beliveau
17-Jul-95	Bergquist, Amy Catherine	Deborah A. (Grees)	Kevin J. Bergquist
13-Jul-95	Bernardo, Joseph Henrique	Elizabeth F. (Silva)	John L. Bernardo
15-Mar-95	Bhindarwala, Sabina Moiz	Shamim M. (Lainwala)	Moiz A. Bhindarwala
27-Aug-95	Bodemann, Chad Michael	Debra Ann (Rudolph)	Charles E. Bodeman III
13-Jan-95	Bomal, Cameron Vincent	Dawn M. (Morrison)	Vincent R. Bomal
22-Aug-95	Bomal, Haley Mildred	Darra (Solomon)	William J. Bomal
02-Sep-95	Borodawka, Benjamin Korbey	Kelsey J. Korbey	Steven A. Borodawka
10-Jan-95	Bosia, Evan Joseph	Melissa P. (Carnes)	Joseph W. Bosia
18-Aug-95	Boyd, Kalie Marie	Dawn L. (DiMarzo)	Richard W. Boyd
15-Dec-95	Britko, Courtney Lynne	Linda M. (Bacon)	Daniel A. Britko
18-Jun-95	Brooks, Amanda Errin	Lindsay A. (Davis)	Christopher F. Brooks
31-Jul-95	Brown, Dylan Winsor	Terese R. Grey	Kenneth H. Brown
31-Jul-95	Brown, Taylor John	Terese R. Grey	Kenneth H. Brown
10-May-95	Burk, Bjorn Sandstrom	Amy C. (Sandstrom)	Bruce G. Burk
04-Jan-95	Burk, Kristen Elizabeth	Carol (Januszkiewicz)	Richard J. Burke
20-Sep-95	Busser, Alexa Lloyd	Deborah (Lloyd)	Robert A. Busser
03-Jun-95	Caldwell, Tatiana Catherine E.	Irina K. (Blank)	Bruce A. Caldwell
05-Feb-95	Carey, Eric Jason	Andrea E. (Lord)	Michael R. Carey
25-Jan-95	Carroll, Sean Adam	Heather J. (Cummings)	Brian A. Carroll
22-Aug-95	Casperson, Alexander Weston	Elaine A. (Levasseur)	Peter A. Casperson
11-Jun-95	Cassidy, Christopher Donald	Caryn D. (Burl)	Donald E. Cassidy
06-Jun-95	Cassidy, Evan Scott	Tammy L. (Newell)	John A. Cassidy
10-Feb-95	Cerullo, Daniel Blake	Annette (Frongillo)	Blake A. Cerullo
11-Apr-95	Chute, Stephen Wilson	Beth A. Loring	Jonathan F. Chute
06-Jul-95	Cialli, Peter Chan	Mamie (Chan)	Karl P. Cialli
26-Nov-95	Cobb, Brandon James	Lisa Ann (Senior)	Thomas G. Cobb
05-Oct-95	Cohan, Kasey Russo	Beth Anne Russo	William M. Cohan, Jr.
21-Dec-95	Collard, Miranda Lauren	Myra I. (Becker)	Norman P. Collard
14-Dec-95	Collier, Earl Jackson III	Patricia A. (Hammill)	Earl J. Collier, Jr.
03-Apr-95	Collins, Annabelle Marie	Amy (Ostaneck)	Stephen A. Collins
11-Jun-95	Condo, Elizabeth Marie	Vicki A. (Armao)	Patrick C. Condo
20-Sep-95	Congleton, Miranda Ann	Maria A. (Miraly)	Gregg Al Congleton
03-Aug-95	Connolly, Allia Marie	Pamela M. (Kenny)	Brian J. Connolly

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DATE	NAME	MOTHER	FATHER
30-Aug-95	Connor, Joseph Patrick	Teresa A. (Haverty)	Robert F. Connor
16-Sep-95	Conway, John Andrew, Jr.	Regina T. (Garvin)	John A. Conway
30-Mar-95	Cooke, Ryan Alexander	Patricia A. (Sullivan)	Peter J. Cooke
16-Oct-95	Cordani, Taryn Michelle	Laura (Drouin)	Anthony L. Cordani III
03-Jul-95	Cornelius, Amy Loretta	Barbara (Wiese)	John M. Cornelius
23-Oct-95	Cote, Jocelyn Page	Karen A. (Cardono)	Harvey P. Cote
04-Jan-95	Coull, Scott Austin Paivinen	Amy (Paivinen)	James M. Coull
14-Nov-95	Craig, Renee Anna	Marie (Levesque)	Nicholas A. Craig
21-Jun-95	Crosby, Benjamin Grant	Dale (Weiss)	David H. Crosby
02-Aug-95	Cuggino, Marissa Ann	Andrea F. (Pina)	Joseph A. Cuggino
08-Jan-95	Cunningham, Mary Patricia	Elizabeth J. (Carroll)	Robert L. Cunningham
17-Jun-95	Cuomo, Matthew Kevin	Donna L. (Synfelt)	Kevin M. Cuomo
05-Oct-95	Curran, Timothy Thomas	Susan E. (Burns)	Timothy P. Curran
29-Jun-95	Curtis, Caroline Mary	Mary Ellen (Steeves)	Steven B. Curtis
29-Jun-95	Curtis, Matthew Steven	Mary Ellen (Steeves)	Steven B. Curtis
18-Nov-95	Daigneault, Paul Edmond, Jr.	Michelle M. (Dussault)	Paul E. Daigneault
28-Aug-95	Dang, Dalena Uyen Phuong	Ann Khanh (Hua)	Thain Quoc Dang
03-Jul-95	Davis, Colton Richard	Julie A. (Bumbaca)	Richard P. Davis, Jr.
18-Oct-95	Dee, Alison Marie	Karen A. (Millette)	George R. Dee, Jr.
12-Jun-95	Delea, Sean Patrick	Rosalie (Sargent)	Daniel J. Delea
12-Feb-95	Demetroulakos, Alexia Nicole	Karen M. (Landers)	George L. Demetroulakos
14-Jul-95	Demsher, Nicholas Patrick	Donna M. (Mills)	Ronald R. Demsher
14-Jun-95	DeNatale, Chandler Michael	Linda A. (Langone)	Charles DeNatale
15-Sep-95	Derr, Gabriel Nathaniel	Joanne (Cantor)	Alan G. Derr
10-Apr-95	Desrochers, Rachel Irene	Audrey L. (Rosenberg)	Mark J. Desrochers
04-Jun-95	Devlin, Gregory Edward	Virginia Taylor	Richard P. Devlin, Jr.
09-Aug-95	Dias, Emily Ann	Cheryl Ann (Mina)	Manuel C. Dias
10-Jun-95	Dibble, Kevin Scott	Jacqueline (Kerr)	Doran C. Dibble
19-Jan-95	DiCesare, Elizabeth Anne	Sandra J. (Verrastro)	Eugene J. DiCesare, Jr.
25-Oct-95	DiMatteo, Emily Nicole	Kelly Anne (Raboin)	Robert J. DiMatteo
18-Dec-95	DiPillo, Julia Victoria	Deborah M. (Siggins)	Raffaele P. DiPillo
17-May-95	Dominguez, Diana Lee	Christina D. (Lee)	Robert A. Dominguez
15-Sep-95	Donaher, Liam Patrick	Joana E. (Liu)	J. Casey Donaher
01-Dec-95	Donahue, Gregory Francis	Louise M. (Sardy)	Kevin F. Donahue
04-Aug-95	Donovan, Jennifer Rose	Linda K. (Brown)	Charles T. Donovan
07-Jun-95	Drapeau, Jack Norman	Cynthia R. (Batchelor)	Norman E. Drapeau, Jr.
04-Apr-95	Dube, Alexander Francois	Kathryn L. Nielsen	Laurent F. Dube
21-Apr-95	Dunne, Andrew Parker	Michele (LeFlore)	James A. Dunne
09-Sep-95	Durbin, Christopher James	Jennifer L. (Gruner)	William L. Durbin
13-Apr-95	Echavarri, Anastasha Tatyana	Theresa E. (Fields)	Javier J. Echavarri
14-Dec-95	Eliopoulos, Caroline Elizabeth	Theano G. (Geraniotis)	Peter A. Eliopoulos
17-Sep-95	Ellis, Shannon Marie	Jean-Marie (Comley)	James E. Ellis
12-Jan-95	Ellis, Thomas Edward III	Jean (Milton)	Thomas E. Ellis, Jr.
04-May-95	Ennis, Emma Danielle	Kim N. (Anderson)	Sean J. Ennis
27-Sep-95	Estabrook, Samuel Joseph	Alison J. (Burtnett)	Jeffrey D. Estabrook

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DATE	NAME	MOTHER	FATHER
23-May-95	Evans, Timothy Arthur	Lauren E. (Wells)	Stephen C. Evans
07-Jun-95	Fialli, Jennifer Marie	Pamela A. (Goyetche)	Mark E. Fialli
22-Feb-95	Fidrych, Peter Eugene	Mary-Louise (Haas)	Stephen A. Fidrych
01-Apr-95	Finegan, Eileen Mary	Sheila E. (Mescall)	Michael K. Finegan
10-Apr-95	Flanagan, Joseph Coleman	Beth A. (Coleman)	Joseph F. Flanagan
04-Oct-95	Flannery, Samuel James	Laureen Wojciehowski	James A. Flannery
29-Jun-95	Fletcher, Tyler Christopher	Maureen (Dolan)	William E. Fletcher
08-Sep-95	Florance, Heather Elizabeth	Linda P. (Iwanski)	Thomas W. Florance
24-May-95	Forte, Ezra Robin	Helene S. (Leibowitz)	Joseph S. Forte, Jr.
09-Jul-95	Friedlander, Zachary William	Helene M. (Fitch)	Richard R. Friedlander
12-Oct-95	Gagne, Jesse Lawrence	Amy (Sitomer)	Lawrence E. Gagne, Jr.
02-Jun-95	Garside, Oliver Davis	Karen M. (Connolly)	William R. Garside
17-Jun-95	Gauthier, Andrew Paul	Margaret M. (Sheridan)	Walter P. Gauthier
04-Apr-95	Gauthier, Ashley Marie	Joann C. (Donigan)	Stephen A. Gauthier
13-Mar-95	Geary, Ashley Marie	Jodi M. (Rowe)	John F. Geary, Jr.
17-Mar-95	Gertz-Blumenstock, Stephanie	Carol S. Gertz	David A. blumenstock
16-Mar-95	Gili, Zachary Patrick	Laurene (Caruso)	Patrick R. Gili
27-Sep-95	Gillett, Michael Richard	Sharon (Duggan)	Richard B. Gillett, Jr.
14-Aug-95	Goodwin, Kimberly Ann	Theresa C. (DeConto)	Mark C. Goodwin
12-Apr-95	Gounaris, Alexander Thomas	Lynn M. (Mello)	Thomas J. Gounaris
13-Jan-95	Grand, Zachary David	Carla J. (Willmington)	David B. Grand
28-Mar-95	Greenwood, Catherine Marie	Catherine A. (Nestor)	Carlton A. Greenwood
01-Jan-95	Griffin, Emily Rose	Brenda L. (McMaster)	William M. Griffin
20-Mar-95	Grondine, Thomas James	Ellen M. (Sullivan)	Thomas M. Grondine
01-Nov-95	Habosian, Tianna Marie	Lisa M. (Marston)	Levon A. Habosian
12-Mar-95	Hannafin, Ian Joseph	Nancy M. (Leccese)	John J. Hannafin, Jr.
17-Oct-95	Hargrave, Peter Thomas	Talley (Gerace)	Thomas A. Hargrave
13-Mar-95	Harrington, Brenna Katherine	Kathleen A. Canavan	Brian T. Harrington
13-Apr-95	Harrison, Brett Robert	Terri E. (Hreha)	Steven N. (Harrison)
11-May-95	Hazelton, Sarah Elizabeth	Susan (Gibbs)	John S. Hazelton
09-May-95	Healey, Brooke Rose	Susan A. (Ragucci)	Daniel J. Healey
27-Oct-95	Hendriks, Joshua Marchev	Diane (Marchev)	Edward J. Hendriks
23-Apr-95	Hill, Matthew Jackson	Ann P. Jackson	Shannon Q. Hill
20-Jul-95	Hosford, Shannon Briana	Paula M. (Poirier)	Neil P. Hosford
05-Jun-95	Hovsepian, Hairi Lucine	Nina M. (Proudian)	Vartkkes Hovsepian
19-Oct-95	Janeczek, Stephanie Marie	Anne M. (Chandonnet)	Anthony J. Janeczek
06-Jan-95	Jensen, Thomas Arthur	Janet A. (Wood)	Glenn A. Jensen
12-Aug-95	Jones, Alexander Douglas	Linda M. (Picard)	Keith D. Jones
22-Nov-95	Jones, Samuel Hunter	Susan E. (Hunter)	Daniel N. Jones
14-Nov-95	Jordan, MacKenzie Edward	Angela L. (Snyder)	Edward D. Jordan
22-May-95	Kasidakos, Dimitri Alexander	Tammy E. (Ryder)	Gregory N. Kasidakos
18-Feb-95	Khederian, Paul Gregory	Mary (LoPolito)	Gregory P. Khederian
27-Dec-95	Killion, Kate Elizabeth	Amy (McAvinn)	Curtis R. Killion
19-Mar-95	King, Devin Matthew	Michelle Y. (Caron)	John M. King
19-Mar-95	King, Tyler John	Michelle Y. (Caron)	John M. King

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11-May-95	Klesaris, Gregory Jerome	Cheryl A. (Hochheiser)	George M. Klesaris
30-May-95	Kohr, Jason Michael	Marlene J. (Metrick)	James W. Kohr
06-Jan-95	Kontyko, Benjamin Paul	Mary E. (Howard)	Willaim J. Kontyko III
23-Aug-95	Kosteva, Benjamin Robert	Sharon (Beggs)	Glenn P. Kosteva
30-Jan-95	Kowalczyk, Tyler Paul	Paula C. (Long)	John E. Kowalczyk
06-Nov-95	Kressler, Olivia Marie	Elizabeth (Antonucci)	David R. Kressler
23-Jan-95	Lacasse, Trever James	Judith J. (Verrecchia)	Brian J. Lacasse
24-Nov-95	LaFlamme, Stephanie Nicole	Jennifer A. (Scachetti)	Marc P. LaFlamme
19-May-95	Lagasse, Danielle Leigh	Robin A. (Bernier)	Donald K. Lagasse
30-Mar-95	Langille, Hunter Jordan	Hilary M. (Mills)	Mark C. Langille
15-Mar-95	Lankiewicz, Alexandra Rose	Victoria (Bacon)	Thoams E. Lankiewicz
13-Mar-95	Lavallee, Andre Leon	Lisa A. (Modugno)	Jacques A. Lavallee
27-Nov-95	Leary, Camden Marshall	Kristin (Hellauer)	Mark F. leary
10-Nov-95	Leeber, Kathryn Marie	Dorothy M. (Fenton)	James T. Leeber
03-Jan-95	Levitsky, Kathryn Mary	Carolyn E. Levitsky	Dana L. Khpyi
08-May-95	Lizine, Amanda Marie	Wendy A. (Graham)	Richard J. Lizine
20-Jul-95	Long, Patrick Luby	Michele (Luby)	Jeffrey W. Long
27-Apr-95	Loosigian, Evan Roffee	Darlene M. (Krysiak)	Kevin Loosigian
12-Nov-95	Luther, Alicia Elizabeth	Tammy E. (Peterson)	Dean B. Luther
26-Sep-95	Lynch, Rachel Lynn	Karen L. (Lynch)	James E. Lynch
02-Nov-95	MacDonald, Hailey Ann	Lisa M. (Kirsche)	Robert A. MacDonald
08-May-95	Maddox, Kerri Ann	Nancy J. (Fitzsimmons)	Claude H. (Maddox)
26-Sep-95	Madsen, Melissa Hodgkins	Judith (Hodgkins)	James L. Madsen
20-Apr-95	Mahanna, Christopher Thomas	Tracey A. (Witts)	Thomas J. Mahanna
22-Dec-95	Mariano, Nicolas Antonio	Lisa M. (Champagne)	Christopher G. Mariano
25-Aug-95	Mariotti, Krista Marie	Kim M. (Leccese)	Mark Mariotti
08-May-95	Marison, Rachel Amber	Guang H. (Perng)	Scott R. Marison
12-Sep-95	Marple, Lauren Anna	Linda T. (Moore)	Stephen L. Marple
25-Jun-95	Masi, David Joseph	Melissa R. (Dence)	Robert J. Masi
28-Oct-95	Masson, Cara Anastasia	Cheryl A. (Roux)	John C. Masson
19-Dec-95	Maybury, Savanna Lee	Tracy L. (Oliver)	Dale E. Maybury
15-Jun-95	McAleese, Elizabeth Emily	Karen M. (Connolly)	Mark D. McAleese III
03-Jul-95	McCarron, Rachel Ann	Maureen F. (Rich)	Edwin P. McCarron
14-Nov-95	McLean, Skyler Hope	Pamela R. (Hughes)	Kevin W. McLean
20-Oct-95	McCluskey, Kate Elizabeth	Pamela S. (McGrath)	Kevin C. McCluskey
13-Jul-95	McCord, Scott William	Ann (Flanagan)	Stuart J. McCord
28-Aug-95	McCusker, Mark Ellis	Anita (Tyler)	Jeffrey S. McCusker
02-Aug-95	McCusker, Sean Reale	Germaine (Reale)	Kevin R. McCusker
29-Aug-95	McGorty, Matthew Robert	Catherine A. (Guarino)	Robert J. McGorty
31-Jul-95	McGrath, Megan Elizabeth	Amy J. (Cooper)	Gary P. McGrath
05-Sep-95	McInerney, David Ellis	Marcia C. (Devine)	Stephen J. McInerney
14-Jun-95	McKeen, Stephanie Ann	Cynthia A. (Young)	Andrew W. McKeen
19-Feb-95	McPherson, Eliot Brice	Ann Marie (VanBuren)	Robert B. McPherson
06-Mar-95	Measer, Rachael Margaret	Sharon (Simas)	Stephen F. Measer
12-Apr-95	Mello, Nora Ann	Julie A. (Murphy)	Rogert J. Mello, Jr.

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DATE	NAME	MOTHER	FATHER
03-Aug-95	Melvin, Katherine Fording	Kristine A. (Krumfolz)	James M. Melvin
08-Aug-95	Merrill, Scott Thomas	Lisa A. (Arcese)	Steven C. Merrill
06-May-95	Meurer, Alison Jean	Barbara (Weldon)	Glenn W. Meurer, Jr.
06-May-95	Meurer, Lauren Rebecca	Barbara (Weldon)	Glenn W. Meurer, Jr.
06-May-95	Meurer, Sarah Elizabeth	Barbara (Weldon)	Glenn W. Meurer, Jr.
01-Sep-95	Millet, James Kelley	Jeanne (Rucki)	John M. Millet
25-Apr-95	Misak, Stephen Michael	Roberta J. (Vonberg)	Rodney L. Misak
02-Apr-95	Mitchell, Jonathan Dale	Maria (Csikany)	Dale A. Mitchell
11-Dec-95	Mizzoni, Nicholas Daniel	Susan P. (Donahue)	David S. Mizzoni
03-Jan-95	Moore, Charles Neal	Donna (Neal)	Grady C. Moore III
26-Oct-95	Mulcahy, Andrew Michael	Christian (Walen)	Michael J. Mulcahy
28-Sep-95	Myers, Rachel Beth	Johanna L. (Fischler)	Cory Myers
23-Jun-95	Nacopoulos, Kassiani T.	Alexia Nacopoulos	James A. VonDerLinden
18-Dec-95	Nasugler, Derrick Gray	Anne F. (Stevenson)	Donald H. Naugler
03-May-95	Newsham, Haley Von Spreter	Rebecca V. (Day)	David W. Newsham
23-Nov-95	Nichipor, Nathaniel Stevens	Janine (Stevens)	Mark A. Nichipor
00-May-95	Nichols, Carolyn Armstrong	Constance L. Senior	Charles R. Nichols
08-Jun-95	Noonan, Thomas Joseph IV	Elizabeth (Hays)	Thomas J. Noonan III
02-Oct-95	Noran, Christopher John	Kathleen A. (Lefebvre)	John S. Noran
10-Mar-95	Norton, Matthew Joseph	Andrea L. (Caruso)	Timothy J. Norton
29-Sep-95	Nudler, Nicholas Allen	Julie A. (Camacho)	Allen Nudler
19-Nov-95	Ober, Jessica Hodgess	Lisa (Hodges)	Christopher D. Ober
23-Oct-95	O'Connor, Colette Julia	EllenMarie Garcia	Anthony O'Connor
21-Feb-95	Oliver-Pestana, Rosemounde	Laurie J. (Oliver)	Mark A. Pestana
02-Jan-95	Olivier, Kathryn Marie	Julie (Devlin)	James M. Olivier, III
23-Feb-95	Order, Rebecca Marie	Catherine S. (Olsen)	Lawrence Order
11-Oct-95	Owens, Joseph Patrick	Laura (Henry)	Leslie D. Owens
03-Sep-95	Potter, Meghan Catriona	Robin A. (Pasquerella)	Brian T. Potter
17-Jun-95	Potter, Nathan Dean	Laura (Remmers)	Robert S. Potter
02-Oct-95	Preiss, Joseph Anthony III	Karen (Pangallo)	Joseph A. Preiss, II
27-Sep-95	Prentice, Nathan Clarke	Muriel D. (Robichaud)	Thomas C. Prentice
22-Feb-95	Price, Gregory Jonathan	Joanne (Dunaj)	Roger S. Price
23-Jan-95	Prochazka, Henry Richard III	Mary C. (Renzulli)	Henry R. Prochazka II
07-Oct-95	Quinlan, Andrew John	Carol L. (Rowe)	Roy S. Quinlan
22-Mar-95	Raboin, Matthew Carlton	Melinda (Gandy)	Paul C. Raboin
18-Apr-95	Rapoza, Kelly Charita	Karen Ann (Sherman)	David R. Rapoza
28-Dec-95	Reed, Rebecca Lynn	Jessica R. (Paine)	Robert S. Reed
30-Aug-95	Reichheld, Tyler Gilbride	Linda (Gilbride)	John N. Reichheld, Jr.
25-Oct-95	Reid, Zachary William	Julia L. (Rienner)	Thomas F. Reid
15-May-95	Rengraphun, Luke David	Theresa (Carunugan)	Teerasak Rengraphun
02-Jun-95	Ricci, Ryan Cameron	Laura A. (Ryan)	Louis A. Ricci, Jr.
04-Jul-95	Robbins, Jake David	Beth A. (Thompson)	David F. Robbins
23-Oct-95	Rocha, Matthew Ryan	Marie A. (Iudicone)	Mark W. Rocha
24-Jul-95	Rosinski, Caroline Lynn	Nancy L. (Joba)	Alexander B. Rosinski III
08-May-95	Ross, Genevieve Elizabeth	Kathleen M. (Boyd)	Michael K. Ross

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DATE	NAME	MOTHER	FATHER
16-Apr-95	Ruggiero, Emily Anne	Deborah (Murphy)	Michael C. Ruggiero
29-Apr-95	Russell, Margaret Ann	Angela M. (Mahoney)	Mark E. Russell
08-Nov-95	Russell, Sarah Elizabeth	Cheryl A. Denaro	Michael G. Russell
10-Nov-95	Ryan, Brendan Matthew	Ellen C. (Longo)	John J. Ryan III
24-Nov-95	Salvo, Andrew Christopher	Susanne Y. (Smith)	Anthony C. Salvo
12-Jul-95	Sanders, Della Tikkanen	Ellen C. Tikkanen	Bruce E. Sanders
08-Aug-95	Scalera, Amy Louise	Victoria A. (Waskiel)	Mark D. Scalera
20-Nov-95	Sciortino, Felicia Elizabeth	Lori J. (Keins)	Paul M. Sciortino
26-Jan-95	Schlather, Daniel Patrick	Joanne R. (Wright)	Patrick M. Schlather
26-Jul-95	Schmider, Kyle John	Kathleen Ann (Roche)	John A. Schmider
31-Mar-95	Schurr, Samantha Rosa	Deborah A. (Beatty)	Eric L. Schurr
18-Nov-95	Selway, Brandon Taylor	Susan R. (Dinapoli)	Christopher P. Selway
19-Jun-95	Serafini, Daniel Joseph	Mary A. (Flynn)	Frank Serafini, Jr.
25-Jul-95	Sergeant, Gregory Scott	Evanthia (Kantarges)	John J. Sergeant
16-Apr-95	Shaughnessey, Erin Mary	Joan E. (McDonald)	Daviod G. Shaughnesse
16-Feb-95	Shaw, Amanda Love	Heather J. (Love)	Kevin M. Shaw
20-Jul-95	Siegfriedt, Brenna Elizabeth	Michele (Mandeville)	Michael S. Siegfriedt
26-Jul-95	Smith, Beryl Ann	Mary T. (Owen)	Frederick W. Smith, Jr.
08-May-95	Smith, Harrison James	Cheryl L. (Martello)	Stephen M. Smith
20-Jan-95	Smith, Tyler Jennings	Justine A. (Maffei)	Curtis A. Smith
27-Jun-95	Socolow, Eli Alexander	Mindy (Fener)	Roy S. Socolow
29-Jun-95	Sollows, Kevin Christopher	Susan S. (Skrivanek)	Clyde W. Sollows
26-Jun-95	Solomon, Cody Barry	Kelly A. (Lorenson)	Barry D. Solomon
05-Jan-95	Sparks, Erica Marie	Marie Ellen (Ristuccia)	David C. Sparks
07-Apr-95	Spinazzola, Beth Diane	Patricia S. (Stacey)	Robert J. Spinazzola
07-Dec-95	Steele, Lauren Rose	Nancy (Kellogg)	Paul E. Steele, Jr.
07-Dec-95	Steele, William Oscar	Nancy (Kellogg)	Paul E. Steele, Jr.
15-Mar-95	Stickles, Samantha Anna	Marianne (Johnson)	Richard M. Stickles
20-May-95	Strobel, Christian Edward	Michele Poliquin	Paul W. Strobel
18-Jun-95	St.Hilaire, Max Adam	Cheryl A. (Auger)	Bruce P. St.Hilaire
24-Aug-95	Sullivan, Alexa Mary	Stephanie (Papantonis)	John F. Sullivan
24-Aug-95	Sullivan, Christopher Anthony	Stephanie (Papantonis)	John F. Sullivan
18-Oct-95	Sullivan, Connor Patrick	Joan M. (MacArthur)	Edward P. Sullivan
15-Jun-95	Sullivan, Jessica Mae	Lori M. (Quattrini)	James M. Sullivan
16-Oct-95	Swenson, Tyler Erik	Amber Mary (Garcia)	Erik A. Swenson
11-Aug-95	Szabo-Wexler, Miriam Hannah	Tamar R. Wexler	Bernard I. Szabo
22-Jul-95	Szejkowski, Ivana Virginia	Michelle E. (Blanchard)	Chester A. Szejkowski
25-Jun-95	Szypko, Colleen Grace	Eileen (Kain)	Mark A. Szypko
20-Nov-95	Talaid, Sarah Frances	Analita L. (Lucero)	Danilo A. Talaid
29-Sep-95	Talmer, Tyler Nicholas	Diana L. (Buckland)	Mark A. Talmer
01-Mar-95	Templeton, Rachel Lynne	Nancy L. (Marinelli)	William C. Templeton I
04-Dec-95	Therrien, Ronald James, Jr.	Robin E. (Lewis)	Ronald J. Therrien
12-Jul-95	Thompson, Alexander David	Clare (Shelzi)	Kenneth D. Thompson
13-Mar-95	Tiches, Connor James	Renee A. (Pelletier)	Timothy C. Tiches, Jr.
12-Apr-95	Topiwala, Raj Kumar Pankaj	Naline N. D. J. Jairath	Pankaj N. Topiwala

'BIRTHS
Recorded by the Town Clerk - 1995

DATE	NAME	MOTHER	FATHER
3-Aug-95	Torto, Michelle Olivia	Diane (Mesa)	Michael L. Torto
0-Aug-95	Townsend, Alexandra Anne	Darlene M. (Mangiulli)	Glen D. Townsend
03-Mar-95	Trainor, Natalie Rose	Kim M. (Abbott)	Peter T. Trainor
10-Apr-95	Underwood, Christopher M.	Karen A. (Finnegan)	Kenneth M. Underwood
8-Nov-95	Valante, Emily Dawn	Lynne E. (Moore)	Glen E. Vlante
28-Oct-95	Venuti, Gina Johnson	Lisa Marie Johnson	Henry Venuti
3-May-95	Verdibello, Julia Louise	Laura L. (Davis)	James R. Verdibello
02-Mar-95	Viscione, Paul Edward, Jr.	Diane S. (Tomei)	Paul E. Viscione
01-Jan-95	Walker, Nicholas Reginald	Michele J. (Cardullo)	Reginald T. Walker
06-Jan-95	Walsh, Connor Francis	Sheila M. (Daly)	Clyde M. Walsh
01-Jan-95	Walton, Russell Taylor	Shelley (Brown)	Jay R. Walton, Jr.
02-Dec-95	Waterhouse, Anthony Francis	Kathleen A. (Kilroy)	Richard A. Waterhouse
02-Apr-95	Watman, Samuel Lerner	Susan E. Lerner	Aaron H. Watman
08-Jun-95	Weisenbloom, Brian Michael	Suzanne (Fantasky)	Michael A. Weisenbloom
01-Jan-95	Welch, Michael Frederick	Karen E. (McBreen)	Robert A. Welch, Jr.
01-Oct-95	Whitney, Katherine Ann	Kristin (Dinsmore)	David H. Whitney
09-Sep-95	Whittlesey, Roger Lee IV	Pamela (Holmes)	Roger L. Whittlesey III
07-Oct-95	Widmann, Michael Jay	Virginia M. (Valade)	Bryan S. Widmann
07-Apr-95	Williamson, Brian Charles	Linda A. (Costigan)	Charles A. Williamson
09-Aug-95	Wright, Shane Howard	Carolyn (Hanson)	John H. Wright
04-Apr-95	Yates, Sydney Lynn	Lisa S. (Lausier)	Ronald R. Yates
03-Jul-95	Yu, Corey Lei	Beeching Hu	Jian-Min Yu

'Total Births Recorded: 302

DEATHS

Recorded by the Town Clerk - 1995

DATE	NAME	AGE
34731	Anderson, Wayne E. (Wid. Mabel M. (Lloyd)	73
34946	Baran, Helen K. (Wid. Harold J.)	78
34745	Beaulieu, Russell (Hus. Mildred Milot)	75
34902	Berner, Adelaide (Wid. Rupert)	82
34851	Black, Glayds M. (Wid. Ora K.)	89
34734	Block, Dorothy J. (Wid. Hans P.)	84
34964	Bodge, Loretta C. (Wid. Charles A.)	78
34959	Bradley, Robert F., Sr. (Hus. Gail Kirkpatrick)	63
34808	Buckley, Victoria A. (Wife Howard J.)	82
35043	Cali, Virginia J. (Wid. Anthony)	79
34974	Cancel, Luisa L. (Wid. Angel L.)	62
35060	Caron, Raoul (Wid. Irene Comey)	85
34909	Chaisson, Diana T. (Wid. John J., Sr.)	77
34895	Chisholm, Walter E. (Wid. Jean E. Cottreau)	79
34966	Chu, William (Hus. Judith McKone)	66
34856	Clark, Frances E. (Div. William J.)	75
34814	Cornellier, Edmond V. (Hus. Judith M. Sparrow)	75
34961	Costello, Angelo G. (Wid. Evelyn Giardino)	93
34885	Coupal, Hector R. (Hus. Helen D. Hildreth)	83
34722	Courchaine, Dennis (Hus. Betty Caunter)	57
34770	Cutter, Harry J. (Wid. Elizabeth Gracle)	86
35015	Dacier, Alberta S. (Wid. George A., Jr.)	75
34879	Daigle, Robert H. (Hus. Beryl Abbott)	66
34916	Daoust, Linda S. (Wife John)	39
34783	Davison, Wilford (Hus. Jeannette Houghton)	86
34917	Dilworth, Margaret A. (Wid. Francis L.)	74
34781	Doherty, John J. (Hus. Margaret D. O'Brien)	91
34791	Dolan, Philomena J. (Wife Edward J.)	56
34859	Doucette, Frances L. (Wid. Clarence)	91
34825	Drury, Jean E. (Div. William)	69
34711	Dubey, Marjorie E. (Wid. Thomas Sr.)	66
34954	Dutton, Thelma (Wid. Walter W.)	76
34907	Fedin, Walter (Hus. Marie Mohyla)	84
34902	Ferguson, Gladys M. (Wid. Howard H.)	96
34738	Fletcher, Eleanor S. (Wid. Austin D.)	94
34834	Ford, Gerard A. (Hus. Theresa McGlone)	81
34722	Forest, Leda (Wid. Ovila)	92
34751	Fowler, Olive I. (Div. Louis)	98
34713	Gagnon, Marie A. (Wid. Frank)	80
34844	Geraghty, Julianne (Never Married)	2 days
34935	Goldman, Dorothy (Never Married)	92
34786	Goldsmith, Verna (Never Married)	69
34991	Graves, Robert B. (Hus. Ann Huff)	62
34909	Gray, John C. (Hus. Nika G. Stepanoff)	76
34878	Harris, Mafalda I. (Div. William F.)	69

DEATHS

Recorded by the Town Clerk - 1995

DATE	NAME	AGE
34753	Heinz, Nora M. (Wid. William J.)	89
35025	Hill, Patricia A. (Wife Kenneth, Jr.)	48
34883	Hosmer, Ruby G. (Wid. Edward W.)	85
34865	House, Florence A. (Wife Walter E., Sr.)	69
34926	Irbe, Jules (Hus. Vita Mironova)	67
34962	Jurga, Sophie (Never Married)	80
34889	Kaldeck, Dorothy T. (Wife Robert, MD)	77
34769	Kivela, Hilja (Wid. Matti)	89
34712	Koetzsch, Martha (Wid. Ernest)	88
35042	Landry, Andre G. (Wid. Bernadette Y. Turner)	79
35035	Landry, Richard A. (Hus. Janet J. French)	58
34712	Lawson, Mary M. (Wid. Edmund)	84
34721	Lewis, Laura L. (Wife Robert)	73
34773	Lichtenberg, John C. (Wid. Lillian Haslam)	83
34881	Ludwig, Joanna G. (Wife Robert R.)	52
34702	Mahoney, Daniel J. (Wid. Mary W. McGrail)	84
34915	Maille, Barbara A. (Wid. Robert)	63
34718	Malcom, Marie (Wife Stephen)	89
34997	Malik, Helen J. (Div. John)	76
34857	Martineau, Cecile M. (Wid. George A.)	89
34734	McGlinchey, Richard L. (Hus. Katherine Shea)	77
34825	McIntosh, Emily W. (Wid. Elmer C.)	83
34889	McKeen, Kathryn (Never Married)	12 days
34864	McKeen, Stephanie (Never Married)	37 min
34774	McLeod, Eleanor (Div. Nicholas T., Sr.)	81
34716	Menard, Lucien (Hus Irene Bedard)	70
34702	Milot, Charles (Wid. Blanche Gagnon)	92
34850	Moffa, Elizabeth S. (Wid. Edward)	86
35061	Morgan, Janice (Wife James)	58
34825	Murray, Albert C., Jr. (Div.)	63
35019	Newman, James (Never Married)	93
34751	Nye, Marshall (Hus. Maria Lalli)	73
34887	Odle, David L. (Hus. Susan Berberian)	50
34712	Paduano, Joseph (Wid. Theresa Pezzuolo)	86
34752	Pagano, Anthony N. (Wid. Cecelia Benedetti)	84
34784	Peckham, Janet G. (Wiofe Alford S.)	73
34953	Perrin, Lucille J. (Wife Frank J.)	60
35019	Phillips, Dorothy (Wid. Henry H.)	88
34771	Popolizio, Esther (Wife Joseph)	94
35026	Rainville, Noel (Hus. Gertrude Jean)	83
34771	Rodrigues, Manuel (Wid. Julia Pereira)	90
34784	Ross, Frank G. (Hus. Muriel L. Turner)	75
35027	Rowell, Doris M. (Never Married)	88
34934	Rulffs, Dorothy M. (Wife George, Jr.)	84
34957	Samoff, David (Never Married)	83

DEATHS

Recorded by the Town Clerk - 1995

DATE	NAME	AGE
34994	Schilling, Karl (Wid. Dora Bokelmann)	92
34766	Scott, Ruth H. (Wid. Frank)	85
34730	Selby, Oliver F. (Wid. Vera Jackson)	71
35006	Silva, Florence (Never Married)	86
35027	Smith, Harry V. (Hus. Mary Fitzpatrick)	75
34944	Smith, Frances M. (Wid. Edward)	80
35003	Stone, Valmos H. (Div. Mary F. DeGeorge)	68
34978	St.Pierre, Lura A. (Wid. Ernest R.)	84
34720	St.Pierre, Rose A. (Wid. Frederick)	92
34733	Sweetser, Mary (Wid. Howard)	85
34823	Talbot, Robert H. (Hus. Helen Rawlynowicz)	72
34713	Tarara, Mary L. (Wid. John R.)	82
34887	Taylor, John W. (Never Married)	71
34980	Tobin, Dorothy R. (Wid. James)	79
34704	Urbanek, Helena S. (Never Married)	91
34797	Vacirca, Joseph J. (Hus. Constance McBurnie)	73
34917	Weinstein, Benjamin (Wid. Malka Bakalczuk)	89
34773	Whitney, Ruth C. (Wid. Chester F., Sr.)	88
34839	Wilcinski, Helen M. (Wid. Stephen S.)	78
34876	Williams, Judy M. (Wid. Richard G.)	48
34711	Woodard, Clark (Wid. Rita Coupal)	82

Total Deaths Recorded = 111

CITIZEN ACTIVITY APPLICATION FORM

Good Government Starts With You

If you are interested in service on a Town Committee, please fill out this form and mail to the Town Manager, 55 Main Street, Town Hall, Westford, MA 01886. The filling out of this form in no way assures appointment. All committees vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date _____

Name _____ Home Telephone _____

Address _____

Amount of Time Available _____

Interest In What Town Committee/s _____

Present Occupation _____

Education Background _____

TOWN OFFICES HELD

Date Appointed	Town Office	Term Expired
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_____	_____	_____
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_____	_____	_____
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Other Volunteer Positions _____

Remarks _____

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TOWN CALENDAR

Meeting notices are posted on the bulletin boards located just inside the front door on the first floor of Town Hall.

APPEALS, BOARD OF	As posted
ASSESSORS, BOARD OF	As posted
CEMETERY COMMISSION	1st Monday of month 6:00 PM
CONSERVATION COMMISSION	2nd & 4th Wed.of month 7:30 PM Library, Main Meeting Room
COUNCIL ON AGING	As posted
FAIR HOUSING COMMITTEE	As posted
FINANCE COMMITTEE	As posted
HEALTH, BOARD OF	2nd & 4th Mon. of month 7:00 PM Library, Mary Atwood Room
HOUSING AUTHORITY	2nd Thursday of month 7:00 PM Location as posted
NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE	2nd & 4th Tues. of month 7:30 PM School, Littleton Road
PLANNING BOARD	1st & 3rd Mon. month 7:30 PM Library, Main Meeting Room
RECREATION COMMISSION	2nd & 4th Mon. of month 7:00 PM
ROUDENBUSH COMMUNITY CENTER COMMITTEE	As posted, Community Center
SCHOOL COMMITTEE	Every other Monday 7:30 PM, Westford Academy
SELECTMEN, BOARD OF	2nd & 4th Tues. of month 7:30 PM Library, Main Meeting Room
TRUSTEES, J.V. FLETCHER	1st Tuesday of month 7:30 PM J. V. Fletcher Library
WATER COMMISSIONERS	2nd & 4th Tues. of month 7:30 PM Water Dept., Forge Village Rd.
OTHER BOARD, COMMITTEES	As posted

The J. V. Fletcher Library celebrates the 100th Anniversary of the
Dedication of the original building.

Given to the Town of Westford by Jonathan Varnum Fletcher,
and dedicated on Thursday, June 4, 1896 with a Dinner for 466 and a
Band Concert

under a tent on the Common, the J. V. Fletcher Library
has its roots in, and continues the tradition of,
the Social or Subscription Library --
founded February 14, 1797.

